

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
9:30 A.M., AUGUST 12, 2020  
ONLINE ONLY VIA ZOOM**

**MINUTE LOG**

Recordings are found at <https://vimeo.com/album/3267051> and [https://www.youtube.com/playlist?list=PLB\\_J1FN8dGZfJJQ0VnGqg\\_NsK-RJ-3dGI](https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGqg_NsK-RJ-3dGI). Unedited closed captioning is available at the YouTube recording only.

**ATTENDEES:**

Commissioners: Chair Ken Wall, Kenning Arlitsch, Elsie Arntzen, Connie Behe, Jamie Doggett, Dalton Johnson, Aaron LaFromboise, and Bruce Newell.

MSL Staff: Marilyn Bennett, Jennifer Birnel, Troy Blandford, Tracy Cook, Jessica Edwards, Erin Fashoway, Michael Fashoway, Jo Flick, Lee Fossum, Evan Hammer, Sharon Hardwick, Pam Henley, Jim Kammerer, Rebekah Kamp, Kenny Ketner, John Kilgour, Amelea Kim, Amy Marchwick, Bryce Maxell, Cara Orban, Suzanne Reymer, Jennie Stapp, Marlys Stark, and Malissa Williams.

Public: Anne Boothe, Nanette Gilbertson, Nancy Hall and Sydnie Tallman.

Call to Order at 9:31 a.m. (00:00:18)

Introductions (00:00:35)  
(00:00:37) New Commissioners welcome  
(00:01:30) Attendees

Consent Agenda (00:08:48)  
(00:09:34) **Motion was made by Commissioner Doggett and seconded by Commissioner Newell to approve the consent agenda and the motion passed.**

State Librarian's Report (00:10:20) – Jennie Stapp, State Librarian  
(00:10:56) Work Plan Dashboard  
(00:11:40) House Bill 633 study update  
(00:12:26) Recordation fee proposal  
(00:14:04) Fixed cost proposal  
(00:15:46) Next Generation 911 proposal  
(00:17:06) Stakeholder support  
(00:21:51) Montana Natural Heritage Program administrative changes  
(00:27:58) Public Library Statistics Dashboard  
(00:32:10) Building flood update  
(00:33:27) Additional MSL statistics dashboard information

(00:36:33) MSL COVID-19 update  
(00:40:02) MSL Financial compliance audit

FY'21 Work Plan discussion (00:41:51) – Jennie Stapp, State Librarian

(00:42:06) Dashboard  
(00:42:47) Jennie Stapp  
(00:43:28) User Services  
    (00:43:40) Tracy Cook  
    (00:47:15) Cara Orban  
    (00:49:41) Amy Marchwick  
    (00:51:50) Jennifer Birnel  
    (00:54:25) Marilyn Bennett  
    (01:03:15) Erin Fashoway  
(01:13:50) Info Management  
    (01:14:25) Michael Fashoway  
    (01:20:44) Troy Blandford  
    (01:26:45) Bryce Maxell  
    (01:32:58) Jim Kammerer by Evan Hammer  
    (01:37:55) Evan Hammer  
(01:45:22) Info Products  
    (01:45:45) Kenny Ketner  
    (01:48:15) Jessica Edwards  
(01:48:58) Administration  
    (01:49:06) Lee Fossum  
    (01:51:14) Malissa Williams  
(01:55:43) Jennie Stapp wrap up

Policy Review (01:58:09) – Jennie Stapp

(01:58:52) Policy review process and clean up including four policies to repeal  
(02:01:26) **Motion was made by Commissioner Arlitsch and seconded by Commissioner Newell to approve the four recommendations and the motion passed.**

Request for proposal updates (02:02:18)

(02:02:45) OCLC  
(02:04:46) Interlibrary loan and cataloging  
(02:20:45) Montana Memory project  
(02:32:29) MontanaLibrary2Go

**Recess for lunch at 12:15 p.m. Reconvene at 12:58 p.m.** (02:39:23)

COVID019 related expenditures update and planning (02:39:44)

Montana Land Information Advisory Council Report (03:14:00) – Stapp and Erin Fashoway

(03:14:27) Strategic Planning Process

(03:21:21) Statewide LiDAR Plan progress report - Blandford

Montana Libraries and Economic Development (03:46:38) – Amelea Kim and Anne Boothe

Digital Public Library of America hub discussion (04:08:15) – Commissioner Arlitsch

Commission Goals and Objectives (04:16:51) – Commission

(04:17:33) Commission Calendar

(04:17:50) Fall Federation meeting attendance

(04:24:49) NSGIC conference attendance

Commission Officers Election (04:26:46)

(04:27:02) Nominations

(04:27:23) **Motion was made by Commissioner Johnson and seconded by Commissioner Arlitsch to elect Commissioner Newell as chair and the motion passed.**

(04:29:11) **Motion was made by Commissioner Newell and seconded by Commissioner Johnson to elect Commissioner Arlitsch as vice chair and the motion passed with Commissioner Arlitsch abstaining.**

Announcements (04:30:57)

(04:31:06) Martin Landry awarded Governor's Award for Excellence

(04:32:37) NSGIC membership

Executive Session (04:34:22)

**At 2:55 p.m., the commission chair closed the meeting for an executive session as allowed for in 2-3-203, MCA Sections 3-4, to discuss the State Librarian's performance appraisal. The recording was stopped at this time.**

Electronic copies of executive session minutes are kept on a restricted drive. Print copies of the minutes may be requested by authorized persons in accordance with MCA 2-3-212.

**The executive session closed at 3:29 p.m. and the public meeting was called back in session. (04:35:41)**

Other Business & Announcements (04:35:48)

Adjourn at 3:30 p.m. (04:36:32)