

MSC Executive Board
November 9 2022 – 1:00 p.m. Online via Zoom

Present: Deb Westrom, Rebecca Dupre, Jonna Underwood, Carmen Clark, Sydnie Tallman, Elizabeth Jonkel
Amy Marchwick, Keiley McGregor, Laura Tretter

****ACTION: Minutes approved for 5/11 meetings. Deb moved to approve the minutes, Sydnie seconded, the motion passed.**

MSC Update (AMY):

- **SirsiDynix Contract:** Still moving ahead, first with the text messaging (because we are paying a third party currently), then Kids Catalog and Symphony Web simultaneously. The Community Engagement Platform is the largest in terms of configuration and training needs, so it will be toward the end of the list (likely in the spring).
- **Partner's Library update:** Two new libraries applied and were approved, Great Falls Public and Meagher County just got on the Courier and will join Partners.
- **Membership Applications/Interest:** Some interest from Rocky Boy School Library (K-12); we have traditionally had one period of application. System Admins discussed with Jennie and because it is mostly schools that are not currently members, the compressed timeline for application might not work. Application needs revision anyway, consider having it available when the library is interested. The main reason we did previously was LSTA funding for migration, but the library could still apply earlier than the current period, just not after (more lead time is better). Amy has been in discussion with librarian there with the understanding that if there is LSTA funding for migration they would be eligible.
- **State Library is moving to new physical location in Helena.** Most System Administrators are remote, so not a lot of changes there. A few blocks from the Capitol. Finalized announcement will go out on listservs, but don't predict a mailing address change, only a physical move.
- **New State Library logo was approved.** Rollout is looking like possibly December 1. New logo will be added to all State Library projects including the MSC/Enterprise. State Library hopes that seeing the logo in more places will make them/library projects more obvious to legislators, etc. Probably near the bottom of the page on Enterprise, but Amy will get clarity. There could be confusion, for example, in the case of the app, if the MSC Logo is replaced by the State Library Logo (also MT Library 2 Go, etc.)

MSC CMC Update:

- Some cleanup for items getting on the wrong type of record. Lively discussion on serial items that are also monograph items and how to catalog (specifically on Manga/Graphic Novels--should volumes be on one record or individual. Testing cataloging hot spots and making them visible and holdable to patrons. Lots of retirements and staff members on that committee, took some recommendations from that group for who to recruit.

****ACTION: Approve two new members of CMC recommended by that Committee: Liz Fellerer (Acquisition Specialist from Billings Public) and Kat Wilson (Collection Services from ImagineIF). Becky moved to approve the new members and Elizabeth seconded, the motion passed.**

MSC Fall Meeting Agenda/Dates/Agenda:

- MSC staff will send Doodle poll to Execs for dates. Need 3 weeks in advance, so that puts us into December. It was suggested that we plan on going into January because December is likely to be busy.
- Want to add/keep something about Membership Communication on the agenda to leave open door for suggestions and feedback collection.

Other discussion:

- Collection Management CSC has not met yet, so no update here, yet. Would have update for Fall Meeting, if they have met before then. If so, it could be included in MSL/NAC update.
- We need to be careful not to let the MSC structure and Board dissolve until there is a structure in place to do this work. Ambitious timeline from NAC and State Library and flooding and SIRSI update, it became apparent to MSC staff that initial timeline was a little unrealistic. NAC's intention was understood to be pursuing an increase direct communication from MSC staff to membership. Other groups were seeing good results with membership making decisions using direct polling or discussion of them, not just at regularly scheduled meetings (e.g. Fall & Spring MSC Members meetings) Another example: with Partners, the member group met and wasn't able to make much progress, but direct polling helped move decisions along. It would be good to get a really codified method of voting that is not tied to meetings that makes MSC more nimble. If member libraries request products from SIRSI, they could be stuck waiting until member meetings for vote, currently. Opportunity to make bigger group decisions throughout the year, would perhaps make MSC better able to meet some of the challenges.

- Small group meetings and other suggestions shouldn't go by the wayside
 - From the May meeting: Suggested focus on communication and how to best serve membership at the Fall meeting.
 - How can we incorporate this into Fall meeting to gather information or prioritize? Can we use the remainder of this meeting to collect and discuss ideas?
 - [Communication Ideas document](#)
- Re-signing contract--some libraries use the contract as a leverage tool with their local governing bodies and setting them up to have potential for not being re-signed.

Public Comment:

None

Meeting adjourned at 2:31 p.m.

The MSC Executive Board is the representational advisory board of the Montana Shared Catalog, comprised of members from each type of library and region. The Executive sets the tone and vision of the MSC, presents proposals on costs, future projects, etc. to the full membership.