

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
9:00 A.M., JUNE 10, 2020
ONLINE ONLY VIA ZOOM**

MINUTE LOG

Recordings are found at <https://vimeo.com/album/3267051> and https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGqg_NsK-RJ-3dGI. Unedited closed captioning is available at the YouTube recording only.

ATTENDEES:

Commissioners: Chairman Anne Kish, Kenning Arlitsch, Elsie Arntzen, Jamie Doggett, Aaron LaFromboise, Bruce Newell and Ken Wall.

MSL Staff: Marilyn Bennett, Jennifer Birnel, Tracy Cook, Jessica Edwards, Erin Fashoway, Jo Flick, Lee Fossum, Evan Hammer, Sharon Hardwick, Pam Henley, Amelea Kim, Amy Marchwick, Bryce Maxell, Cara Orban, Suzanne Reymer, Jennie Stapp, Marlys Stark, and Malissa Williams.

Public: Janeen Brookie, Dani Buehler, Carmen Clark, Chani Craig, Jeffery Doud, Jo Dutilloy, Andrea Eckerson, John Finn, Nanette Gilbertson, Nancy Hall, Susan Kennedy, Karen Ketchu, Stephan Licitra, Colin Rhinesmith, Nancy Schmidt and Laura Tretter.

Call to Order at 9:09 a.m. (00:00:00)

Executive Session (00:00:09)

At 9:11 a.m., the commission chair closed the meeting for an executive session as allowed for in 2-3-203, MCA Sections 3-4, to discuss agency legal action. The recording was stopped at this time.

Electronic copies of executive session minutes are kept on a restricted drive. Print copies of the minutes may be requested by authorized persons in accordance with MCA 2-3-212.

The executive session closed at 9:45 a.m. and the public meeting was called back in session. (00:00:39) Commissioner Arntzen left the meeting at this time.

Introductions (00:01:06)

(00:01:06) New Staff Introductions – Jennie Stapp, State Librarian

(00:01:48) Sharon Hardwick

(00:03:43) Lee Fossum

Consent Agenda (00:05:32)

(00:05:40) Minutes

(00:05:56) April 1 is not posted

(00:07:00) **Motion was made by Commissioner Arlitsch and seconded by Commissioner Newell to approve the minutes from April 27 but not from April 1 because that document link is broken, and the motion passed.**

State Librarian's Report (00:08:08) – Jennie Stapp, State Librarian

(00:08:27) Leads attending to report

(00:08:47) Covid-19 Dashboard

(00:09:45) Investment in State Library capacity and results

(00:09:53) Reporting

(00:10:27) Contracts

(00:12:51) MSL Statistics Dashboard highlights – Jessica Edwards

(00:27:14) Library Services focus – Tracy Cook

(00:29:22) Digital Library Services – Evan Hammer

(00:33:15) Montana Memory Project – Jennifer Birnel

(00:36:12) Talking Book Library – Marilyn Bennett

(00:38:16) Plans to reopen status

(00:42:52) Building updates and flood

(00:47:00) Work Plan Dashboard

(00:47:12) Montana Natural Heritage Program transition update

(00:52:00) House Bill 633 study update

2020 Pay Incentive Distribution Strategy (01:09:11) – Jennie Stapp, State Librarian

(01:15:25) **Motion was made by Commissioner Doggett and seconded by Commissioner Wall to accept the 2020 Pay Incentive Distribution Strategy as proposed.**

(01:15:34) Public Comment

(01:17:04) **The motion passed.**

Network Advisory Council report (01:17:28) – Jennie Stapp, Tracy Cook and Cara Orban

(01:18:30) Procurement updates – Cara Orban and Jennifer Birnel

(01:18:52) OCLC and MontanaLibrary2Go

(01:26:40) Montana Memory Project ContentDM replacement

(01:30:37) Budget items

(01:30:52) Online training events

(01:31:42) Courier

(01:32:31) Economic Development

Finance Committee Report (01:39:44) – Malissa Williams

(01:40:04) Third Quarter financial report

(01:44:15) Public Comment

(01:44:36) **Motion was made by Commissioner LaFromboise and seconded by Commissioner Arlitsch to accept the third quarter financial report as presented and the motion passed.**

(01:45:32) Covid-19 spending

(01:47:23) FY'21 opening budget

(01:55:10) Public Comment

(01:55:50) **Motion was made by Commissioner Newell and seconded by Commissioner Doggett to approve the FY'21 opening budget as presented and the motion passed.**

Federation FY'21 Plans of Service (01:56:40)

(01:57:21) Broad Valleys – John Finn

(02:00:27) Golden Plains – Janeen Brookie

(02:03:35) Pathfinder and Sagebrush – Tracy Cook

(02:04:55) South Central – Nancy Schmidt

(02:07:27) Tamarack – Tracy Cook

(02:08:09) Question about inactive libraries

(02:09:45) Online meeting security discussion

(02:12:04) Business operation changes due to Covid-19 discussion

(02:21:08) Public Comment

(02:21:21) **Motion was made by Commissioner Newell and seconded by Commissioner Arlitsch to approve the Plans of Service as presented and the motion passed.**

Agenda Change (02:22:14)

Recess for lunch at 12:15 p.m. Reconvene at 2:45 p.m. (02:24:05)

Agenda Change (02:24:56)

Internet2 Toward Gigabit Libraries Toolkit report and analysis (02:25:12) – Stapp and staff

(02:25:42) Simmons Research summary and introductions

(02:29:09) Report

Summer Leadership Institute report (03:06:20) – Jo Flick and guests

(03:06:32) Jo Flick

(03:07:37) Dani Buehler

(03:12:12) Chani Craig

(03:15:01) Andrea Eckerson

(03:17:55) Karen Ketchu

(03:23:13) Stephan Licitra

(03:24:19) Cara Orban

(03:27:36) Laura Tretter

(03:31:38) Stephan Licitra
(03:36:46) Jo Flick

FY'20 Public Library Standard exemption request and deadline extension (03:41:17) – Tracy Cook

(03:41:25) Background and request (part did not record)

(03:43:28) Public comment

(03:43:36) **Motion was made by Commissioner Newell and seconded by Commissioner Doggett that the commission adopt the recommendation for the exemption and deadline extension as per the memo and the motion passed.**

Draft Public Library Standards (03:46:20) – Jennie Stapp and Tracy Cook

(03:55:12) **No action per general consensus with recommendation**

Digital Public Library of America members (03:59:20) – Commissioner Arlitsch and staff

(03:59:51) Background and discussion

Commission Goals and Objectives (04:20:29) – Commission

(04:20:34) Discussion of Commission elections

(04:22:48) **Commissioner Kish, seconded by Commissioner Doggett, nominated Commissioner Newell as Chair.**

(04:23:14) **Commissioner Newell, seconded by Commissioner Doggett, nominated Commissioner Arlitsch as Vice-Chair.**

(04:26:19) Contact Commissioner Kish with any interest or nominations.

(04:26:43) Commission Calendar

Other Business & Announcements (04:28:09)

(04:28:15) State Librarian evaluation in August

(04:30:17) ESRI online conference

(04:33:23) Commissioner Kish thanked by Commissioner Newell for time as chair

Public Comment (04:34:12)

(04:34:18) Commissioner LaFromboise on time on commission

Adjourn at 3:10 p.m. (04:37:55)