

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian
Evan Hammer

Date: July 23, 2020

Re: Trust Expenditure Request for Volunteer Appreciation

Staff requests authority to spend up to \$4000 in State Library Trust funds to purchase and mail volunteer appreciation gifts to State Library volunteers. This show of appreciation is in lieu of an appreciate event which we will not host this year due to the COVID-19 pandemic.