



MSL Certification Program for Missoula Public Library

July 17, 2023

Today's Host

Colet Bartow



MSL Continuing
Education Coordinator
(Colet rhymes with Olay)

Today's Agenda



MSL Certification Program – Your Questions

How do certification and the learning categories enhance or promote strong professional development for library workers, either specifically for different classes of library workers or generally as part of Montana's strategy for a well-educated and trained library workforce?

What the continuing education categories are and what types of skills and training do they encompass as a module for learning?

How do you add independent learning sessions to your CE track?

What resources are available for finding good training sessions that qualify for the certification program?

Program Goals



Promote continuing education and demonstrate its impact for quality library services



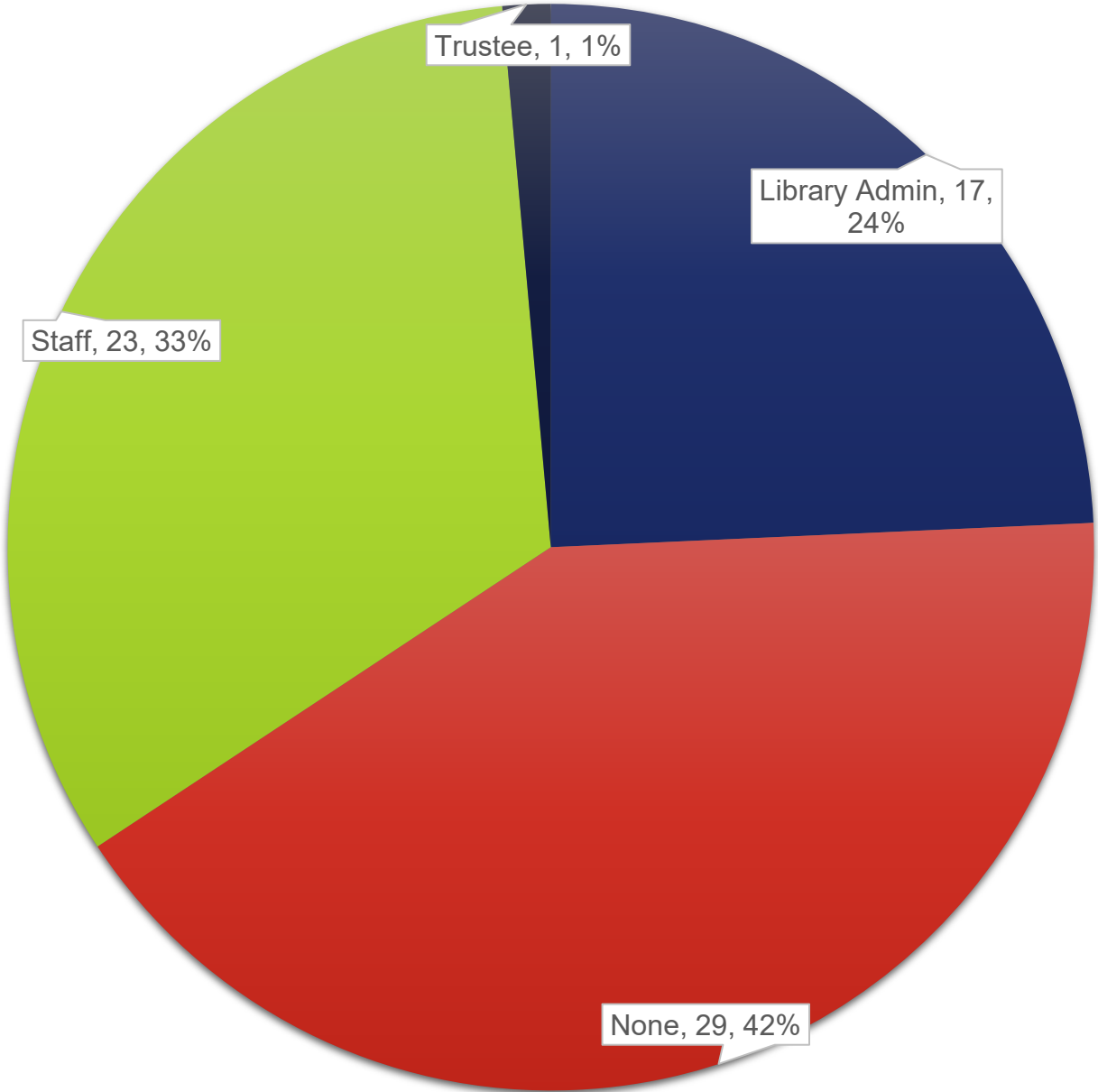
Promote recognition for librarians who participate and libraries that encourage staff to continue learning



Provide continuing education opportunities that benefit library directors, staff, and trustees

MSL Certification at MPL

N=69



Continuing Education Status

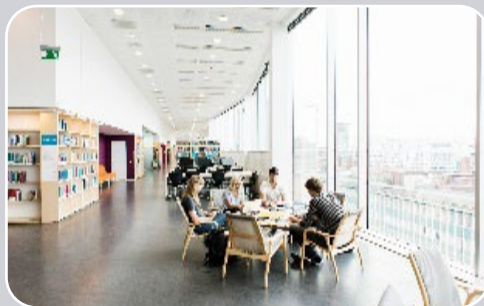


Check ASPeN –
You may be closer
to certification
than you think!

Continuing Education Categories



Library
Administration



Library
Services to
the Public



Collection
Management
and Technical
Services



Technology

Resources



Certification Webpage



The Montana Library Certification Program was established to promote continuing education and to recognize librarians and trustees who continue to expand their knowledge and skills to provide improved services for patrons and communities.

- > [About the Certification Program](#)
- > [Library Director Certification](#)
- > [Optional Trustee Track](#)
- > [Optional Library Staff Track](#)
- > [Apply for Certification](#)
- > [Specialization](#)
- > [MLS/MLIS Degree Completion](#)
- > [Where can I find continuing education opportunities?](#)

Certification and CE Handbook

▼ About the Certification Program

Continuing Education and Certification Program Goals

Promote continuing education and demonstrate its impact for quality library services

Learn more about how continuing education supports quality library services through the [MSL Continuing Education Dashboard](#).

Promote recognition for librarians who participate and libraries that encourage staff to continue learning

An official certificate is available for download and printing from ASPeN upon completion of certification requirements. MSL publishes an annual list of librarians and trustees who complete certification through our newsletters and a press release.

Recognition can take many forms: presentation at a board meeting, introduction at a staff meeting, local press release, extra compensation, special parking spot, gift cards, social media or website post, newsletter feature—there are lots of ways to acknowledge certification. The most important thing is to be consistent in how and when recognition happens.

Provide continuing education opportunities that benefit library directors, staff, and trustees

MSL strives to provide a variety of opportunities to engage in continuing education for all library staff and trustees. Learn more about these opportunities by subscribing to our newsletters, visiting the ASPeN Event Calendar, and visiting our website.



Download and review the [Certification and Continuing Education Handbook](#) (July 2023)

Certification Program Update

- Changes to Library Administration Track
- Changes to optional Staff Track
- No change to optional Trustee Track



Certification Program

Library Staff Track

60 continuing education credits earned in a 4-year period

- 5 credits in Library Administration Category
- 5 credits in Library Services to the Public
- 5 credits in Collection Management and Technical Services
- 5 credits in Technology
- 40 elective credits in any category

Certification Program

Library Administration

Initial Certification

60 continuing education credits earned in a 4-year period

- 30 credits Library Administration Category
- 30 elective credits in any category

Renewal Certification

60 elective continuing education credits earned in a 4-year period

Certification Tracks

Edit Continuing Education

Change CE Track Status

Selected Track: Library Administrator Renewal - MSL Certification

Update CE Track Status Not Submitted

Add New CE Track Montana State Library Certification - Initial Library Administrator Certification

Montana State Library Certification - Library Administrator Renewal

Montana State Library Certification - Library Staff Track

Montana State Library Certification - Trustee Track

Continuing Education Credits

Training presented as a structured learning opportunity is eligible for continuing education credits.

Continuing Education Plan

A structure can also be a continuing education plan.

Claiming Independent Learning Credits

Have Questions?

- Check ASPeN Help
- Submit a HelpDesk Ticket

The screenshot shows the ASPeN website interface. At the top right, there are links for SERVICES, AGENCIES, LOGIN, and a search bar for MONTANA.GOV. The main header reads "ASPeN: The New Library Directory". Below this is a search bar with the text "What are you looking for?" and a "More Search Options" link. A pink banner contains an "Important update!" regarding Okta login. The main content area has a "Search ASPeN" section with a welcome message and instructions. A grid of six buttons is displayed: "Events" (calendar icon), "Organizations" (house icon), "Continuing Education (Login)" (stack of books icon), "Positions and People" (person icon), "Committees" (group of people icon), and "Help" (question mark icon). The "Continuing Education (Login)" button is highlighted with a red box and a red circle containing the number "2". On the right side, there is a "login mt gov" section with a "Login" button, a "Have questions about okta?" link, and a "Problems logging in with Okta?" link. This section is also highlighted with a red box and a red circle containing the number "1". At the bottom right, there is a "Go back a page" button.

ASPeN Event Calendar

Events Search

Search by event title, location, etc

Advanced Filtering [Show](#)

[Search](#) [Reset](#)

< > today **July 2023** month week day

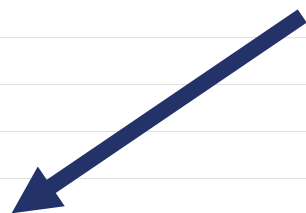
Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
		10a MSL Learn - Tiny Tech	10a Montana CYS Meet-Up			
2	3	4	5	6	7	8
				12p Montana Legal Overview		
9	10	11	12	13	14	15
	10a MSC Office Hours 10a MSL Commission Meeti 10a MSL Learn Webinar Se 2p MSC Office Hours					
16	17	18	19	20	21	22
					10a MSC Office Hours 2p MSC Office Hours	
23	24	25	26	27	28	29

Continuing Education Opportunities



The Montana Library Certification Program was established to promote continuing education and to recognize librarians and trustees who continue to expand their knowledge and skills to provide improved services for patrons and communities.

- > About the Certification Program
- > Library Director Certification
- > Optional Trustee Track
- > Optional Library Staff Track
- > Apply for Certification
- > Specialization
- > MLS/MLIS Degree Completion
- > Where can I find continuing education opportunities?



Montana State Library is charged with

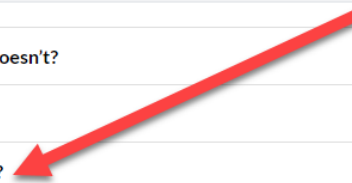
Promoting the value of continuing education

Encouraging boards to support continuing education for library staff

Developing and providing quality training in all formats

Keeping Montana librarians informed of continuing education opportunities

- > Continuing Education Credits: What Counts, What Doesn't?
- > Continuing Education Plan
- > Where can I find continuing education opportunities?
- > Board of Trustees Continuing Education
- > Board Continuing Education FAQ



Information and News Sources



- [MSL Website](#)
- [Newsletters](#)
- [MSL Help Desk](#)
- [WIRED List Serv](#)
- [ASPeN Events Calendar](#)
- [MSL Learn](#)
- [MSL YouTube Channel](#)
- [Email/call any MSL staff member](#)

Questions?



MSL Learn Webinar Schedule

Join us each month!

Second
Tuesday
MSL Programs
and Topics



Last Tuesday
Tiny Tech
Training

MSL YouTube Channel

- Look for the MSL Learn Webinar Series Playlist
- Access new recordings
- **Subscribe!**

Montana State Library
@montanastatelibrary 101 subscribers 93 videos
Current recordings and playlists from the Montana State Library. >

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Dementia Friendly Libraries Webinar
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CC

MLN Virtual Program Series: Montana Fibershed
149 views • 4 months ago
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MSL Evaluation Survey



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