

TO: Montana State Library Commission

FROM: Jennie Stapp, State Librarian
Malissa Briggs, Central Services Manager

SUBJECT: FY 22 3rd Quarter Financial Report

DATE: April 13th, 2022

Items to note:

- MSL has expended 56% of its annual budget as of Q3 2022
- First payments made for Rebranding project in Q3 2022
- Added fund 08168 for private donations in MTNHP

Montana State Library 3rd Quarter FY 2022				
	Budget	Actuals	Difference	% Expended
Expenses				
Personal Services	5,806,673	3,339,886	2,466,788	58%
Operating	5,366,663	2,768,154	2,598,508	52%
Grants	930,517	668,029	262,488	72%
Total Expenses	12,103,854	6,776,070	5,327,784	56%
Revenue				
General Fund	3,263,295	2,406,733	856,562	74%
MLIA	2,248,385	786,004	1,462,381	35%
LSTA	3,683,105	1,738,459	1,944,646	47%
Coal	510,300	454,579	55,721	89%
Other	2,398,769	1,390,295	1,008,473	58%
Total Revenue	12,103,854	6,776,070	5,327,784	56%

Montana State Library 3rd Quarter FY 2022												
	MSL Budget	Admin	Patron Svcs	Land Info	Consulting	Statewide Proj.	Covid 19 Funding	Info Products	Info Mgmt	Total	Balance	% Expended
Personal Services	5,806,673	590,964	280,765	206,340	276,726	434,578	62,360	346,838	1,141,315	3,339,886	2,466,788	58%
Salaries		451,871	197,696	160,774	208,195	324,833	44,350	267,064	866,198	2,520,980		
Benefits		139,093	83,069	45,566	68,531	109,745	18,010	79,774	275,117	818,906		
Operating Expenses	5,366,663	846,734	19,404	16,795	79,258	570,146	923,678	5,847	306,292	2,768,154	2,598,508	52%
Contracted Services		298,229	5,052	1,328	44,396	520,599	158,122	212	118,496	1,146,435		
Supplies/Materials		149,519	1,455	7,721	1,102	1,044	39,132	843	103	200,918		
Communications		48,452	2,139	436	1,856	2,491	270,409	750	4,396	330,927		
Travel		4,974	-	1,397	2,420	173	-	-	990	9,953		
Rent		295,407	-	-	4,940	-	-	-	-	300,348		
Repair & Maint.		50,153	-	-	4,800	29,180	-	-	-	84,133		
Other Expenses		-	10,759	5,913	19,744	16,659	456,016	4,042	182,308	695,441		
Grants	930,517			10,658	657,371					668,029	262,488	72%
Total Expenses	12,103,854	1,437,698	300,169	233,793	1,013,356	1,004,723	986,038	352,685	1,447,607	6,776,070	5,327,784	56%
Fund												
General Fund	2,829,605	1,111,305	189,273	29,333	21,502	75,627	2,810	234,596	309,915	1,974,361	855,244	70%
MLIA	2,248,385	163,357	-	164,824	-	-	-	118,089	339,733	786,004	1,462,381	35%
LSTA	3,683,105	53,565	110,896	-	329,382	321,387	923,228	-	-	1,738,459	1,944,646	47%
Coal Severance Tax	510,300	25,395	-	-	230,100	199,084	-	-	-	454,579	55,721	89%
Shared Catalog	481,920	-	-	-	-	408,624	-	-	-	408,624	73,296	85%
Digital Library Svcs.	398,698	40,413	-	-	-	-	0.00	-	290,097	330,510	68,188	83%
Next Gen. 911	450,000	-	-	-	-	-	-	-	256,295	256,295	193,705	57%
State Aid	433,690	-	-	-	432,371	-	-	-	-	432,371	1,319	100%
Other	1,068,151	43,664	-	39,635	-	-	60,000	-	251,567	394,866	673,284	37%
Total Revenue	12,103,854	1,437,698	300,169	233,793	1,013,356	1,004,723	986,038	352,685	1,447,607	6,776,070	5,327,784	56%

Montana State Library Financial Report

3rd Quarter FY 2022

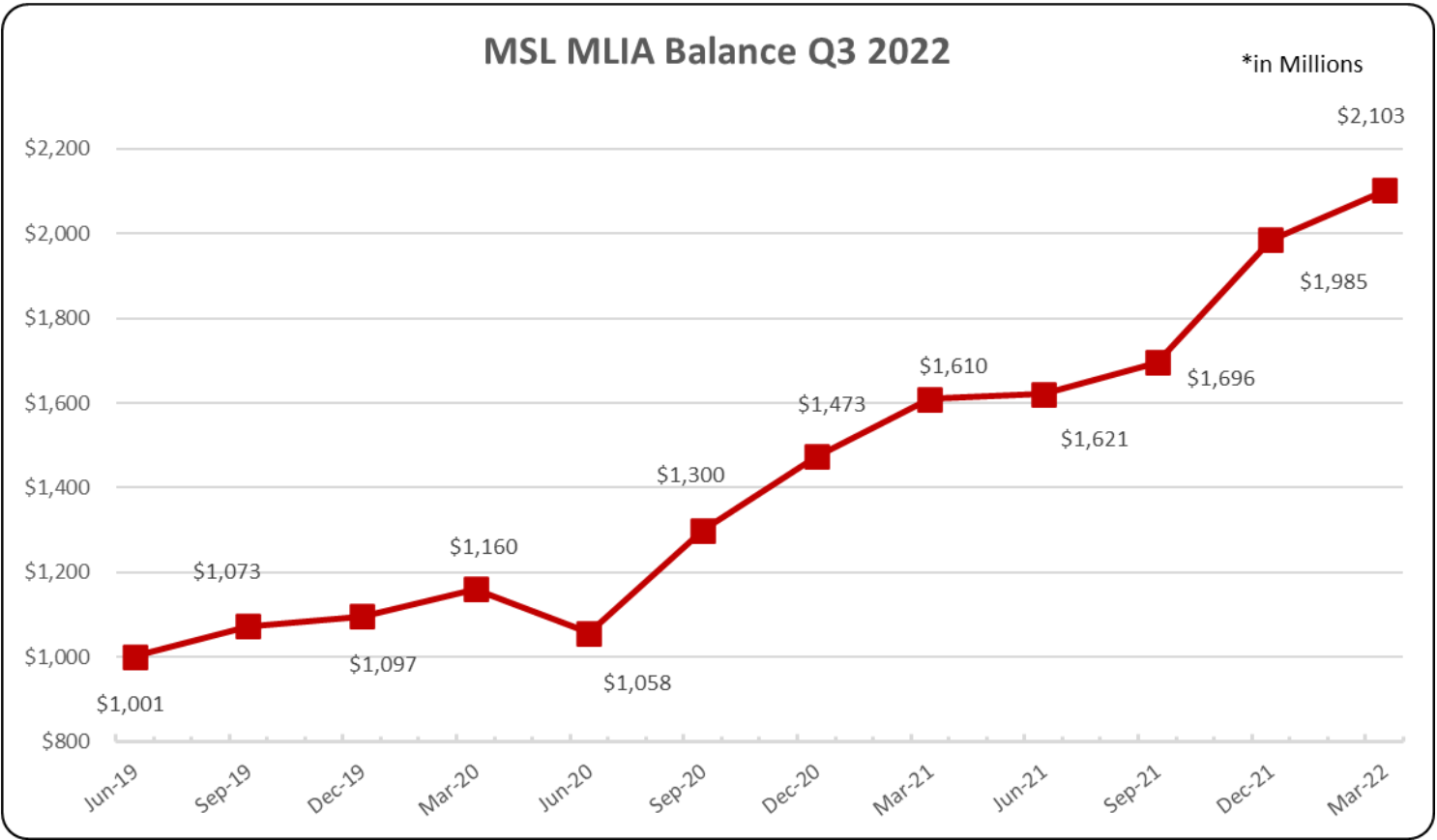
Workgroup	Budget	Expenses	Difference	% Expended
Central Services	2,091,092	1,437,698	653,394	69%
Patron Services	527,605	300,169	227,435	57%
Montana Land Information	837,282	233,793	603,490	28%
Consulting and Learning	1,291,894	1,013,356	278,538	78%
Statewide Projects	1,293,005	1,004,723	288,282	78%
Natural Heritage Program	1,012,463	483,104	529,359	48%
Covid 19 Funding	2,364,285	986,038	1,378,246	42%
Information Products	1,029,263	352,685	676,578	34%
Information Management	1,656,964	964,503	692,461	58%
Total	12,103,854	6,776,070	5,327,784	56%

MSL Q3 2022

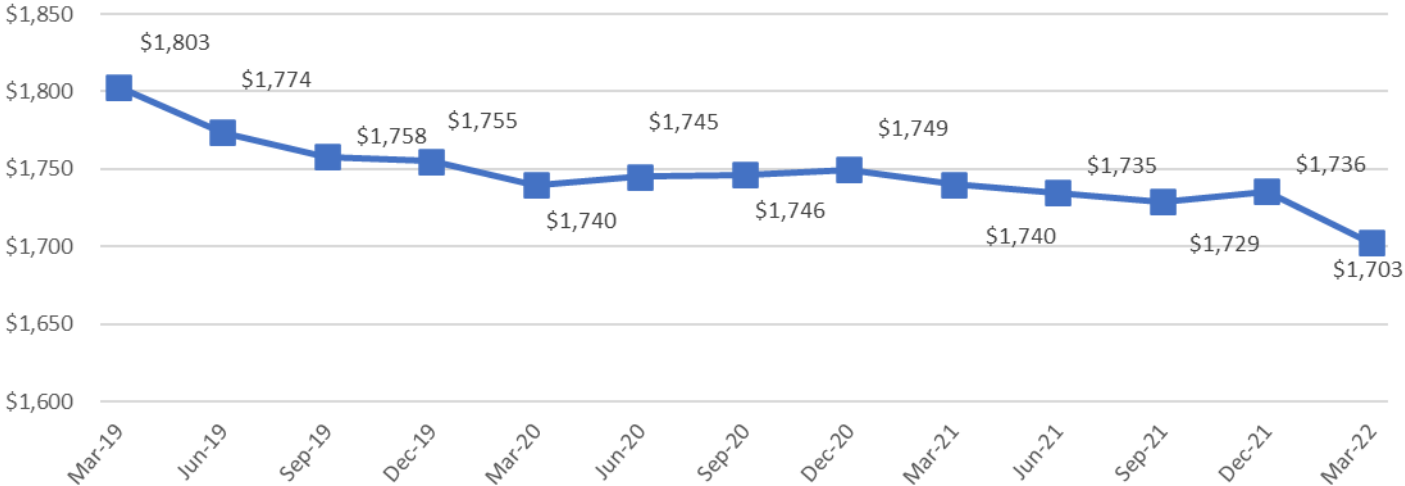
Fund	Budget	Actuals	% Spent
01100 General Fund	\$ 3,263,295.00	\$ 2,406,732.67	74%
02021 911 Funding	\$ 450,000.00	\$ 256,295.23	57%
02026 NRIS State Special	\$ 7,210.66	\$ -	0%
02046 Coal Sev. Tax Library	\$ 510,300.00	\$ 454,578.89	89%
02069 SOS SSR	\$ 160,000.00	\$ 39,634.83	25%
02094 Digital Library Services	\$ 398,698.00	\$ 330,509.55	83%
02337 MTNHP State Funding	\$ 269,847.17	\$ 48,238.43	18%
02779 Montana Land Information	\$ 2,248,385.00	\$ 786,003.91	35%
03018 Library Commission	\$ 3,683,104.71	\$ 1,738,458.55	47%
03268 MTNHP Federal Funds	\$ 174,895.00	\$ 67,955.86	39%
03930 NRIS Federal Funds	\$ 324,482.70	\$ 130,941.02	40%
03931 Covid Relief Fund	\$ 120,000.00	\$ 60,000.00	50%
06021 MT Shared Catalog	\$ 481,920.42	\$ 408,624.37	85%
08038 Montana State Library Trust	\$ -	\$ 42,013.32	
08127 State Library Private Funds	\$ 6,350.00	\$ 1,600.00	25%
08168 MTNHP Private Funds	\$ 5,365.00	\$ 4,482.88	84%
Grand Total	\$ 12,103,853.66	\$ 6,776,069.51	

MLIA Budget Tracking Q3 2022			
Project	Budget	Expense	Balance
ADMIN OPS Administration Operations	-	17,602	(17,602)
HERITAGE MTNHP-MSL	40,000	4,941	35,059
INDIRECT COSTS Other Indirect Costs	5,000	-	5,000
INFO MGMT OPS Information Management Ops	5,000	565	4,435
INFO PRODUCTS Information Products Operation	171,517	92,568	78,949
IT OPERATIONS IT Operations	-	18,068	(18,068)
ITSD FIXED COST ITSD	16,810	16,810	-
LAND OPS Land Operations	366,854	196,728	170,126
MLIA 22 ANA/DL MLIA 22 ANANCONDA DEER LODGE	16,700	3,750	12,950
MLIA 22 FLATHD MLIA 22 FLATHEAD COUNTY	42,500	6,908	35,592
MLIA 22 GFALLS MLIA 22 Great Falls	18,500	-	18,500
MLIA 22 LIBBY MLIA 22 CITY OF LIBBY	5,126	-	5,126
MLIA 22 MCCONE MLIA 22 McCone County	20,000	-	20,000
MLIA 22 MSLA C MLIA 22 MISSOULA COUNTY	39,046	-	39,046
MLIA 22 MT DNRC MLIA 22 MT DNRC	20,000	-	20,000
MLIA 22 PHILLI MLIA 22 PHILLIPS COUNTY	11,400	-	11,400
MLIA 22 PONDERA MLIA 22 PONDERA COUNTY	17,769	-	17,769
MLIA 22 STW CO MLIA 22 Stillwater County	21,359	-	21,359
MLIA 22 SUNBURS MLIA 22 TOWN OF SUNBURST	27,600	-	27,600
MLIA 22 THOMPSO MLIA 22 CITY OF THOMPSON FALL	10,000	-	10,000
MLIA OPERATIONS MLIA OPERATIONS	396,474	151,654	244,820
MLIA STRAT PLAN MLIA Strategic Plan	40,000	-	40,000
MLIAC COUNCIL MLIAC COUNCIL	10,000	2,513	7,488
RENT Rent	101,644	97,626	4,018
RTN Real Time Network	462,500	25,522	436,978
SB 261 COSTS SB 261 Costs	15,000	6,251	8,749
SWCAP Statewide Cost Allocation Plan	6,000	7,000	(1,000)
WATER OPS Water Operations	361,586	137,498	224,087
Total	2,248,385	786,004	1,462,381

Trust Projects				
*as of Q3 2022	Budget	Expenses	Balance	Status
Rebranding Project	\$ 292,500	\$ 35,460	\$ 257,040	Ongoing
Volunteer Appreciation	\$ 4,000	\$ 3,224	\$ 776	Ongoing
Website Redesign	\$ 25,000	\$ 24,500	\$ 500	Ongoing
Total	\$ 321,500	\$ 63,183	\$ 258,317	



MSL Trust Balance Q3 2022



MSL Expenditures by Project Q3 2022

Org	Project	Budget	Actuals	Remaining
10	Central Services	2,091,091.94	1,437,698.34	653,393.60
	ADMIN OPS Administration Operations	712,964.33	489,097.11	223,867.22
	INDIRECT COSTS Other Indirect Costs	40,696.89	30,450.05	10,246.84
	INDIRECT RATE Federal Indirect Rate	98,749.36	0.00	98,749.36
	INTEREST Interest Paid	117.50	45.46	72.04
	IT OPERATIONS IT Operations	289,401.45	192,356.17	97,045.28
	ITSD FIXED COST ITSD	591,552.00	368,612.74	222,939.26
	LSTA 21 ADMIN LSTA 21 ADMIN 4%	49,702.00	49,702.00	0.00
	MLIA OPERATIONS MLIA OPERATIONS	21,827.41	0.00	21,827.41
	MSL COMMISSION MSL Commission	16,000.00	2,152.03	13,847.97
	MSL TRUST MST Trust	0.00	42,013.32	(42,013.32)
	RENT Rent	243,081.00	244,018.16	(937.16)
	SB 261 COSTS SB 261 Costs	15,000.00	6,251.30	8,748.70
	SWCAP Statewide Cost Allocation Plan	12,000.00	13,000.00	(1,000.00)
104	State_Aid-Area&Pop SA	433,690.00	432,371.28	1,318.72
	STATE AID STATUTORY STATE AID	433,690.00	432,371.28	1,318.72
11	Patron Services	527,604.66	300,169.32	227,435.34
	LSTA 21 GIGABIT LSTA 21 GIGABIT TOOLKIT	0.00	0.01	(0.01)
	LSTA 21 TBL LSTA 21 TBL	156,367.70	110,895.96	45,471.74
	OUTREACH OPS Outreach Operations	132,140.06	40,607.60	91,532.46
	TBL OPERATIONS TBL Operations	239,096.90	148,665.75	90,431.15
12	MLIA	837,282.45	233,792.70	603,489.75
	INDIRECT RATE Federal Indirect Rate	58,960.00	0.00	58,960.00
	MLIA 22 ANA/DL MLIA 22 ANANCONDA DEER LODGE	16,700.00	3,750.00	12,950.00
	MLIA 22 FLATHD MLIA 22 FLATHEAD COUNTY	42,500.00	6,908.00	35,592.00
	MLIA 22 GFALLS MLIA 22 Great Falls	18,500.00	0.00	18,500.00
	MLIA 22 LIBBY MLIA 22 CITY OF LIBBY	5,126.00	0.00	5,126.00
	MLIA 22 MCCONE MLIA 22 McCone County	20,000.00	0.00	20,000.00
	MLIA 22 MSLA C MLIA 22 MISSOULA COUNTY	39,046.00	0.00	39,046.00
	MLIA 22 MT DNRC MLIA 22 MT DNRC	20,000.00	0.00	20,000.00
	MLIA 22 PHILLI MLIA 22 PHILLIPS COUNTY	11,400.00	0.00	11,400.00
	MLIA 22 PONDERA MLIA 22 PONDERA COUNTY	17,769.00	0.00	17,769.00
	MLIA 22 STW CO MLIA 22 Stillwater County	21,359.00	0.00	21,359.00
	MLIA 22 SUNBURS MLIA 22 TOWN OF SUNBURST	27,600.00	0.00	27,600.00
	MLIA 22 THOMPSON MLIA 22 CITY OF THOMPSON FALLS	10,000.00	0.00	10,000.00
	MLIA OPERATIONS MLIA OPERATIONS	417,282.45	180,987.37	236,295.08
	MLIAC COUNCIL MLIAC COUNCIL	10,000.00	2,512.50	7,487.50
	SOS-GIS Secretary of State GIS	101,040.00	39,634.83	61,405.17

13 Consulting and Learning		858,203.88	580,984.26	277,219.62
	CONSULTING OPS Consulting and Learning Ops	9,105.53	19,501.87	(10,396.34)
	FEDERATION PMTS Federation Payments	225,000.00	225,000.00	0.00
	LAURA BUSH Laura Bush Grant LSTA	111,663.00	44,003.90	67,659.10
	LSTA 21 CONSULT LSTA 21 CONSULTING	305,027.90	176,783.07	128,244.83
	LSTA 21 CONT ED LSTA 21 CONTINUING EDUCATION	93,606.66	49,793.67	43,812.99
	LSTA 21 DIRECTO LSTA 21 DIRECTORS	0.00	579.67	(579.67)
	LSTA 21 ECON LSTA 21 ECON	3,000.00	0.00	3,000.00
	LSTA 21 LLP LSTA 21 LLP	86,350.92	58,222.08	28,128.84
	LSTA 21 TBD LSTA 21 TBD	11,149.87	0.00	11,149.87
	LSTA 21 TRUSTEE LSTA 21 TRUSTEE	5,000.00	0.00	5,000.00
	MSL WORKSHOP MSL Workshop	3,300.00	5,100.00	(1,800.00)
	NAC Network Advisory Council	5,000.00	2,000.00	3,000.00
14 Statewide Projects		811,084.99	596,098.99	214,986.00
	LSTA 21 CONSULT LSTA 21 CONSULTING	0.00	8,186.61	(8,186.61)
	LSTA 21 COURIER LSTA 21 COURIER	9,950.00	4,178.13	5,771.87
	LSTA 21 ECONT LSTA 21 ECONTENT	27,000.00	27,000.00	0.00
	LSTA 21 EVAL LSTA 21 EVALUATION	0.00	23,800.00	(23,800.00)
	LSTA 21 MLN LSTA 21 MLN	70,330.78	31,006.84	39,323.94
	LSTA 21 MMP LSTA 21 MMP	96,032.89	66,426.07	29,606.82
	LSTA 21 MSC LSTA 21 MSC	263,086.29	104,799.74	158,286.55
	LSTA 21 OCLC LSTA 21 OCLC	55,941.00	55,989.92	(48.92)
	MMP DIGIT Non LSTA MMP Digitization Proj	0.00	199.39	(199.39)
	MSC Montana Shared Catalog	100,000.00	123,885.00	(23,885.00)
	OCLC OCLC	100,000.00	100,000.00	0.00
	STATEWIDE PROJ. Statewide Projects Operations	88,744.03	50,627.29	38,116.74
15 Information Products		1,029,263.28	352,685.00	676,578.28
	DATACORDINATOR Data Coordination	94,916.03	68,050.11	26,865.92
	INFO PRODUCTS Information Products Operation	421,847.25	259,113.30	162,733.95
	LSTA 21 STATS LSTA 21 STATS	10,000.00	0.00	10,000.00
	MLIA STRAT PLAN MLIA Strategic Plan	40,000.00	0.00	40,000.00
	RTN Real Time Network	462,500.00	25,521.59	436,978.41
16 Information Management		1,206,964.22	708,207.57	498,756.65
	GOV INFO OPS Government Information Ops	97,195.05	93,178.22	4,016.83
	INDIRECT RATE Federal Indirect Rate	16,156.00	0.00	16,156.00
	INFO MGMT OPS Information Management Ops	49,635.83	29,765.43	19,870.40
	LAND OPS Land Operations	366,854.33	229,265.04	137,589.29
	NG 911 Next Generation 911	0.00	0.00	0.00
	NRCS CORE TASKS NRCS Core Tasks	78,653.21	35,953.47	42,699.74
	NRCS SUPPLEMENT NRCS SUPPLEMENTAL	229,673.49	94,987.55	134,685.94
	NRDP-GIS DOJ NRDP GIS	7,210.66	0.00	7,210.66
	WATER OPS Water Operations	361,585.65	225,057.86	136,527.79

17 MT Natural Heritage Program	1,012,463.28	483,104.25	529,359.03
ADMIN OPS Administration Operations	0.00	0.00	0.00
BPA-DS21 BPA-DS21	4,384.36	0.00	4,384.36
DMA-BATS Dept of Military Affairs –Bats	20,749.00	17,534.24	3,214.76
DNRC AIS21-0019 DNRC AIS21-0019	17,748.00	16,698.49	1,049.51
DOA INVASIVE 22 2021 NOXIOUS WEEDS 10/31/2022	24,665.00	11,743.87	12,921.13
DOA NOX WEEDS20 DOA Nox Weeds20	0.00	0.00	0.00
DOA NOX WEEDS21 2021 NOXIOUS WEEDS 10/31/2022	7,000.00	5,200.80	1,799.20
HERITAGE MTNHP-MSL	570,144.31	362,477.86	207,666.45
INDIRECT RATE Federal Indirect Rate	35,424.49	0.00	35,424.49
MSU-CLIMATE MSU-CLIMATE	14,636.34	4,135.49	10,500.85
MTNHP-MPG RANCH MTNHP-MPG Ranch	4,000.00	3,482.61	517.39
NATURESERVE NatureServe Element Agreement	1,600.00	1,600.00	0.00
NHP NRCS-DS NRCS Data Services 2021	0.00	0.00	0.00
NHP NRCS-DS22 NRCS Data Services 2022	30,000.00	5,250.00	24,750.00
NS-RANKING Nature Serve Ranking	997.44	1,000.27	(2.83)
U OF WY FG UNIV OF WY FIELD GUIDE	8,769.00	12,000.00	(3,231.00)
UM SALES & SVC UM Sales and Service	196,988.83	0.00	196,988.83
USFS-BATS 22 USFS - BAT MONITORING 3/31/26	20,095.00	0.00	20,095.00
USFS-DS22 USFS DATA SERVICES	35,805.63	17,081.04	18,724.59
USFS-SPECIES 22 USFS - SPECIES SURVEYS 6/30/26	13,893.00	16,090.58	(2,197.58)
WAFG RARE FIELD GUIDE WA RARE PLANTS	5,562.88	8,809.00	(3,246.12)
30 MT Shared Catalog	481,920.42	408,624.37	73,296.05
ADMIN OPS Administration Operations	35,974.98	19,376.42	16,598.56
IT OPERATIONS IT Operations	14,847.15	1,292.54	13,554.61
MSC Montana Shared Catalog	428,822.29	384,553.41	44,268.88
SWCAP Statewide Cost Allocation Plan	2,276.00	3,402.00	(1,126.00)
40 Next Gen 911	450,000.00	256,295.23	193,704.77
ADMIN OPS Administration Operations	35,974.98	20,725.17	15,249.81
IT OPERATIONS IT Operations	14,847.15	8,164.12	6,683.03
NG 911 Next Generation 911	399,177.87	227,405.94	171,771.93
60 COVID-19 LSTA	2,364,284.54	986,038.20	1,378,246.34
ARPA-ECONTENT ARPA-ECONTENT	960,000.00	449,971.62	510,028.38
ARPA-HOT SPOT ARPA Hot Spot Funding	1,184,667.90	382,252.62	802,415.28
ARPA-NEWSLINE ARPA-Newsline	120,000.00	60,000.00	60,000.00
COVID CARES ACT CARES ACT Covid Spending	94,866.64	91,003.72	3,862.92
COVID GIS TECHS COVID GIS Tech Support OT only	0.00	2,810.24	(2,810.24)
INDIRECT RATE Federal Indirect Rate	0.00	0.00	0.00
MT TRUST-BCBS22 MT Trust for MT Libraries BCBS	4,750.00	0.00	4,750.00
Grand Total	12,103,853.66	6,776,069.51	5,327,784.15