



Montana State Library Commission

August Business Meeting

Wednesday, August 14, 2024 | 10:00 a.m.

Online &

Montana State Library | Gertrude Buckhouse Conference Room

1201 11th Avenue

Helena, MT 59601

AGENDA

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the State Library Commission will be streamed and recorded via an online meeting platform. The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person or online. Members of the public who wish to share written comments or pertinent visual materials must submit written public comments no later than two (2) business days before the start of the public meetings. During public comment periods, speakers shall identify themselves and who they represent. Speakers shall limit their address to the State Library Commission on agenda items to three (3) minutes unless further time is granted by the Chair with the concurrence of the Commission. The Chair reserves the right to limit public comments if comments are not germane to the motion or if they are deemed disruptive. To ensure clear communication and an opportunity for follow-up questions, chat comments are not accepted. All comments received become part of the official public record of the State Library Commission proceedings in accordance with MCA 2-3-212. The Commission shall move through the agenda as needed.

10:00 a.m. **Call to Order and Introductions**

- Changes or additions to the agenda
- New staff introductions

Business items

10:15 a.m. • Consent agenda – **Action**

- [June 12, 2024 meeting minutes](#)

10:20 a.m. • [Fiscal Year 2024 4th Quarter Financial Report](#) – Finance Committee – **Action**

- Public comment

Discussion items

10:30 a.m. • [Collective Bargaining Agreement](#) overview – Union Negotiations Leads

10:50 a.m. • Fiscal Year 2024 Annual Report content discussion - Kamp

- [Past reports](#)

11:10 a.m. • Personnel evaluation process – Commission

Standing reports and information items

- 11:30 a.m.
- State Library Reports – Stapp and staff
 - [FY 25 Work Plan Dashboard](#)
 - [PDF Version](#)
 - [Website analytics and broken links report](#)
 - [PDF Version](#)
 - [Fiscal Year 2024 4th quarter contracts report](#)
 - [Fiscal Year 2024 4th quarter grants report](#)
 - [Fiscal Year 2024 4th staffing memo](#)
 - [Interim Budget Committee Real Time Network Report](#)
 - Interim Budget Committee HB 946 Study
 - [June Department of Administration response to Committee](#)
 - [June MSL response to Committee](#)
 - [Downloading dashboard instructions](#)

Commission Goals and Objectives – Commission

- 11:50 a.m.
- [Annual business calendar](#)
 - [PDF Version](#)
 - [Fall Library Federation Meeting Information](#)
- 12:00 p.m. Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.
- 12:10 p.m. Other Business & Announcements
- 12:15 p.m. Adjourn

Join Zoom Meeting

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