

FINAL

MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
Friday, February 16, 2024, 9 a.m.
Helena: Montana State Capitol- Rm. 152 and Zoom

MINUTES

Recording can be found at:

YouTube: <https://youtu.be/ZlfzFHXvm1k>

Unedited closed captioning is available.

ATTENDEES:

Commissioners:

Vice-Chair Tom Burnett, Carmen Cuthbertson, Tammy Hall, Brian Rossmann, Chair Robyn Scribner, Peggy Taylor

MSL Staff:

Sean Anderson, Kazi Arifuzzaman, Nick Beckstrom, Marilyn Bennett, Jennifer Birnel, Troy Blandford, Malissa Briggs, Meghan Burns, Tracy Cook, Bobbi DeMontigny, Erin Fashoway, Michael Fashoway, Evan Hammer, Sharon Hardwick, Pam Henley, Bob Holliday, Jim Kammerer, Rebekah Kamp, Ashley Kanduch, Melody Karle, Kenny Ketner, Genevieve Lighthiser, Amy Marchwick, Bryce Maxell, Cara Orban, Dave Ratz, Jennie Stapp

Guests:

Andrew, Katie Boumans (State of Montana, DOJ), Aislinn Brown, Austin Castle, Kris Goss, Mitch Grady, Dylan Klapmeier (State of Montana, Office of the Governor), Bruce Newell, Sarah Widger, Monika Wigert, Stu Wilson

Agenda: [Attachment 1](#)

(00:00:12) Call to Order and Introductions

(00:02:05) Changes or additions to the agenda

(00:02:52) Staff introductions and longevity recognitions: Bobbi deMontigny, Meghan Burns, and Bob Holliday

Business items

(00:09:15) Consent agenda – Action

- [December 6, 2023 meeting minutes](#)
- [Fiscal Year 2024 2nd quarter financial report](#)
- [Annual Commission Bylaws review](#)
- Public comment

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(00:16:13) Motion by Tammy Hall to move to accept the consent agenda as is, pulling out the bylaws, and the motion passed unanimously.

- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

(NOTE: Tammy Hall directed the State Librarian to come back at the next meeting with a coordination of the election of officers at the seating of the Board in June.)

(00:07:01) [State Library Trust request](#) – Action

(00:19:28) Motion by Tom Burnett to move to approve the State Library Trust request and the motion passed unanimously

- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

Standing reports and information items

(00:21:38) State Library Reports – Stapp

(00:35:46) [FY 24 Work Plan Dashboard](#)

[PDF Version](#)

(00:26:17) [Website analytics and broken links report](#)

[PDF Version](#)

(00:25:09) [Fiscal Year 2024 2nd quarter contracts report](#)

[Fiscal Year 2024 2nd quarter personnel report](#)

(00:22:01) [Interim Budget Committee Real Time Network Report](#)

(00:23:14) [Staffing Memo](#)

(00:22:29) [Montana Library Services and Technology Act one-page report](#)

(00:22:43) [Downloading Dashboard Instructions](#)

Commission Goals and Objectives – Commission

(00:39:10) [Annual business calendar](#)

[PDF Version](#)

(00:45:09) Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

(00:45:23) Other Business & Announcements

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(00:58:06) Chair Scribner adjourned the meeting at 10:01 a.m.

Commission Meeting recording ends.

Commission Work Session

YouTube Recording: <https://youtu.be/7bfztuilvJE>

(00:08:10) Central Services

(00:08:37) Human Resources: Malissa Briggs, Central Services Administrator & Sharon Hardwick, Human Resources Specialist

(00:35:25) MSL Research Agenda: Rebekah Kamp, State Data Coordinator

(00:55:15) Information Technology: Lee Fossum, IT Manager

(03:05:25) Information Products: Kenny Ketner, Information Products Lead

(01:05:27) Digital Library GIS programs

(01:07:38) Addressing and Next Generation 9-1-1: Michael Fashoway, Land Information Lead

(01:25:14) Geo-enabled Elections: Erin Fashoway, State GIS Coordinator

(01:50:43) Lidar: Troy Blandford, Water Information Lead

(02:11:30) Image Repository: Erin Fashoway and Troy Blandford

(02:37:28) Enterprise GIS Architecture: Evan Hammer, Digital Library Admin.

(01:34:04) GIS Coordination: Erin Fashoway

(02:28:45) Lunch break

(03:14:85) Additional Digital Library programs

(03:15:36) Montana State Reference Network: Kazi Arifuzzaman, MTSRN Coordinator

(04:32:02) Montana Natural Heritage Program: Bryce Maxell, MTNHP Coordinator

(04:08:46) Government Information: Jim Kammerer, Government Info Librarian

(04:19:29) Talking Book Services: Marilyn Bennett, Outreach & Digital Services Librarian

(05:05:54) Montana History Portal: Jen Birnel, MHP Director

(05:22:16) Library Development Services

(05:22:21) Montana library resource sharing: Cara Orban, Consortia Coordinator

(05:28:20) Montana Shared Catalog: Amy Marchwick, MSC Systems Administrator

(05:47:17) OCLC: Cara Orban

(05:55:44) Courier: Cara Orban

(05:59:02) MontanaLibrary2Go: Cara Orban

(06:06:15) E-resources and TRAILS partnership: Marilyn Bennett

(06:22:56) Consulting & Lifelong Learning: Tracy Cook, Lead Consulting and Learning Librarian

(06:23:48) Discussion and next steps

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(06:04:08) Public comment

Minute document created by Genevieve Lighthiser, 2/20/2024.