



## MEMO

**To:** State Library Commission  
**From:** Tracy Cook, Lead Consulting & Learning Librarian and Colet Bartow, CE Coordinator  
**Subject:** Trustee Baseline Data Review  
**Date:** March 6, 2025

To address Commission questions, we will share charts and more information with you during our presentation at your meeting. Staff harvested data from ASPeN and the public library standards' report.

The data is imperfect. There may be board members taking continuing education but not recording credits in ASPeN. We also do not currently have a process in place where we remove certification tracks for inactive trustees. We will discuss some of the challenges we ran into as we reviewed the data.

Please note that the sponsor field within ASPeN – which is the offering agency – is optional, so we do not have that information for every credit entered into ASPeN.

### The questions we tried to answer:

- How many and what percentage of active trustees have started a trustee certification track?
- How many and/or what percentage of trustees are earning continuing education but not necessarily working on certification?
- What credits were earned and who was the offering agency? This information appears in the [CE credit list spreadsheet](#).

### Some highlights:

- 98% of public libraries have at least one board member who has started a certification track. 34% of public libraries have all five board members enrolled in a certification track.
- 22% (91 out of 416) active trustees have an active CE track.
- 94% of the 85 libraries that completed the public library standards met the requirement that boards receive at least 3 hours of continuing education. Only 5 libraries requested a deferral for that standard. That is an improvement over last year when 9 libraries requested a deferral.