

TO: Montana State Library Commission

FROM: Jennie Stapp, State Librarian  
Malissa Briggs, Central Services Manager

SUBJECT: FY 22 4th Quarter Financial Report

DATE: September 13th, 2022

Items to note:

- MSL has expended 80% of its annual budget as of Q4 2022
- Most unspent appropriation is due to continuing grants and contracts
- \$250,000 (8% of appropriation) of General Fund has been reverted
- \$273,912 (12% of appropriation) of MLIA has been reverted
- LSTA funding appears underspent due to ARPA funding, which extends to Dec 2022.
- LSTA 21 fully expended in state fiscal year 2022.

Montana State Library 4th Quarter FY 2022				
	Budget	Actuals	Difference	% Expended
<b>Expenses</b>				
Personal Services	5,861,007	4,930,655	930,352	84%
Operating	5,802,332	4,274,383	1,527,949	74%
Grants	933,651	908,205	25,446	97%
<b>Total Expenses</b>	<b>12,596,990</b>	<b>10,113,243</b>	<b>2,483,747</b>	<b>80%</b>
<b>Revenue</b>				
General Fund	3,263,295	3,012,796	250,499	92%
MLIA	2,248,385	1,974,473	273,912	88%
LSTA	3,683,105	2,552,751	1,130,354	69%
Coal	510,300	510,300	-	100%
Other	2,891,906	2,062,923	828,982	71%
<b>Total Revenue</b>	<b>12,596,990</b>	<b>10,113,243</b>	<b>2,483,747</b>	<b>80%</b>

Montana State Library 4th Quarter FY 2022												
	MSL Budget	Admin	Patron Svcs	Land Info	Consulting	Statewide Proj.	Covid 19 Funding	Info Products	Info Mgmt	Total	Balance	% Expended
<b>Personal Services</b>	<b>5,861,007</b>	<b>853,679</b>	<b>396,755</b>	<b>325,721</b>	<b>401,160</b>	<b>637,674</b>	<b>92,255</b>	<b>522,099</b>	<b>1,701,312</b>	<b>4,930,655</b>	<b>930,352</b>	<b>84%</b>
Salaries		654,680	279,918	253,742	300,842	475,926	66,147	402,275	1,294,097	3,727,627		
Benefits		198,999	116,837	71,979	100,319	161,749	26,109	119,824	407,214	1,203,028		
<b>Operating Expenses</b>	<b>5,802,332</b>	<b>1,180,262</b>	<b>82,226</b>	<b>217,270</b>	<b>146,081</b>	<b>701,548</b>	<b>1,222,021</b>	<b>246,130</b>	<b>478,847</b>	<b>4,274,383</b>	<b>1,527,949</b>	<b>74%</b>
Contracted Services		534,463	6,004	164,667	78,859	557,085	336,785	229,158	237,294	2,144,315		
Supplies/Materials		195,057	1,884	36,741	5,888	2,710	41,232	882	15,818	300,211		
Communications		68,806	3,078	717	2,770	3,269	386,161	2,312	6,008	473,122		
Travel		21,406	102	4,619	8,336	2,838	-	1,084	5,687	44,073		
Rent		297,027	-	-	7,985	-	-	-	-	305,012		
Repair & Maint.		63,504	25,208	1,950	4,800	29,180	-	-	5,705	130,347		
Other Expenses		-	45,949	8,574	37,443	106,466	457,843	12,694	208,335	877,303		
<b>Grants</b>	<b>933,651</b>			<b>249,515</b>	<b>658,690</b>					<b>908,205</b>	<b>25,446</b>	<b>97%</b>
<b>Total Expenses</b>	<b>12,596,990</b>	<b>2,033,940</b>	<b>478,981</b>	<b>792,506</b>	<b>1,205,931</b>	<b>1,339,222</b>	<b>1,314,276</b>	<b>768,229</b>	<b>2,180,158</b>	<b>10,113,243</b>	<b>2,483,747</b>	<b>80%</b>
<b>Fund</b>												
General Fund	<b>2,829,605</b>	1,549,238	272,755	42,346	31,484	95,776	2,810	337,845	246,852	2,579,106	<b>250,499</b>	<b>91%</b>
MLIA	<b>2,248,385</b>	181,384	-	680,336	-	-	-	423,484	689,269	1,974,473	<b>273,912</b>	<b>88%</b>
LSTA	<b>3,683,105</b>	53,610	180,226	-	510,657	554,642	1,246,716	6,900	-	2,552,751	<b>1,130,354</b>	<b>69%</b>
Coal Severance Tax	<b>510,300</b>	40,231	26,000	-	230,100	199,084	-	-	14,885	510,300	-	<b>100%</b>
Shared Catalog	<b>501,945</b>	-	-	-	-	489,719	-	-	-	489,719	<b>12,226</b>	<b>98%</b>
Digital Library Svcs.	<b>398,698</b>	47,755	-	-	-	-	0.00	-	350,943	398,698	-	<b>100%</b>
Next Gen. 911	<b>450,000</b>	-	-	-	-	-	-	-	333,096	333,096	<b>116,904</b>	<b>74%</b>
State Aid	<b>433,690</b>	-	-	-	433,690	-	-	-	-	433,690	-	<b>100%</b>
Other	<b>1,541,263</b>	161,723	-	69,824	-	-	64,750	-	545,113	841,409	<b>699,853</b>	<b>55%</b>
<b>Total Revenue</b>	<b>12,596,990</b>	<b>2,033,940</b>	<b>478,981</b>	<b>792,506</b>	<b>1,205,931</b>	<b>1,339,222</b>	<b>1,314,276</b>	<b>768,229</b>	<b>2,180,158</b>	<b>10,113,243</b>	<b>2,483,747</b>	<b>80%</b>

## Montana State Library Financial Report

### 4th Quarter FY 2022

Workgroup	Budget	Expenses	Difference	% Expended
Central Services	2,103,914	2,033,940	69,973	97%
Patron Services	455,205	478,981	(23,776)	105%
Montana Land Information	820,035	792,506	27,529	97%
Consulting and Learning	1,289,341	1,205,931	83,410	94%
Statewide Projects	1,342,483	1,339,222	3,261	100%
Natural Heritage Program	1,319,587	826,026	493,561	63%
Covid 19 Funding	2,364,285	1,314,276	1,050,009	56%
Information Products	978,463	768,229	210,235	79%
Information Management	1,923,678	1,354,132	569,546	70%
<b>Total</b>	<b>12,596,990</b>	<b>10,113,243</b>	<b>2,483,747</b>	<b>80%</b>

### MSL Q4 2022

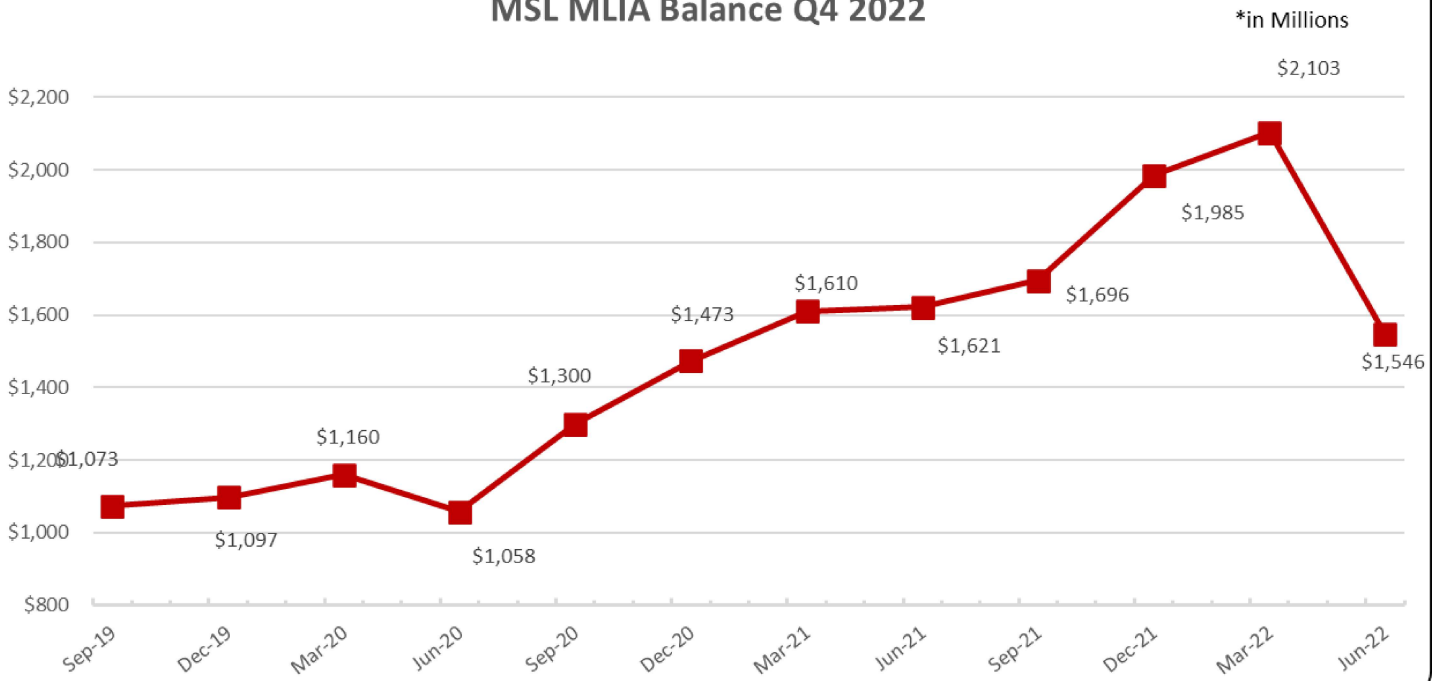
Fund	Budget	Actuals	% Spent
01100 General Fund	\$ 3,263,295	\$ 3,012,796	92%
02021 911 Funding	\$ 450,000	\$ 333,096	74%
02026 NRIS State Special	\$ 7,211	\$ -	0%
02046 Coal Sev. Tax Library	\$ 510,300	\$ 510,300	100%
02069 SOS SSR	\$ 160,000	\$ 69,824	44%
02094 Digital Library Services	\$ 398,698	\$ 398,698	100%
02337 MTNHP State Funding	\$ 294,928	\$ 87,138	30%
02779 Montana Land Information	\$ 2,248,385	\$ 1,974,473	88%
03018 Library Commission	\$ 3,683,105	\$ 2,552,751	69%
03268 MTNHP Federal Funds	\$ 372,926	\$ 245,432	66%
03930 NRIS Federal Funds	\$ 564,483	\$ 215,050	38%
03931 Covid Relief Fund	\$ 120,000	\$ 60,000	50%
06021 MT Shared Catalog	\$ 501,945	\$ 489,719	98%
08038 Montana State Library Trust	\$ -	\$ 152,582	
08127 State Library Private Funds	\$ 6,350	\$ 6,350	100%
08168 MTNHP Private Funds	\$ 15,365	\$ 5,034	33%
<b>Grand Total</b>	<b>\$ 12,596,990</b>	<b>\$ 10,113,243</b>	

MLIA Budget Tracking Q4 2022			
Project	Budget	Expense	Balance
ADMIN OPS Administration Operations	\$ 20,000	\$ 16,977	\$ 3,023
HERITAGE MTNHP-MSL	\$ 169,148	\$ 145,021	\$ 24,127
INDIRECT COSTS Other Indirect Costs	\$ 12,000	\$ -	\$ 12,000
INFO MGMT OPS Information Management Ops	\$ 16,000	\$ 565	\$ 15,435
INFO PRODUCTS Information Products Operation	\$ 166,017	\$ 164,843	\$ 1,174
IT OPERATIONS IT Operations	\$ 27,000	\$ 26,860	\$ 140
ITSD FIXED COST ITSD	\$ 16,810	\$ 16,810	\$ -
LAND OPS Land Operations	\$ 335,854	\$ 305,771	\$ 30,083
MLIA 22 ANA/DL MLIA 22 ANANCONDA DEER LODGE	\$ 16,700	\$ 16,700	\$ -
MLIA 22 FLATHD MLIA 22 FLATHEAD COUNTY	\$ 42,500	\$ 42,500	\$ -
MLIA 22 GFALLS MLIA 22 Great Falls	\$ 18,500	\$ 18,500	\$ -
MLIA 22 LIBBY MLIA 22 CITY OF LIBBY	\$ 5,126	\$ 5,126	\$ -
MLIA 22 MCCONE MLIA 22 McCone County	\$ 20,000	\$ 20,000	\$ -
MLIA 22 MSLA C MLIA 22 MISSOULA COUNTY	\$ 39,046	\$ 38,561	\$ 485
MLIA 22 MT DNRC MLIA 22 MT DNRC	\$ 20,000	\$ 20,000	\$ -
MLIA 22 PHILLI MLIA 22 PHILLIPS COUNTY	\$ 11,400	\$ 11,400	\$ -
MLIA 22 PONDERA MLIA 22 PONDERA COUNTY	\$ 17,769	\$ 17,769	\$ -
MLIA 22 STW CO MLIA 22 Stillwater County	\$ 21,359	\$ 21,359	\$ -
MLIA 22 SUNBURS MLIA 22 TOWN OF SUNBURST	\$ 27,600	\$ 27,600	\$ -
MLIA 22 THOMPSON MLIA 22 CITY OF THOMPSON FALLS	\$ 10,000	\$ 10,000	\$ -
MLIA OPERATIONS MLIA OPERATIONS	\$ 315,210	\$ 326,476	\$ (11,266)
MLIA STRAT PLAN MLIA Strategic Plan	\$ 40,000	\$ 100,000	\$ (60,000)
MLIAC COUNCIL MLIAC COUNCIL	\$ 37,000	\$ 3,731	\$ 33,269
RENT Rent	\$ 98,644	\$ 97,626	\$ 1,018
RTN Real Time Network	\$ 462,500	\$ 258,641	\$ 203,859
SB 261 COSTS SB 261 Costs	\$ 7,000	\$ 16,725	\$ (9,725)
SWCAP Statewide Cost Allocation Plan	\$ 7,000	\$ 7,000	\$ -
WATER OPS Water Operations	\$ 268,202	\$ 237,912	\$ 30,289
Total	2,248,385	1,974,473	273,912

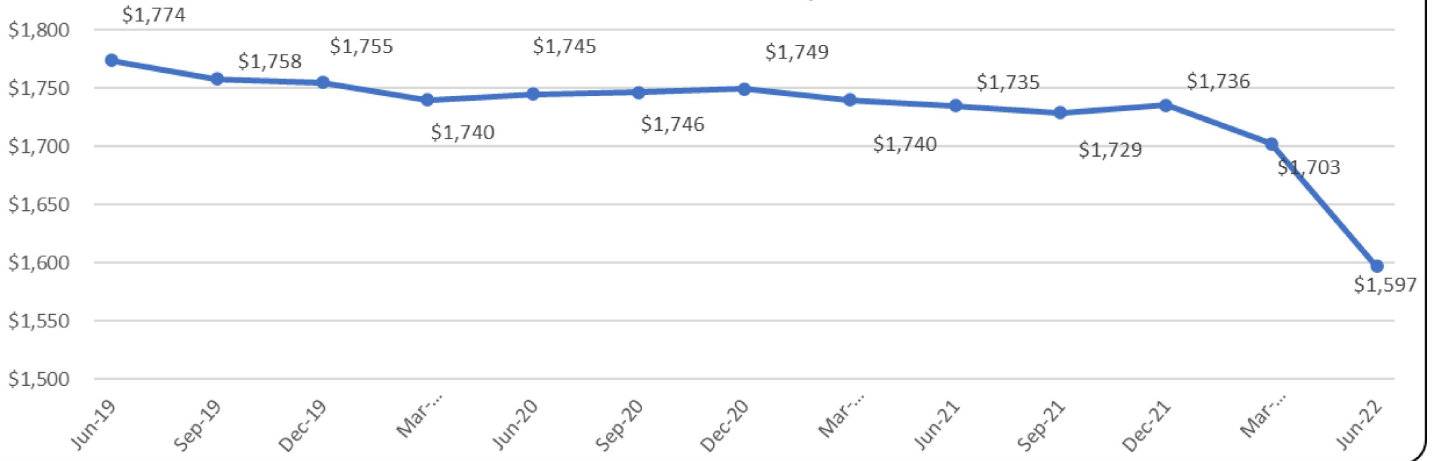
## Trust Projects

*as of Q4 2022	Budget	Expenses	Balance	Status
Rebranding Project	\$ 292,500	\$ 146,028	\$ 146,472	Ongoing
MT Heritage Center Sensory Trail	\$ 250,000	\$ -	\$ 250,000	Ongoing
<b>Total</b>	<b>\$ 542,500</b>	<b>\$ 146,028</b>	<b>\$ 396,472</b>	

### MSL MLIA Balance Q4 2022



### MSL Trust Balance Q4 2022



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