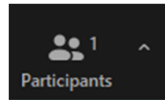Continuing Education and Certification Task Force

November 28, 2022

Zooming like a pro!
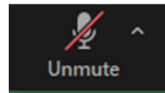
- Rename Yourself
  - Open "Participants"
  - Hover over your name
  - Click "Rename"
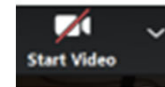   - Include your name, library, and role

- Audio
  - Remain muted unless speaking to avoid background noise. Click "unmute" to speak up.
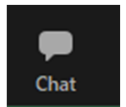 - If you do not have a microphone, you can call in on a phone.

- Video
  - We love seeing your smiling faces, but if you prefer to, you can turn video off by clicking "Stop Video" in the lower left-hand corner of the Zoom screen.

- Chat
  - Click the "Chat" icon to add your comments or questions.

- View Options
  - Choose how you want to see the speaker and other participants. Choose gallery for the Brady Bunch effect.
  - During screen sharing, select "View Options > Zoom Ratio" to select the best setting for your screen
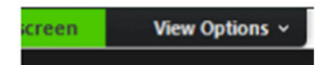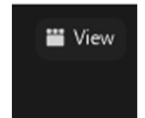
- Reactions
  - Click on the "Reactions" button to raise your hand, give applause, or use other emojis to express yourself

MONTANA **STATE LIBRARY**
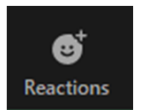
Agenda

- Review Staff Track Feedback
- Preview Recommendations Summary and Report
- Public Comment
- Next Steps

Objectives

- Prioritize topics and changes for Library Staff Track Requirements
- Provide feedback on draft recommendations

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Voluntary Staff Track

Staff Track Feedback Survey Results

- Were you aware of the Voluntary Staff Certification Track?

Yes: 36 (90%)

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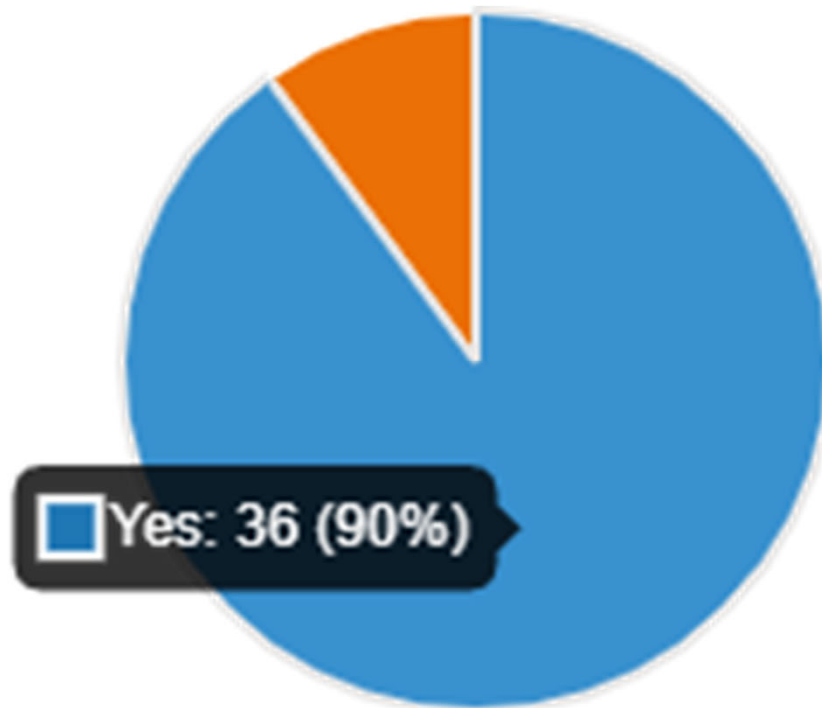
Staff Track Options

Current Requirements

Total of 60 hours of continuing education credits earned in a four-year period.

10 credits in Library Administration Category

10 credits in Library Services to the Public

10 credits in Collection Management and Technical Services

10 Credits in Technology

20 Elective Credits in any category

Option 1

Total of 60 hours of continuing education credits earned in a four-year period.

5 credits in Library Administration Category

5 credits in Library Services to the Public

5 credits in Collection Management and Technical Services

5 Credits in Technology

40 Elective Credits in any category

Option 2

Total of 60 hours of continuing education credits earned in a four-year period.

All credits are elective and can be from any category or combination of categories

7

16

17

Part-Time Options

Option 1

Total of 30 hours of continuing education credits earned in a four-year period.

5 credits in Library Administration Category

5 credits in Library Services to the Public

5 credits in Collection Management and Technical Services

5 Credits in Technology

10 Elective Credits in any category

Option 2

Total of 40 hours of continuing education credits earned in a four-year period.

5 credits in Library Administration Category

5 credits in Library Services to the Public

5 credits in Collection Management and Technical Services

5 Credits in Technology

20 Elective Credits in any category

Option 3

Total of 40 hours of continuing education credits earned in a four-year period.

All credits are elective and can be from any category or combination of categories

None of the Above

| 12 | 7 | 12 | 8 |

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Recommendation Review

Recommendation: Program Goals

Goal 1	Goal 2	Goal 3
• Promote continuing education and its impact for quality library services	• Promote recognition for librarians who participate and libraries that encourage staff to continue learning	• *Provide continuing education opportunities that benefit library directors, staff, and trustees*

Recommendation: Voluntary Trustee Track

Total Required Credits	Library Administration Category	Electives
• 15 continuing education credits earned in a 4-year period	• 10 credits	• 5 credits in any category

Recommendation: Library Administration Track

Total Required Credits	Library Administration Category	Electives
• Initial Certification: 60 continuing education credits earned in a 4-year period • Renewal – 60 elective credits in any category earned in a 4-year period	• Initial Certification: Minimum of 30 credits	• Initial Certification: 30 additional credits in any category • Renewal: 60 elective credits

Recommendation Summary

Draft Task Force Recommendations

In general, the Task Force recommends
- Adopting fewer, clearer, measurable, and actionable program goals;
- Adjusting the Library Administration Track to allow simplification and flexibility;
- Maintaining the Voluntary Trustee Track Requirements as is;
- Adjusting the Voluntary Staff Track requirements to allow simplification and flexibility;
- Addressing user experience with ASPeN to eliminate barriers to tracking continuing education credits;
- Providing lists of recommended courses for each certification track;
- Developing an accessible and consistent plan to promote Continuing Education and Certification Program and,
- Planning implementation for an effective date of July 1, 2024.

Do you agree? What is missing?

Public Comment

State and Spell Your First and Last Name

Please share your comment with the Task Force.

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Next Steps

Present Plan to NAC

Call for Task Force Participants

Start Outreach and Information Sharing

Complete draft CE Program Recommendations

MSL Commission Adopts recommendations

May 2022	June 2022	July – August 2022	September - November 2022	December 2022 – March 2023	April 2023	June 2023	August 2023

Present Plan to MSL Commission

Task Force Meetings

Feedback survey

NAC Reviews draft recommendations

New CE Manual published

How did we do?

- ❑ Prioritized topics and changes for Library Staff Track requirements
- ❑ Reviewed Goals, Library Administration and Trustee Track drafts
- ❑ Reviewed Next Steps

Next Meeting

Wednesday, November 30, 2022

1:30 – 3:00 p.m.

MONTANA **STATE LIBRARY**

Colet Bartow
Continuing Education Coordinator
Colet.Bartow@mt.gov
406-444-3365