

PUBLIC LIBRARY CERTIFICATION

This certifies that our library

Butte County Library
(library name)

qualifies as a "public library"
formed under either Title 7 or
MCA § 22-1-303 through 22-1-317

Attached is the legal documentation
establishing our library under the above.

Gary L. Cady
Library Board Chairperson

Cynthia L. J. Rooley
Library Director

Sept 17, 1997
Date

John W. Hutchison
John W. Hutchison, County Clerk

Hilmer Johnson
Hilmer Johnson, Chairman of the Board
of County Commissioners

* * * * *

Chester, Montana
June 4, 1947

The Board of County Commissioners of Liberty County, Montana met in regular session this day at 10:00 o'clock A. M., all members and the Clerk present.

A petition was presented to the Board asking that the library inaugurated and kept up by the Chester Women's Club be now taken over by the County as provided by Chapter 351 R. C. M. 1935 as amended by Chapter 202 of the Session laws of the 28th Legislative Assembly and that the Board do all that is necessary for the establishment of said library as a County Free Public Library and make whatever tax levy as necessary for the support of said library.

The petition appearing to be regular and in form according to law the Board set Friday the 27th day of June, 1947 at 10:00 o'clock A. M. in the Court Room of the County Court House in Chester, Montana as the time and place for hearing on said petition at which time and place any person interested may appear and be heard either for or against said petition.

The Clerk was instructed to advertise this hearing as required by law.

The Board proceeded in examination of claims against the County.

At 5:00 o'clock P. M. the Board adjourned.

Liberty County Time

OFFICIAL COUNTY PAPER

IN ITS 42nd YEAR

OFFICIAL CITY PAPER

Volume 42; No. 33

CHESTER LIBERTY COUNTY MONTANA

JULY 14 1947

\$2.50 Per Year

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Aug. 14, 1947

Mrs. A. Buckland Named Liberty County Librarian

At their regular meeting, the Liberty board of county commissioners named Mrs. Adrian Buckland to the position of librarian at the new free county library.

The new librarian announced that the new service to Liberty county residents will be: Monday, 2 to 5 p.m.; Wednesday 2 to 5 p.m.; Thursday evening, 7 to 9 p.m.; and Saturday morning from 10 to 12 and Saturday afternoon from 2 to 5.

Mrs. Buckland states that books will also be mailed to those residents of the county who request this service. Postage will be paid only one way by the county; the customer must pay return postage.

Over two thousand books, many of them late editions, in the field of fiction, non-fiction, reference and various other types are available to persons of all ages. The library is located next to the Liberty County Abstract Co., across the street from the court house.

Commissioners' July 3, 1947 Proceedings

Chester, Montana
June 27, 1947

The Board of County Commissioners of Liberty County, Montana, met in Special Session this day at ten o'clock P. M., in the court room in Chester, Montana. There were present Hilmer Johnson, Chairman, Charles O. Johns and J. A. Broadhurst, Commissioners, John W. Hutchison, Clerk, and a number of the residents and tax payers of the County.

This meeting was called by the Board of County Commissioners in regular session on the 4th day of June, 1947, for consideration of a petition presented to the Board asking the Board to establish a County Library.

The Clerk presented the following Certificate:

State of Montana)
County of Liberty) ss.
I, John W. Hutchison, the duly elected, qualified and acting Clerk and Recorder in and for the County of Liberty, State of Montana, do hereby certify that the Petition to which this Certificate is attached contains 83 names of residents of Liberty County, Montana; that 81 names on the petition are taxpayers in Liberty County, Montana; that 32 names are residents of Chester, Montana; and 51 names are residents of the County of Liberty outside of Chester, Montana.
Dated at Chester, Montana, this 27th day of June, 1947.

John W. Hutchison
County Clerk and Recorder
of Liberty County, Montana
Sentiment of residents and taxpayers in attendance at the hearing being overwhelmingly in favor of the establishment of the proposed County Free Library, the Board believing that the interests of the County would be better served, and that the cost of the proposed Free Library would not be excessive, it was agreed, and it is hereby ordered, that said Free County Library be, and the same is, hereby established; and the Clerk was instructed to make provision for the support of said Library in the 1947-48 budget.

At 12:00 o'clock Noon, the Board adjourned.

Hilmer Johnson, Chairman
Attest: John W. Hutchison, Clerk.

Free County Library Approved by County Commissioners at Hearing

At a special hearing last Friday morning, June 27, the Liberty County Board of Commissioners approved the establishment of a free county library for residents of Liberty county.

The move to turn the community library over to the county was started by the Chester Woman's club several months ago when the increased volume and scope of the community library became so large that it was impossible for any organization other than the county to handle the business properly.

The members of the Woman's club circulated a petition during the spring and obtained enough signatures to warrant presenting the matter to the county commissioners and a special hearing was ordered. According to reports only two parties protested the establishment of such a library and the commissioners decided in favor of granting such a service to the residents of Liberty county.

The Glacier county library has offered to give Liberty county all their extra books and the state department will lend special reference books to be used in this area, according to members of the Woman's club.

The commissioners have not as yet appointed a librarian and have not determined the hours in which the popular institution will remain open. We hope to have additional information within the next few weeks.

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Chester, Montana
August 11, 1947

The Board of County Commissioners of Liberty County, Montana met in regular session this day at 11:00 o'clock A. M. There were present Hilmer Johnson, Chairman, Charles O. Johns, and J. A. Broadhurst, Commissioners, and John W. Hutchison, Clerk.

The Board proceeded at once to set budgets for the fiscal year beginning July 1st, 1947.

The County Budgets were adopted as follows:

General Fund	\$52,295.22
University Millage Fund	47,022.07
Bridge Fund	15,999.55
Poor Fund	13,675.94
Bond Sinking and Interest Fund	7,500.00

Airport Fund	5,276.00
Land Classification Fund	1,400.00
Library Fund	1,400.00

The Board proceeded to set levies as follows:

State Levies

General Fund	No Levy
University Millage Fund	3 1/2 Mills
State Insane Hospital Bond Interest	
and Sinking Fund5 Mill
Livestock Commission Fund	1 Mill on Sheep
	1 1/2 Mill on other Livestock
Bounty Fund	1 1/2 Mill on Sheep
	1 Mill on other Livestock
State Livestock Sanitary Board Fund	1 1/2 Mill on all Livestock

Levies
1947

County Levies

General Fund	12 Mills
Road Fund	9 Mills
Bridge Fund	3 mills
Poor Fund	2 Mills
Bond Interest and Sinking Fund	2.7 Mills
Airport Fund	2 Mills
Library Fund5 Mills

General School Levies

County Wide High School	
General Fund	8.15 Mills
Transportation Fund83 Mills
Retirement Fund22 Mills
Tuition	No Levy
General School Fund	10 Mills
Town of Chester	35 Mills

District School Levies:

	General	Transp.	Retirement	Bond	Total
	10	.3	.3		10.6
	20		.7		20.7
	10		.7		10.7
	10		.7		10.7
	24.3	.8	.8	5	31.4
	18	.3	.9		19.2
		.6			.6
	23.2	.7	.9	2	27.4



1515 East 6th Avenue • Helena, Montana 59620-1800 • 406-444-3115
FAX: 406-444-5612 • <http://msl.mt.gov>

May 7, 1998

Cynthia Rooley
Liberty County Library
Box 458 / 100 East 1st Street
Chester, MT 59522-0458


Dear Cynthia,

Please know upon a receipt of the materials submitted by you for the legal certification of Liberty County Library, I worry that one official piece is missing. I would ask if you have a copy of the official County Commissioner's special hearing minutes from June 27, 1947 or July 3, 1947. I would like to have the official verification that the County Commission took action to establish your library. The newspaper article states that such action did happen but for our records it would be best if we could have the copy of the Commission's minutes or proceedings.

We will need the copy of the legal documentation - the minutes of the County Commission - July 1, 1998. Thank you for your efforts to dig it out.

Statewide Technology Librarian, John Finn will be contacting you in a few days to see if he can be of any assistance as you resolve this problem with your library's legal certification. Please let me know if you have any questions in the meantime.

Sincerely,


Darlene M. Staffedlt
Director
Statewide Library Resources

cc: John Finn, Statewide Technology Librarian

Jackson, Sue

From: Teresa Fenger <libertycountylibrary@hotmail.com>
Sent: Wednesday, October 27, 2010 1:46 PM
To: Jackson, Sue
Subject: RE: collection management status and Honor Roll

Hi, Sue,

We made a slight change to our policy. We are going to revisit it every two years instead of five years. Otherwise, it was signed with that small change today (10-27-2010). Do you still need a copy?

Thanks,

*Teresa Fenger, Library Director
Liberty County Library
Box 458
100 East 1st Street
Chester, MT 59522
406-759-5445*

*requested copy
of new signature
10/27/10*

From: sujackson@mt.gov
To: mgrady@mtlib.org; beltlib@3rivers.net; kateinbigt@gmail.com; jsmiley@mtlib.org; libertycountylibrary@hotmail.com; cpl@3rivers.net; colstriplibarymk@gmail.com; slibrary@wtp.net; conrdlib@3rivers.net; dpl@duttonlibrary.com; cheser@rosebudcountymt.com; fblibrary@mtintouch.net; Director@BitterrootPublicLibrary.org; EHalverson@co.bighorn.mt.us; jhart@mtlib.org; jolietlib@yahoo.com; kcrowley@flathead.mt.gov; lpldirector@lewistownlibrary.org; spierson@lincolncountylibraries.com; milla@livingstonpubliclibrary.org; keliason@manhattan.k12.mt.us; swoods@midrivers.com; hbray@missoula.lib.mt.us; moorelib2002@yahoo.com; slee@co.sheridan.mt.us; lfoust@stignatiusschools.org; dthompson@stignatiusschools.org; tdundas@manhattan.k12.mt.us; marbev@nemont.net; rgoss@richland.org; jbclibrary@mtintouch.net; rolane@midrivers.com; tflibrary@blackfoot.net; tflibrary@hotmail.com; vclibry@3rivers.net; mgirard@mtlib.org; lphillips@buttepubliclibrary.info
CC: dstaffeldt@mt.gov; Tcook@mtlib.org
Subject: collection management status and Honor Roll
Date: Mon, 25 Oct 2010 19:37:24 +0000

Greetings,

According to our files, the collection management policy for your library is due for review/revision this year. This message is just a reminder.

As you know, the Public Library Standard for collection management policies (http://msl.mt.gov/For_Librarians/For_Public_Librarians/Standards/collection.asp) was changed this year. It now reads:

"The board adopts a collection management policy that it reviews every three years. The policy addresses the use of electronic resources."

Montana State Library is happy to help with your policy, but will no longer officially review or approve these policies. Approval is done on the local level by your board.

AGREEMENT

This agreement, made and entered into this day of _____ 2001, by and between the Havre-Hill County Library, of 402 3rd ST, Havre, MT 59501, herein referred to as "Havre-Hill," the Havre Public Schools, Blaine County Library, Harlem Public Library, Liberty County Library, and Big Sandy Branch Library.

PURPOSE

The purpose of this agreement is to formalize the ownership and operation of a computer linked network between the said libraries in the above statement.

MISSION

The mission of the network is to build a database of library holdings and information in order to share resources, expenses, and computer technology so as to benefit all participating libraries.

RECITALS

A. Havre-Hill and the libraries listed above desire to establish a library network for the exchange of information and to provide cooperative library service to their respective library users.

B. The establishment of a library network is authorized by MCA 22-1-402 and encouraged by the Montana State Library. Assistance for the shared catalog project will be given by the Montana Library Network.

C. The Havre-Hill County Library Foundation with the help of two LSCA Grants has installed a Dynix online catalog and automated circulation system at the Havre-Hill County Library. Therefore, Havre-Hill will serve as the central site and will provide system administration for the Dynix System.

D. The Dynix System installed at Havre-Hill has 76 user licenses, and the HP 9000 server has access for unlimited user licenses. The hardware and software were upgraded in March, 2000. A WebPac was also installed in March 2000 which made the catalog available through the Internet

E. Evaluation and amendments of this agreement will be made as other libraries join the consortium and/or annually.

In consideration of the mutual covenants contained herein, and for other valuable consideration, the parties agree as follows:

1) Havre-Hill shall give permissions to the Havre Public Schools and the Blaine County, Harlem Public, Liberty County, and Big Sandy Branch Libraries to utilize Havre-Hill's Dynix System for the storage and maintenance of their bibliographic holdings and circulation records. Participants will be responsible for inputting MARC bibliographic records. OCLC will be the bibliographic utility for obtaining MARC records. Bibliographic services will be monitored and evaluated in order to maintain the most appropriate and highest quality bibliographic database. Participants have full responsibility for linking item information and patron information to a barcode number and an agency code. All participants will understand and complete the fields in the 949 tag for holdings information on bib records in the Dynix System.

2) Each library will order from Epixtech and/or other appropriate vendors the equipment, licenses and services specified to operate the Dynix System at each site. Both the hardware and software will meet specifications and requirements needed to permit access to the public access catalog and circulation functions of the Dynix System. The costs of all equipment, licenses and services will be the responsibility of each library. Any changes may be made upon mutual agreement of Havre-Hill and the other libraries stated in this agreement. No single library shall have exclusive authority to make decisions regarding the use and development of hardware and software.

3) Havre-Hill shall operate, maintain, repair, and replace the hardware and software for the Dynix System. The costs incurred will be shared on a per-port basis (**see attached budget and break down of maintenance costs**). The maintenance and service contracts will be acceptable to all participating libraries. Costs shall be shared and calculated annually. Invoices will be submitted to the respective libraries by February 1 and shall be paid before June 1.

4) Havre-Hill has full ownership of all system hardware, software, and peripherals installed at 402 3rd ST. All central site system upgrades will remain the property of Havre-Hill. Connection of any additional peripheral equipment must be approved by participating libraries. In the event of disagreement every effort will be made to determine matters on the basis of consensus and in the spirit of cooperation. In the event, agreement can not be reached, Havre-Hill will make the final decision.

5) Peripherals and software that would be a priority to one member of the consortium should be purchased solely by the requesting member. Support by the central site will be required.

6) Arrangements and costs for telecommunication services from the other libraries computer network to Havre-Hill's system are the responsibility of the other libraries and are outside the terms and conditions of this agreement. Havre-Hill will provide information necessary to the implementation of a working telecommunication.

7) The loan periods, overdue, and general policies of each library will govern the use of its respective materials. Collection of fines and recovery of material from patrons will be the responsibility of each library for its own materials and patrons.

8) The Dynix System will be available for use by participating libraries for circulations and other transactions 24 hours a day except when maintenance and software upgrades are scheduled. Havre-Hill through its contracts for hardware and software maintenance, shall maintain the equipment to provide for a minimal down time and each party shall use its best efforts to minimize down time and will send prior notice if any part of the system will be unavailable.

9) The Director at Havre-Hill will serve as system administrator. The system administrator will be responsible for the operation and maintenance of the central site hardware, software and system configuration. Havre-Hill will provide training and technical assistance to member libraries in regard to operational efficiency of the shared system. Havre-Hill will have total responsibility for the maintenance and security of the storage tapes. These tapes will be rotated from the Havre-Hill building on a weekly basis to a secure location off-site.

10) Pursuant to the requirements of MCA 22-1-1101 the circulation records contained in the Dynix System shall be considered confidential. No decision as to the release, use, or disposal of any library record shall be made without the approval of the appropriate librarian.

11) It is understood that the Dynix hardware and software will be used solely for library purposes, dealing with cataloging, circulation, and reference for use of library materials and may include hypertext/hyperlink connections.

12) Participating libraries recognize that substantial capital has been invested by Havre-Hill to build a database of MARC records and in acquiring the necessary equipment. These purchased will allow other libraries to build and add on to a fully operational system. Participants recognize that it is beneficial for them to remain participating and integral units of the Dynix System. Consortium libraries must remain as members for a minimum of 3 years.

The initial term of this agreement shall be for a period of three years beginning _____ day of _____-2001. and shall automatically renew for successive 3 years unless terminated by written notice of any of the libraries. This agreement may be terminated with cause after three years by any party by giving six months written notice to the other parties. If this agreement is terminated before three years an early out penalty will be accessed .

The consortium of libraries will meet annually. A directory of participating libraries will be printed. One representative from the Havre-Hill County Library, Havre Public Schools, Blaine County Library, Harlem Public Library, Big Sandy Branch Library and Liberty County Library will make the decisions.

It is the overriding intent of this agreement that the Dynix system will be available to the participating libraries and their communities as an integrated and functioning system. Therefore, the parties all agree to act in good faith and in the spirit of mutual benefit and cooperation to achieve this goal.

DATE: _____

Havre-Hill County Library

Havre Public Schools

Blaine County Library

Harlem Public Library

Liberty County Library

Big Sandy Branch Library