

MSL Continuing Education and Certification Task Force

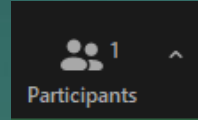
MEETING 2 – OCTOBER 6, 2022

1:30 – 3:00 P.M.

Zooming like a pro!

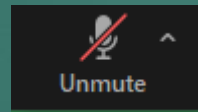
- Rename Yourself

- Open “Participants”
- Hover over your name
- Click “Rename”
 - Include your name, library, and role



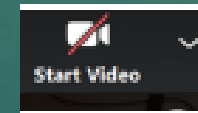
- Audio

- Remain muted unless speaking to avoid background noise. Click “unmute” to speak up.
- If you do not have a microphone, you can call in on a phone.



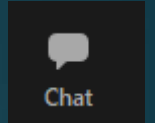
- Video

- We love seeing your smiling faces, but if you prefer to, you can turn video off by clicking “Stop Video” in the lower left-hand corner of the Zoom screen.



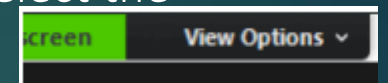
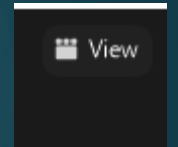
- Chat

- Click the “Chat” icon to add your comments or questions.



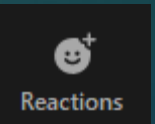
- View Options

- Choose how you want to see the speaker and other participants. Choose gallery for the Brady Bunch effect.
- During screen sharing, select “View Options > Zoom Ratio” to select the best setting for your screen



- Reactions

- Click on the “Reactions” button to raise your hand, give applause, or use other emojis to express yourself



Agenda and Objectives

Today

Agenda

Review Goals Discussion

Focus on Library Administration Track Requirements

Public Comment

Next Steps

Objectives

Prioritize topics and changes for library administration requirements

Identify additional data or feedback needed



Getting Started

Task Force Members

- Jennifer Ball, Stillwater County Library Director
- Colet Bartow, Continuing Education Coordinator, Montana State Library
- Carmen Clark, Bozeman Public Library Staff
- Miranda Evenson, Sidney-Richland County Library Staff
- Pam Henley, Statewide Consulting Librarian, Montana State Library
- David Ingram, ImagineIF Libraries Trustee
- Tina Peterson, Harlowton Public Library Director
- Robyn Scribner, Montana State Library Commission Member



How will we do our work?



Come to the meeting prepared



Start and end on time.



Take breaks as needed.



Be in touch if you can't join a meeting, catch up with the recording.



Raise hand and use chat to comment and ask questions.



Charge to the Task Force

- ❑ Participate fully in the activities of the task force as a representative of library sizes, types, geographic location, and staff roles
- ❑ Review and consider continuing education needs and priorities as identified by MSL Core Services Committees and the Network Advisory Council
- ❑ Review and consider continuing education needs and priorities as identified by public library trustees, directors, and staff
- ❑ Understand the 2022 Public Library Standards and changes to CE requirements
- ❑ Evaluate the 2009 Goals for the CE Program and make recommendations for changes to the MSL Commission
- ❑ Evaluate the 2009 Continuing Education (CE) program requirements and make recommendations for changes to the MSL Commission

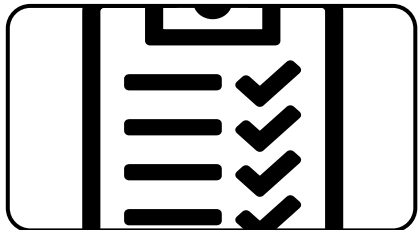


Review Goals Discussion

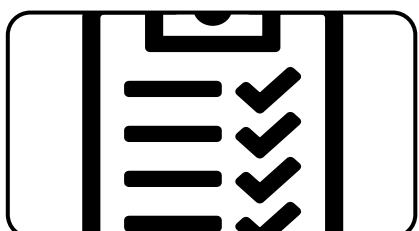
Goal Development



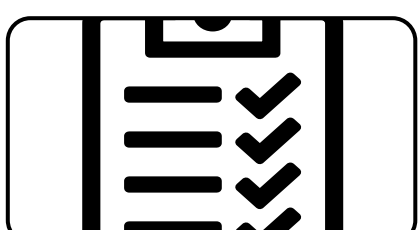
Few



Clear



Actionable



Measurable



Goals - DRAFT

Goal

- Promote continuing education and its impact for quality library services

Goal

- Promote recognition for librarians who participate and libraries that encourage staff to continue learning

Goal

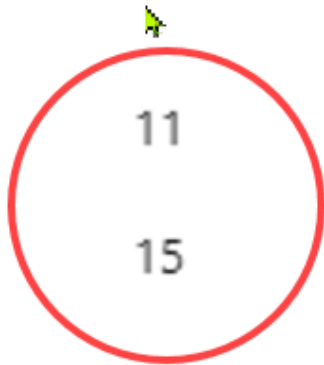
Goal



Data

2. Does your state have certification requirements for public library directors, staff, or library board trustees?

[More Details](#)

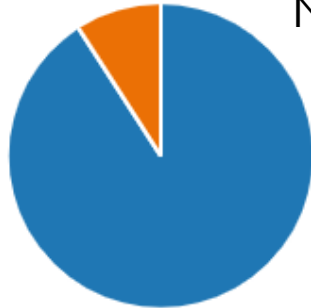


YES

Arkansas
Indiana
Iowa
Kentucky
Massachusetts
Michigan
Montana
South Carolina
Utah
Virginia
Washington

3. Is certification required for public library directors?

[More Details](#)



NO

Alabama
California
Colorado
Delaware
Florida
Hawaii
Maine
Minnesota
Missouri
Oklahoma
Rhode Island
Tennessee
Texas
Vermont
Wyoming

Across the States



i. How would you prioritize the following topics?

[More Details](#)

■ Low ■ Moderate ■ High ■ No Opinion

Keep a Personalized Professional Development Program Track

Change Staff Track Requirements

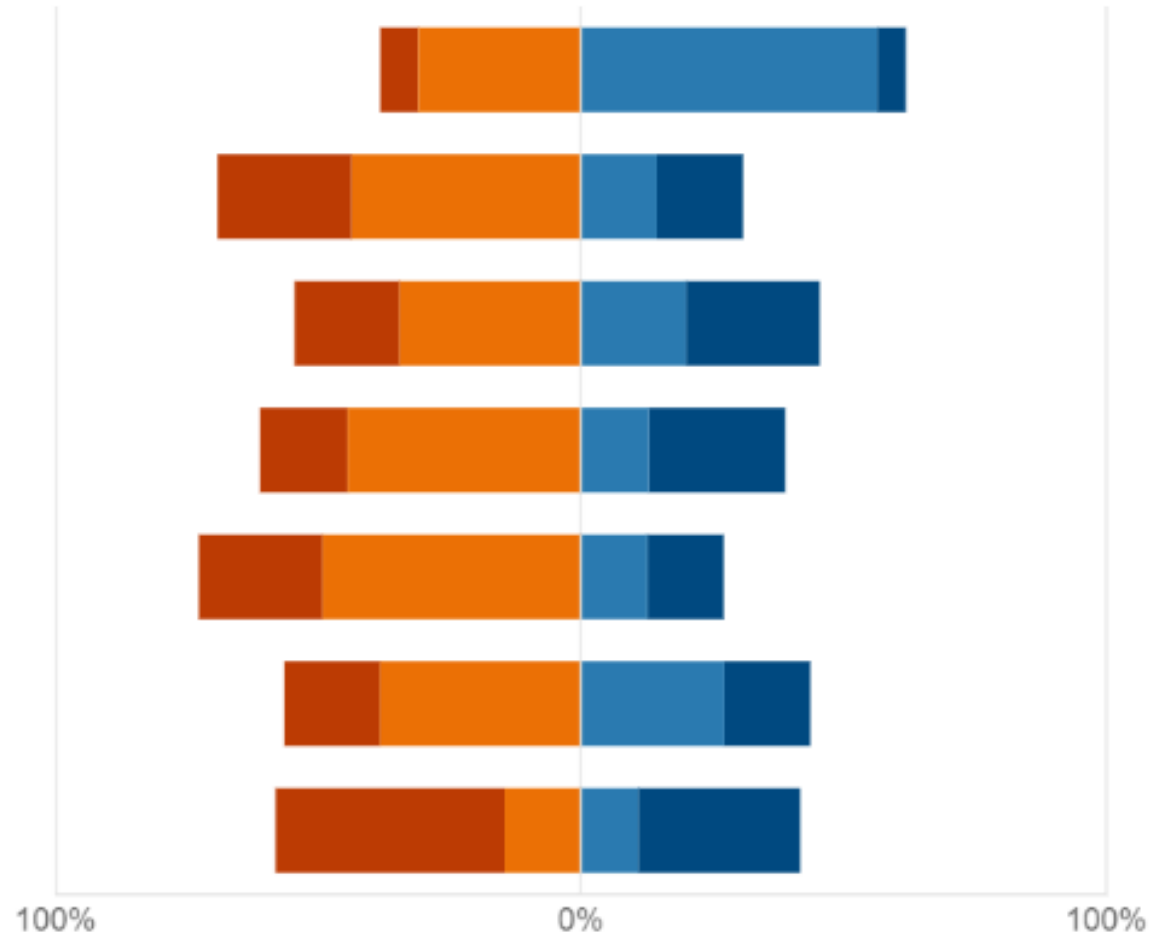
Change Trustee Track Requirements

Change Library Administration Track Requirements

Keep the current CE Program Categories

Accept Certifications from other states

Offer digital badges

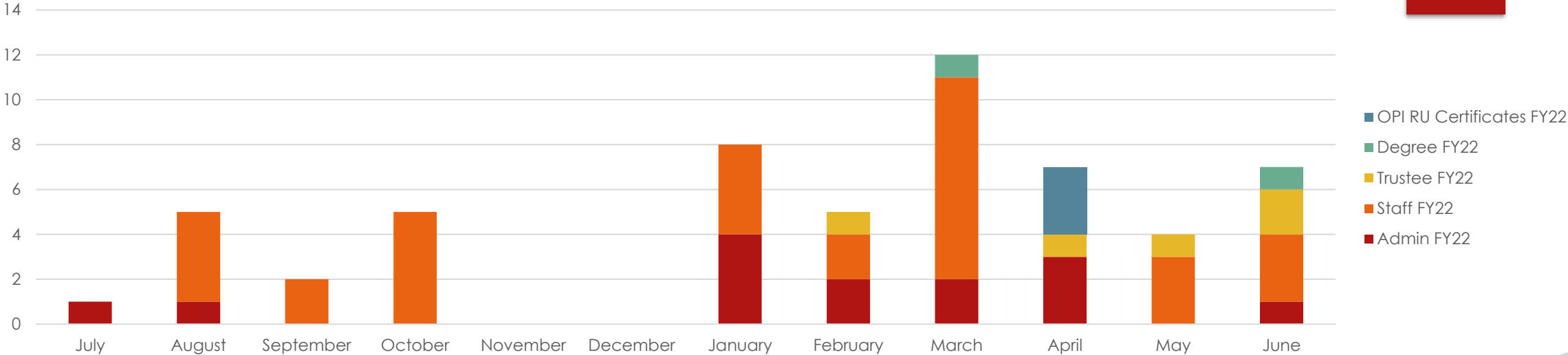


Feedback:

Current CE Program Goals



FY22 MSL Certifications



FY22 MSL Certifications



FY23 MSL Certifications



FY23 MSL Certifications





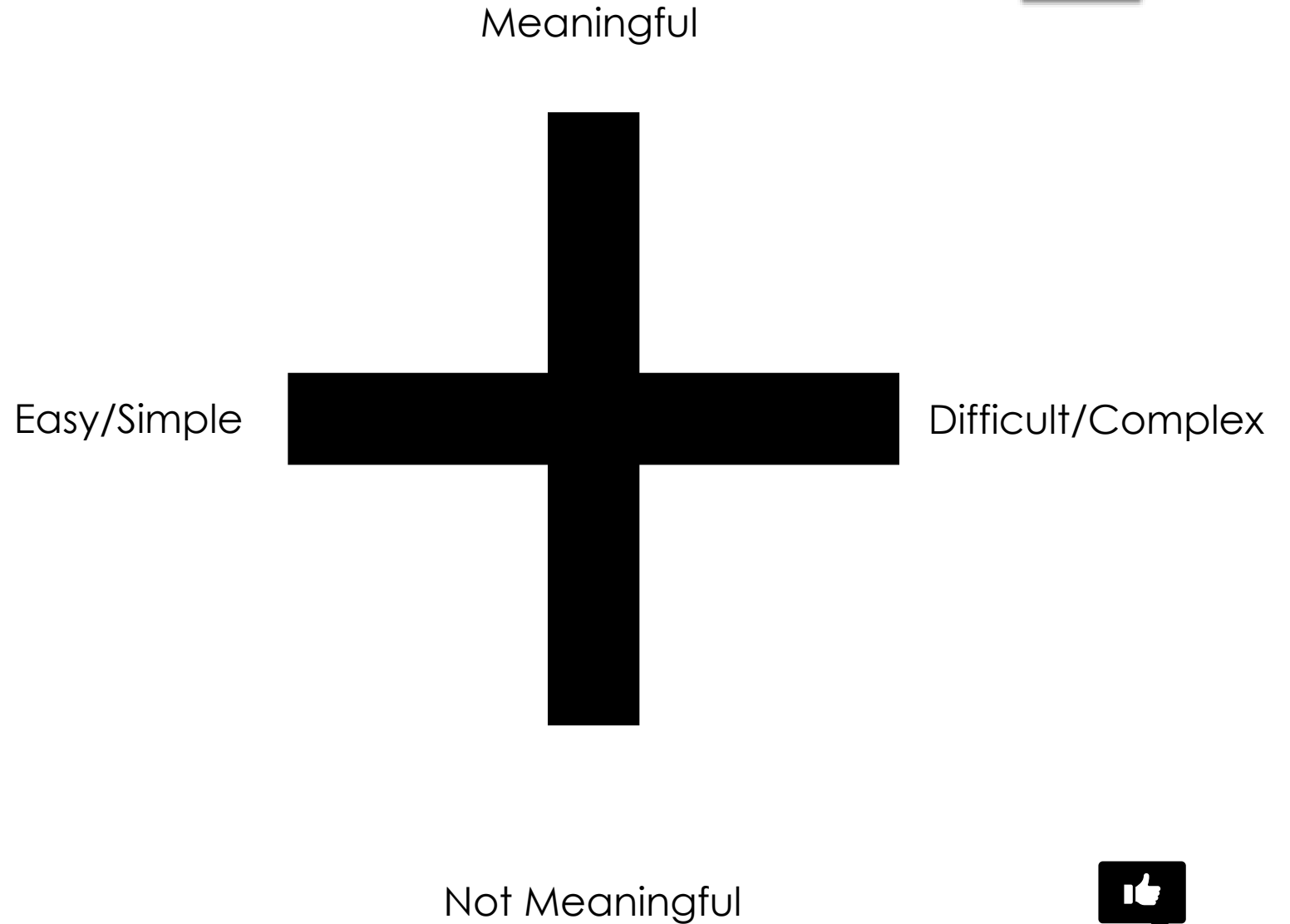
Library Administration Track Discussion

Professional Standards and Excellence

- ▶ Every job is a self-portrait of the person who does it. Autograph your work with excellence.
 - ▶ *Unattributed*



How will
recommendations
be made?



Library Administrator Track

*1 credit = 1 hour

Total Required Credits	Library Administration Category	Other Categories	Electives
<ul style="list-style-type: none">• 60 continuing education credits earned in a 4-year period	<ul style="list-style-type: none">• Minimum of 20 credits	<ul style="list-style-type: none">• 10 Credits in Library Services to the Public• 10 Credits in Collection Management and Technical Services• 10 Credits in Technology	<ul style="list-style-type: none">• 10 credits in any category



Specializations

Beyond the basic certification requirements:

- ▶ Library Staff participants can earn a specialization in Collection Management and Technical Services, Library Services to the Public, and/or Technology by accumulating a minimum of 20 credits
- ▶ Trustees can earn a specialization by accumulating 10 credits in those categories.

Because there is a Library Administrator Track, there is not a specialization in the Library Administration continuing education category

CE Categories

1990

- Public library administration
- Public library services to the public
- Technical Services
- Collection Management

1997

- Library Administration
- Library Services to the Public
- Collection Management
- Technical Services and Technology

1999

- Library Administration
- Library Services to the Public
- Collection Management and Technical Services
- Technology

2009

- Library Administration
- Library Services to the Public
- Collection Management and Technical Services
- Technology

Library Administrator Track

*1 credit = 1 hour

Total Required Credits	Library Administration Category	Other Categories	Electives
<ul style="list-style-type: none">• 60 continuing education credits earned in a 4-year period	<ul style="list-style-type: none">• Minimum of 20 credits	<ul style="list-style-type: none">• 10 Credits in Library Services to the Public• 10 Credits in Collection Management and Technical Services• 10 Credits in Technology	<ul style="list-style-type: none">• 10 credits in any category



Public Comment and Next Steps

Public Comment



State and Spell Your
First and Last Name

Please share your
comment with the
Task Force.



How did we do?

Objectives

- Prioritized topics and changes for library administration requirements
- Identified additional data or feedback needed



Next Meeting

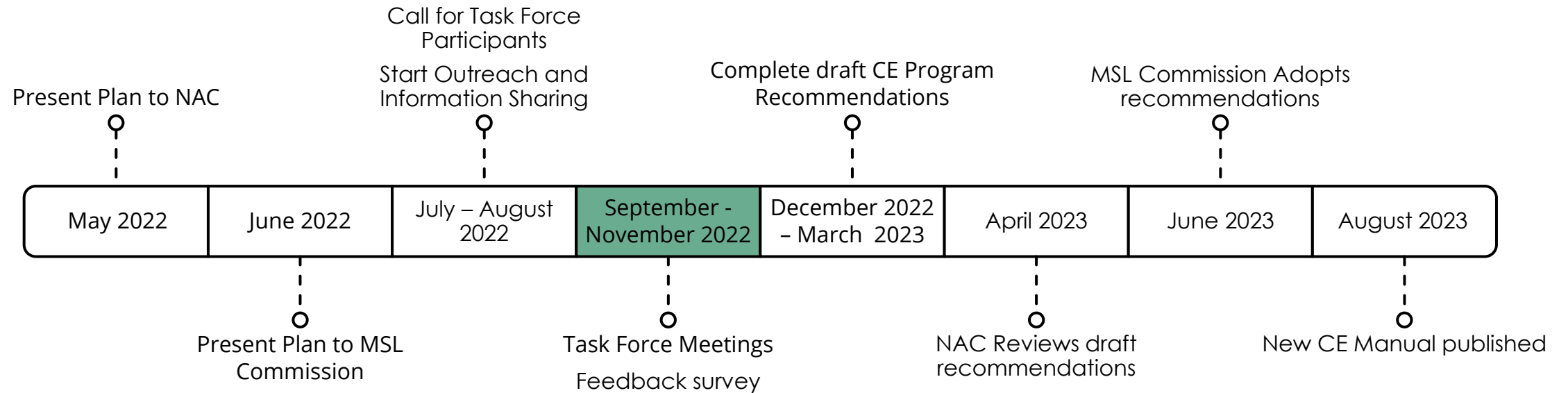
Thursday, October 17, 2022

1:30 – 3:00 p.m.

Next Time: Focus on Library Administration Track Requirements



CE Program Update Timeline



Task Force Meetings

Proposed Meeting
Schedule (1:30 - 3:00 p.m.)

Thursday, September 29 Introductions and Goals Discussion

Thursday, October 6 Library Administration Track Requirements

Monday, October 17 Trustee Track Requirements

Monday, November 7 Library Staff Requirements

Monday, November 14 Review All Requirements

Monday, November 21*

Wednesday, November 30 Finalize Recommendations



* Flex agenda as needed

What are you looking for?

[More Search Options >](#)

Important update! Okta is the new way to sign into ASPeN. All ASPeN users received an email from noreply@okta.com with the subject "Welcome to Okta!" This email includes a link to perform the final setup steps of your Okta account, which you will then use to sign in to ASPeN with the red button to the right.



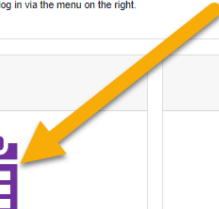
Search ASPeN

Welcome to ASPeN: Access to Services, Programs, and eNetworks.

This product provides a variety of services for Montana's library community. Members of the public can search ASPeN to find a nearby library or learn more about their local library. Library information, enroll in certain services, keep track of their continuing education, and complete paperwork required by the Montana State Library.

Please select from the options below or log in via the menu on the right.

Events 	Organizations
Positions and People 	Committees



Events Search

Search by event title, location, etc

Advanced Filtering [Show](#)

[Search](#) [Reset](#)

< > today

October 2022








month week day

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28 10a Children and Youth Services Meet-	29 1:30p Continuing Education and Certifi	30 ★	1
2	3	4	5	6 1:30p Continuing Education and Certifi	7 ★	8
9	10	11	12 9:30a MSL Commission Meeting	13	14 10a Sagebrush Federation Meeting	15
16	17 1:30p Continuing Education and Certifi	18	19	20 6p Tamarack Fall Federation Meeting	21	22
23	24	25	26	27 9:30a Pathfinder Fall Federation Meetin 1p Pathfinder Federation Meeting (Oct	28	29

Event:



Continuing Education and Certification Program Task Force - Meeting 1

[Resources](#)

Event Type		Meeting
Begin Date/Time		Thursday, September 29, 2022 1:30 PM
End Date/Time		Thursday, September 29, 2022 3:00 PM
Description		<p><i>This is the first meeting of the task force.</i></p> <p>Agenda</p> <ul style="list-style-type: none">• Introductions• Orientation to the Task Force Charge• Timeline Overview• Resource Review• CE Program Data• Goals of the Certification Program• Next Steps• Public Comment
Location		Online Only
Online Meeting URL		Link
Registration		Registration not necessary





Additional Information

Contact Position(s)		Bartow, Colet - Staff (Montana State Library)
Committee(s)		Continuing Education and Certification Program Task Force (2022)

Event Resources

Record Count: 2



Title	Type
 2009 Continuing Education Manual	Detail Document
 Agenda	Detail Agenda

Questions?

Colet Bartow

MSL Continuing Education Coordinator

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406-444-3365

