



## Montana State Library Commission

February Business Meeting

Wednesday, February 12, 2024 | 9:00 a.m.

Montana State Library | Gertrude Buckhouse Conference Room

1201 11<sup>th</sup> Avenue

Helena, MT 59601

### AGENDA

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the State Library Commission will be streamed and recorded via an online meeting platform. The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person or online. Members of the public who wish to share written comments or pertinent visual materials must submit written public comments no later than two (2) business days before the start of the public meetings. During public comment periods, speakers shall identify themselves and who they represent. Speakers shall limit their address to the State Library Commission on agenda items to three (3) minutes unless further time is granted by the Chair with the concurrence of the Commission. The Chair reserves the right to limit public comments if comments are not germane to the motion or if they are deemed disruptive. To ensure clear communication and an opportunity for follow-up questions, chat comments are not accepted. All comments received become part of the official public record of the State Library Commission proceedings in accordance with MCA 2-3-212. The Commission shall move through the agenda as needed.

9:00 a.m.     **Call to Order and Introductions**

- Changes or additions to the agenda
- Welcome McKenna Gregg, Superintendent Hedalen's designee
- Staff longevity recognitions
  - Marilyn Bennett– 5 years of service
  - Caroline Psaltis – 5 years of service

**Business items**

- 9:15 a.m.     • Consent agenda– **Action**
- [December 11, 2024 meeting minutes](#)
  - [Commission Bylaws](#)
  - [Amendments to the FY '24 Montana State Library Annual Report](#)
  - Public Comment
- 9:20 a.m.     • [Confirm Commission goals and next steps](#) - **Action**
- Public Comment



- 9:50 a.m.      • Confirm Commission budget intentions for the coming biennium - **Action**
- Public Comment

**Discussion items**

- 10:10 a.m.      • [Review State Library base budget approved by previous legislatures](#)
- 10:35 a.m.      • [Review Montana State Reference Network “glide path” to self-sufficient funding](#)
- 10:50 a.m.      • [Review list of current federal grants](#)

**Standing reports and information items**

- 11:00 a.m.      • State Library Reports – Stapp and staff
- [FY 25 Work Plan Dashboard](#)
    - [PDF Version](#)
  - [2<sup>nd</sup> quarter staffing memo](#)
  - [2<sup>nd</sup> quarter grants and contracts report](#)
  - [Website analytics and broken links report](#)
    - [PDF Version](#)
  - [Downloading dashboard instructions](#)

11:25 a.m.      **Informational presentation**

- Michael Q. Dudley, Accessibility, International, and Extended services Librarian, University of Winnipeg

**Commission Goals and Objectives – Commission**

- 11:40 a.m.      • Review meeting motions and directives to staff to confirm Commission intent
- [Annual business calendar](#)
    - [PDF Version](#)
    - [Review and prioritize agenda items for March business meeting](#)  
March 26, 9:00 a.m., Belgrade Community Library, Belgrade, MT
    - Montana Library Association Conference, March 26-29, 2025  
Best Western Grantree Inn, Bozeman, MT
    - Conversations with the Commission, March 27, 9:45 a.m.
    - [Spring Federation meeting dates](#)

12:00 p.m.      Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

12:10 p.m.      Other Business & Announcements

12:15 p.m.      Adjourn

**Lunch provided for Commission members**



1:00 p.m. Senate Floor Session attendance (no business will be conducted)  
Senate Gallery

Join Zoom Meeting

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