

TO: Montana State Library Commission
 FROM: Jennie Stapp, State Librarian
 Malissa Briggs, Central Services Manager
 SUBJECT: FY 22 1st Quarter Financial Report
 DATE: October 13, 2021

Items to note:

- MSL has expended 14% of its annual budget as of Q1 2022
- LSTA CARES Act fully expended as of Q1 2022
- Completed set up of new funds/subclasses for NG911 and Real Time Network

Montana State Library 1st Quarter FY 2022				
	Budget	Actuals	Difference	% Expended
Expenses				
Personal Services	5,542,799	708,590	4,834,210	13%
Operating	5,197,939	894,992	4,302,947	17%
Grants	832,734	-	832,734	0%
Total Expenses	11,573,472	1,603,581	9,969,891	14%
Revenue				
General Fund	3,245,371	517,734	2,727,637	16%
MLIA	2,168,526	123,525	2,045,001	6%
LSTA	3,683,105	336,666	3,346,439	9%
Coal	531,822	199,084	332,738	37%
Other	1,944,649	426,572	1,518,076	22%
Total Revenue	11,573,472	1,603,581	9,969,891	14%

Montana State Library 1st Quarter FY 2022													
	MSL Budget	Admin	Patron Svcs	Land Info	Consulting	Statewide Proj.	Natural Heritage	Covid 19 Funding	Info Products	Info Mgmt	Total	Balance	% Expended
Personal Services	5,542,799	136,022	73,252	25,076	67,860	94,499	81,127	13,000	70,752	147,001	708,590	4,834,210	13%
Salaries		97,146	46,288	18,553	46,624	64,732	55,885	8,242	50,758	104,650	492,879		
Benefits		38,876	26,964	6,523	21,237	29,767	25,242	4,758	19,994	42,350	215,711		
Operating Expenses	5,197,939	210,936	4,131	4,192	15,871	536,934	30	91,004	3,133	28,762	894,992	4,302,947	17%
Contracted Services		28,823	3,160	226	7,532	503,384	-	1,900	-	27,760	572,786		
Supplies/Materials		1,438	310	598	930	253	30	-	-	23	3,582		
Communications		10,401	195	-	497	694	-	79,753	-	30	91,569		
Travel		239	-	-	-	163	-	-	-	-	402		
Rent		147,047	-	-	1,263	-	-	-	-	-	148,310		
Repair & Maint.		-	-	-	4,800	19,180	-	-	-	-	23,980		
Other Expenses		22,988	465	3,368	848	13,260	-	9,351	3,133	950	54,363		
Grants	832,734											832,734	0%
Total Expenses	11,573,472	346,958	77,383	29,267	83,731	631,433	81,157	104,003	73,885	175,763	1,603,581	9,969,891	14%
Fund													
General Fund	3,245,371	296,297	45,710	5,901	3,496	13,935	5,428	2,810	54,352	89,804	517,734	2,727,637	16%
MLIA	2,168,526	23,057	-	23,367	-	-	10	-	19,533	-	65,967	2,102,559	3%
LSTA	3,683,105	4,800	31,672		80,234	118,767	-	101,193	-	-	336,666	3,346,439	9%
Coal Severance Tax	531,822	-	-		-	199,084	-	-	-	-	199,084	332,738	37%
Shared Catalog	481,920	-	-		-	299,647	-	-	-	-	299,647	182,273	62%
Digital Library Svcs.	398,698	14,649					68,090.53	0.00			82,740	315,958	21%
Other	1,064,030	8,155	-				7,629	-		85,959	101,743	962,287	10%
Total Revenue	11,573,472	346,958	77,383	29,267	83,731	631,433	81,157	104,003	73,885	175,763	1,603,581	9,969,891	14%

Montana State Library Financial Report

1st Quarter FY 2022

Workgroup	Budget	Expenses	Difference	% Expended
Central Services	2,102,716	346,958	1,755,758	17%
Patron Services	527,605	77,383	450,222	15%
Montana Land Information	597,423	29,267	568,156	5%
Consulting and Learning	1,276,670	83,731	1,192,939	7%
Statewide Projects	1,293,005	631,433	661,572	49%
Natural Heritage Program	790,291	81,157	709,134	10%
Covid 19 Funding	2,359,535	104,003	2,255,531	4%
Information Products	1,029,263	73,885	955,378	7%
Information Management	1,596,964	175,763	1,421,201	11%
Total	11,573,472	1,603,581	9,969,891	14%

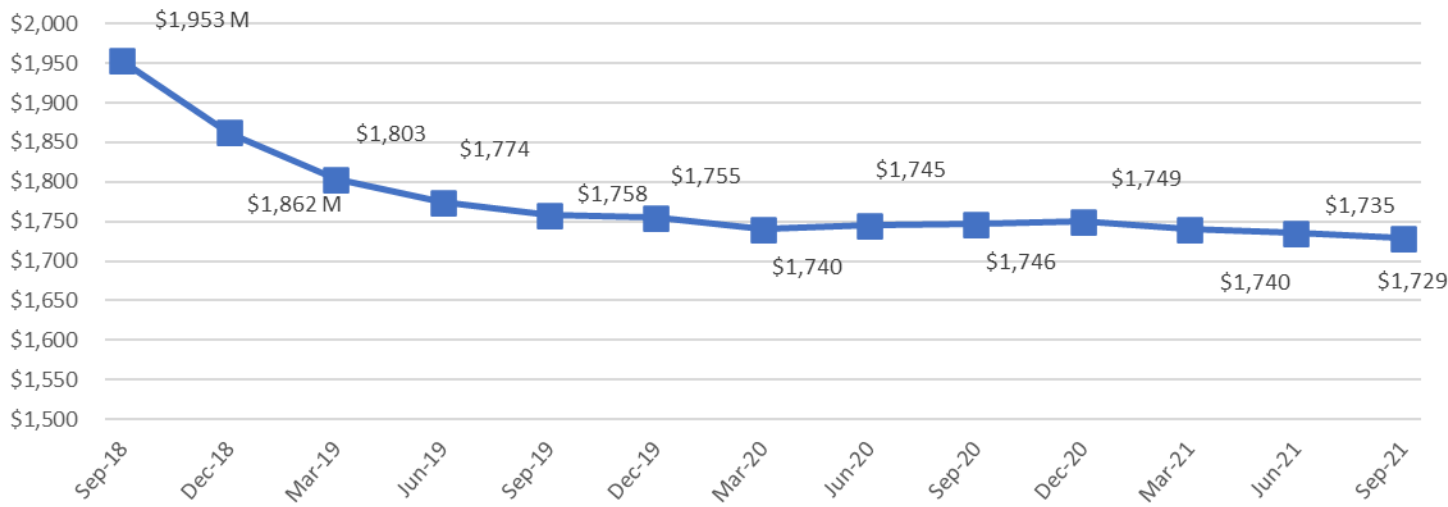
MSL Q1 2022

Fund	Budget	Actuals	% Spent
01100 General Fund	\$ 3,245,370.97	\$ 517,733.68	16%
02021 911 Funding	\$ 450,000.00	\$ 3,493.08	1%
02026 NRIS State Special	\$ 7,210.66	\$ -	0%
02046 Coal Sev. Tax Library	\$ 531,822.13	\$ 199,084.39	37%
02094 Digital Library Services	\$ 398,698.00	\$ 82,739.86	21%
02337 MTNHP State Funding	\$ 214,736.83	\$ 7,679.77	4%
02779 Montana Land Information	\$ 2,168,526.00	\$ 123,524.83	6%
03018 Library Commission	\$ 3,683,104.71	\$ 336,666.10	9%
03268 MTNHP Federal Funds	\$ 6,000.00	\$ -	0%
03930 NRIS Federal Funds	\$ 264,482.70	\$ 24,908.25	9%
03931 Covid Relief Fund	\$ 120,000.00	\$ -	0%
06021 MT Shared Catalog	\$ 481,920.42	\$ 299,647.14	62%
08038 Montana State Library Trust	\$ -	\$ 6,504.29	
08127 State Library Private Funds	\$ 1,600.00	\$ 1,600.00	100%
Grand Total	\$ 11,573,472.42	\$ 1,603,581.39	

MLIA Budget Tracking Q1 2022			
Project	Budget	Expense	Balance
ADMIN OPS Administration Operations	-	10,814	(10,814)
HERITAGE MTNHP-MSL	40,000	10	39,990
INDIRECT COSTS Other Indirect Costs	5,000	-	5,000
INFO MGMT OPS Information Management Ops	5,000	-	5,000
INFO PRODUCTS Information Products Operation	171,517	19,533	151,984
IT OPERATIONS IT Operations	-	3,348	(3,348)
ITSD FIXED COST ITSD	16,810	-	16,810
LAND OPS Land Operations	366,854	37,961	328,894
MLIA 22 ANA/DL MLIA 22 ANANCONDA DEER LODGE	16,700	-	16,700
MLIA 22 FLATHD MLIA 22 FLATHEAD COUNTY	42,500	-	42,500
MLIA 22 LIBBY MLIA 22 CITY OF LIBBY	5,126	-	5,126
MLIA 22 MSLA C MLIA 22 MISSOULA COUNTY	39,046	-	39,046
MLIA 22 PHILLI MLIA 22 PHILLIPS COUNTY	11,400	-	11,400
MLIA 22 PONDERA MLIA 22 PONDERA COUNTY	17,769	-	17,769
MLIA 22 SUNBURS MLIA 22 TOWN OF SUNBURST	27,600	-	27,600
MLIA 22 THOMPSON MLIA 22 CITY OF THOMPSON FALLS	10,000	-	10,000
MLIA OPERATIONS MLIA OPERATIONS	396,474	20,854	375,620
MLIA STRAT PLAN MLIA Strategic Plan	40,000	-	40,000
MLIAC COUNCIL MLIAC COUNCIL	10,000	2,513	7,488
RENT Rent	101,644	-	101,644
RTN Real Time Network	462,500	-	462,500
SB 261 COSTS SB 261 Costs	15,000	1,896	13,104
SWCAP Statewide Cost Allocation Plan	6,000	7,000	(1,000)
WATER OPS Water Operations	361,586	19,598	341,988
Total	2,168,526	123,525	2,045,001

Trust Projects				
*as of Q1 2022	Budget	Expenses	Balance	Status
Rebranding Project	\$ 292,500	\$ -	\$ 292,500	Ongoing
Volunteer Appreciation	\$ 4,000	\$ 3,224	\$ 776	Ongoing
Website Redesign	\$ 25,000	\$ 24,500	\$ 500	Ongoing
Total	\$ 321,500	\$ 27,724	\$ 293,776	

MSL Trust Balance Q1 2022



MSL MLIA Balance Q1 2022

