

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian
Tracy Cook, Lead Consulting Librarian

Date: May 14, 2021

Re: Draft Public Library Standards Administrative Rules

After extensive review, staff and the Public Library Standards Task Force recommend that the State Library Commission initiate the administrative rules process outlined below in order to formally adopt the revised Montana Public Library Standards.

Proposed Administrative Rules of Montana (ARM) Amendment Timeline:

Date	Action
June 9, 2021	The Commission votes to adopt draft Public Library Standards
June 15, 2021	Notice of Administrative Rule changes submitted to the Secretary of State
June 25, 2021	Notice published in the Montana Administrative Register (MAR) to include July 1, 2022 effective date
July 14, 2021	Public Hearing if needed*
July 23, 2021	Deadline for written public input
July 26, 2021	Proposed rule may be adopted
August 11, 2021	Rule adoption to be considered at Commission meeting
August 17, 2021	Submit notice of adopted rule to SOS
August 27, 2021	Adopted Rule published in MAR
July 1, 2022	Adopted Rule is effective

** the notice of proposed rulemaking must state that opportunity for oral hearing must be granted if requested by either 10% or 25, whichever is less, of the persons who will be directly affected by the proposed rule, by a governmental subdivision or agency, by the appropriate administrative rule review committee, or by an association having not less than 25 members who will be directly affected. MCA 2-4-302*

ARM information may be found at <https://sosmt.gov/arm/#>.