

Who Should Attend: Public Library Trustees and Directors

The MSU Local Government Center (LGC) strengthens the capacity of Montana’s local governments by providing training and support to elected, appointed, and administrative officials and staff.

This support includes engaging, interactive board leadership training which, when done appropriately, can increase employee engagement, streamline decision-making, and improve board efforts to provide services to the public.

Training Topics

- Principles of good governance
- Roles and responsibilities of board members/trustees
- Montana open meeting laws
- Montana citizens right to participate laws
- Executive session/closed meetings
- Board member liability
- Effective meeting management
- Meeting agendas and managing public comment
- Montana’s code of ethics
- Meeting minutes

Participants will have up to four hours of board training at each location and receive reference material packets prepared by the trainers.

Please register in advance!

Description & Location	Date	Registration
Broad Valleys Federation Library Board Training – Butte	March 14, 2024	Email Lori Cannady , Federation Coordinator
MLA Preconference Library Board Training - Butte	April 17, 2024	REGISTRATION FORM
Tamarack Federation Library Board Training – Polson	April 27, 2024	Email Abbi Dooley , Federation Coordinator
Library Board Training – Billings	May 14, 2024	REGISTRATION FORM
Library Board Training - Havre	May 21, 2024	REGISTRATION FORM

Please contact [Colet Bartow, MSL Continuing Education Coordinator](#), with any questions about registration or event details.

You can also view information about each event in the [ASPeN Event Calendar](#).

Presenters

Dan Clark, Director

Dan Clark joined the Local Government Center in April 2008. He has been serving Montana since 1997. Prior to joining the MSU Local Government Center, he served as the Statewide Director for the Montana Horizons program from 2006 to 2008. Previously, Dan worked as a Montana State University Extension faculty member in Teton County from 1997 to 2006. During this time, he served as Mayor of Choteau, Montana for four years. He earned his bachelor's and master's degrees from the University of Arizona in Agricultural Education and taught high school agriculture for three years before joining Extension.

Ashley Kent, Associate Director

Ashley joined the Local Government Center (LGC) in July 2014. She currently manages the certified education programs the LGC offers for local government officials, provides governance and leadership workshops, and is developing new educational tools to enhance the LGC training offerings. Ashley earned her bachelor's degree in business management from Montana State University in 2012 and her Master of Business Administration degree from the University of Montana in 2017. Prior to the Local Government Center, Ashley worked in other departments at MSU including Human Resources and Institutional Equity.