

# Carnegie Public Library

RECEIVED JUL 08 2009

## Technology Plan 2009 - 2012

### Table of Contents

- A. Mission Statement
- B. Vision Statement
- C. Technology Inventory - Current and Projected
- D. Goals and Objectives
- E. Professional Development Strategy
- F. Budget
- G. Evaluation Process

### A. MISSION STATEMENT

MISSION STATEMENT: The Carnegie Public Library strives to enrich the life of every community resident by providing timely access to ideas and information through collections, services and technology, promoting life-long learning, exploration of ideas, culture and knowledge, and enjoyment of reading for all ages.

### B. VISION STATEMENT

The vision of the Carnegie Public Library for technology is to provide knowledgeable service and easy access to the Internet and all Internet resources to the community. We believe providing technology and internet access at the library will help the community: 1. Access the many forms of information available. 2. Help them compete in the computerized world. 3. Give access to library catalogs here and in catalogs in Montana libraries from other locations. 4. Keep the library an up to date and useful information center.

### C. TECHNOLOGY INVENTORY - CURRENT AND PROJECTED

Inventory Category	Current Count	Projected - 2009	Projected - 2010	Projected - 2011	Projected - 2012
<b>Networks</b>					
Peer to Peer	1	1	1	1	1
<b>Computers</b>					
Workstation	10	10	10	12	12
<b>Peripherals</b>					
Inkjet Printer	2	2	2	2	2
Laser Printer	2	3	3	3	3
Scanner	1	2	2	2	2
<b>Internet Connections</b>					
DSL	1	1	1	1	1
<b>Telecommunications</b>					
Touch Tone Handset	3	3	3	3	3
Cordless	1	1	1	1	1
FAX	1	1	1	1	1
<b>Software Subscriptions</b>					
Gale/InfoTrac Online	Yes	Yes	Yes	Yes	Yes

Heritage Quest	Yes			
----------------	-----	--	--	--

**D. GOALS AND OBJECTIVES**

- **Goal: Provide reliable internet and telecomm capabilities**
  - Objective: Keep improving internet connection speed.
- **Goal: Maintain wireless capability**
  - Objective: Meet the changing needs of our patrons.
- **Goal: Maintain and upgrade existing computers or new computers into the library**
  - Objective: To better utilize our new library addition space.
- **Goal: Provide well trained staff**
  - Objective: Encourage training.
  - Evaluation: Montana state library certification

**E. PROFESSIONAL DEVELOPMENT STRATEGY**

The Carnegie Public Library will continue to offer training for staff members through on-line courses, Montana State workshops and local community education. Staff members are encouraged to alert the library to any training they believe to be beneficial. Both library staff are making use of continuing education opportunities.

**F. BUDGET**

	2009	2010	2011	2012
<b>Goal: Provide well trained staff</b>				
Objective: Encourage training.	\$500	\$500	\$500	\$500
<b>Goal: Provide reliable internet and telecomm capabilities</b>				
Objective: Keep improving internet connection speed.	\$1500	\$1750	\$1750	\$1750
<b>Goal: Maintain and upgrade</b>				

<b>existing computers or add new computers into the library</b>				
Objective: To better utilize our new library addition space.	\$800	\$1600	\$350	\$350
<b>Goal: Maintain wireless capability.</b>				
Objective: Meet the changing needs of our patrons.	\$50	\$50	\$150	\$150
<b>Annual Total</b>	<b>\$2850</b>	<b>\$3900</b>	<b>\$2750</b>	<b>\$2750</b>

### Budget Categories

	2009	2010	2011	2012
Training	\$500	\$500	\$500	\$500
New Computer	\$800	\$1600	\$350	\$350
Telecomm Expenses	\$1500	\$1750	\$1750	\$1750
Wireless	\$50	\$50	\$150	\$150
<b>Annual Total</b>	<b>\$2850</b>	<b>\$3900</b>	<b>\$2750</b>	<b>\$2750</b>

### Funding Sources

	2009	2010	2011	2012
Federation Money	\$0	\$0	\$0	\$0
Grant Money	\$0	\$0	\$0	\$0
Library Budget	\$2850	\$3900	\$2750	\$2750
<b>Annual Total</b>	<b>\$2850</b>	<b>\$3900</b>	<b>\$2750</b>	<b>\$2750</b>

### G. EVALUATION PROCESS

- The library staff will continue to have yearly evaluations of their job performance, including their level of training completed and/or needed to meet the needs of our patrons.
- The library staff will monitor computer and other equipment usage, through scheduling records

and observations.



PO Box 201800 • Helena, Montana 59620-1800 • 406-444-3115  
FAX: 406-444-0266 • <http://msl.mt.gov>

July 8, 2009

Kate Lewis  
Library Director  
Carnegie Public Library  
PO Box 846  
Big Timber, MT 59011-0846

Dear Kate:

Montana State Library staff has completed the review of the technology plan you submitted in accord with the Schools and Libraries Division (SLD) requirements for participation in the federal E-Rate program.

We are approving your plan as part of your eligibility to apply for Federal Communications Commission telecommunications discounts under the E-Rate program. Unfortunately, MSL approval does not guarantee E-Rate approval should your technology plan be selected for review by SLD. If the SLD review process leads to a denial of your technology plan, MSL staff will assist you during the appeal process.

Thank you for the time and effort you put into preparing this plan for our review.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Cooper". The signature is fluid and cursive, written over a horizontal line.

Bob Cooper  
Director  
Statewide Library Resources