

FINAL

MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
9:30 a.m., June 15, 2022
State Capitol, Rm 472, Helena, MT and Zoom

MINUTE LOG

Recordings are found at:

YouTube: <https://youtu.be/MTruTZ3OX8U>

Vimeo: <https://vimeo.com/721166525>

Unedited closed captioning is available at the YouTube recording only.

ATTENDEES:

Commissioners:

Chair Kenning Arlitsch (Commissioner of Higher Education Appointee), Elsie Arntzen (Superintendent of Public Instruction), Tammy Hall, Dalton Johnson, Kristin Kerr, Robyn Scribner, Peggy Taylor

Absent Commissioners:

None

MSL Staff:

Colet Bartow, Marilyn Bennett, Jennifer Birnel, Malissa Briggs, Melanie Carroll, Carol Churchill, Bob Cochran, Bobbi DeMontigny, Lee Fossum, Evan Hammer, Sharon Hardwick, Pam Henley, Jim Kammerer, Rebekah Kamp, Ashley Kanduch, Melody Karle, Kenny Ketner, Genevieve Lighthiser, Amy Marchwick, Bryce Maxell, Stanley Munson, Cara Orban, Jennie Stapp, Laura Tretter

Guests

Nancy Hall (Governor's Office of Budget and Program Planning), Addie Palin (Hoffman York)

Public on Zoom:

Dana Carmichael, Ashley Cummin, Jan Dawson, Rebecca Dupre, Ann Ewbank, Anne Kish, Karen Ketchu, Lynette, Dianne Ramer, Nancy Schmidt, Kit Stephenson, Teri, Jonna Underwood

Agenda: [Attachment 1](#)

(00:00:03) Call to Order and Introductions

(00:00:55) Staff Longevity Recognition

- Jennie Stapp, 10 years as State Librarian

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- Jim Kammerer, 20 years

(00:09:03) Consent agenda - **Action**

- State Library policy action: [Attachment 2](#)
- Display policy: [Attachment 3](#)
- MSL Reading Room code of conduct: [Attachment 4](#)
- April 13, 2022 Minutes: [Attachment 5](#)

(00:0:00) Motion by Commissioner Kerr and seconded by Commissioner Scribner to approve the consent agenda and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-aye**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(00:10:06) Commissioner branding reveal – Addie Palin, Hoffman York

(01:23:20) Chair Arlitsch called for a 10-minute break

(01:23:49) Chapter 55 Rules changes and impacts to school libraries and State Library services –Superintendent Arntzen: [Attachment 6](#)

- OPI Rules Recommendations memo: [Attachment 7](#)
- Montana State Library’s Relationship with Public Schools: [Attachment 8](#)

(02:31:58) Federation FY’23 Plans of Service, Henley– **Action**

- Broad Valleys – Lori Cannady: [Attachment 9](#)
- Golden Plains – Jonna Underwood: [Attachment 10](#)
- Pathfinder – Valerie Frank: [Attachment 11](#)
- Sagebrush – Sonja Woods: [Attachment 12](#)
- South Central – Nancy Schmidt: [Attachment 13](#)
- Tamarack – Abbi Dooley: [Attachment 14](#)

(02:34:38) Motion by Commissioner Hall and seconded by Commissioner Kerr to approve the Federation FY23 Plans of Service and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-absent**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**

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- **Peggy Taylor-aye**

(02:39:56) Network Advisory Council (NAC) report –Stapp: [Attachment 15](#)

(02:40:59) FY '23 Library Development Plan: [Attachment 16](#)

(02:34:38) Motion by Commissioner Hall and seconded by Commissioner Kerr to approve the FY '23 Library Development Plan and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-absent**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(02:46:31) 23-28 Library Services & Technology Act Plan: [Attachment 17](#)

(02:34:38) Motion by Commissioner Johnson and seconded by Commissioner Taylor to approve the Library Services & Technology Act Plan and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-absent**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(02:50:29) Virtual Programming Policy: [Attachment 18](#)

(02:54:11) Montana Memory Project Collection Development Policy: [Attachment 19](#)

(02:56:50) Freedom to Read statement: [Attachment 20](#)

(02:35:33) NAC nominations slate: [Attachment 21](#)

(02:36:02) Motion by Commissioner Taylor and seconded by Commissioner Kerr to accept this slate of NAC nominees and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-absent**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(02:36:57) Shared Catalog applicant libraries-Marchwick: [Attachment 22](#)

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(02:38:31) Motion by Commissioner Kerr and seconded by Commissioner Johnson to accept Harlowton Public Library and Billings Public Schools Libraries into the Shared Catalog and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-absent**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(02:39:34) Chair Arlitsch called for a 10-minute break

(03:18:49) Continuing Education Program update – Bartow: [Attachment 23](#)

- Montana Certification Program: [Attachment 24](#)

(03:37:29) Director's Institute update – Bartow: [Attachment 25](#)

- 2022 Library Directors' Institute Report: [Attachment 26](#)

(03:48:18) Chair Arlitsch called for a 10-minute break

(03:48:34) 2025 Biennium agency budget priorities – Stapp: [Attachment 27](#)

- FTE request: [Attachment 28](#)

(02:38:31) Motion by Commissioner Kerr and seconded by Commissioner Scribner to accept the FTE Request and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-absent**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

- Library infrastructure request: [Attachment 29](#)

(02:38:31) Motion by Commissioner Kerr and seconded by Commissioner Hall for the Infrastructure request to move forward and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-absent**
- **Tammy Hall-aye**
- **Dalton Johnson-aye**
- **Kristen Kerr-aye**
- **Robyn Scribner-aye**

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- **Peggy Taylor-aye**

(03:53:08) Geo-enabling Montana's Elections: Where we are today – E. Fashoway and staff (POSTPONED)

(03:53:17) State Library Report - Stapp

(03:55:10) Interim Budget Committee Reports

- MSL 2023 Interim Budget Committee Report Storymap:

[Attachment 30](#)

- MSL COVID-Related Funding and Expenditures Storymap:

[Attachment 31](#)

(04:01:53) Work Plan Dashboard: [Attachment 32](#)

(04:02:01) Montana Shared Catalog Request for Proposal

(04:02:25) Talking Books services contract update: [Attachment 33](#)

(04:04:59) Space planning update

(04:06:44) ImagineIf Libraries public library standards certification update

- Public comments received after April 13, 2022: [Attachment 34](#)

(04:07:47) Partner feedback: [Attachment 35](#)

(04:08:03) News to know about: [Attachment 36](#)

(04:15:43) Commission Goals and Objectives - Commission

- Per section 4. of the Commission bylaws, discuss nominations of Commission leadership
 - **Commission Taylor nominated Commission Johnson for the Commission Chair position and Commissioner Johnson accepted.**
 - **Commissioner Scribner nominated Commissioner Taylor for the Commission Vice-Chair position and Commissioner Taylor accepted.**
- Calendar Review: [Attachment 37](#)
 - Spring Federation Meetings review
 - Tri-conference Conversation with the Commission conference proposal accepted

(04:26:11) Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

(04:26:44) Adjourn at 2:46 p.m.