

FINAL

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
9:30 A.M., OCTOBER 4, 2019
MEAGHER COUNTY CITY LIBRARY
WHITE SULPHUR SPRINGS, MONTANA
OR GOTOMEETING**

MINUTE LOG

Recordings are found at <https://vimeo.com/album/3267051> and https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGgg_NsK-RJ-3dGI. Unedited closed captioning is available at the YouTube recording only.

ATTENDEES:

Commissioners: Chairman Anne Kish, Kenning Arlitsch, Elsie Arntzen, Jamie Doggett, Aaron LaFromboise, Bruce Newell and Ken Wall.

Staff: Tracy Cook, Jessica Edwards, Jo Flick online, Evan Hammer, Bryce Maxell, Jennie Stapp, Marlys Stark, Linda Vance online, and Malissa Williams.

Public: Honore Bray, Janeen Brookie, John Finn, Valerie Frank, Nancy Hall, Nancy Schmidt, and Sonja Woods. Also one GoToMeeting attendee logged on without a name.

Call to Order at 9:32 a.m. and Introductions (00:00:00)

(00:00:02) Introductions

(00:02:02) Changes or Additions to Agenda

(00:02:54) Staff Longevity Pin

Approval of Minutes – **Action** (00:04:18)

August 14, 2019 (00:04:30)

Motion was made by Commissioner Doggett and seconded by Commissioners Wall and Newell to approve the minutes as presented and the motion passed. (00:04:34)

August 29, 2019 (00:05:16)

Motion was made by Commissioner Doggett and seconded by Commissioner Wall to approve the minutes as presented and the motion passed. (00:05:30)

State Library's Report – **Action** (00:05:57)

(00:06:04) Staffing

(00:10:04) 2019 Work Plan Review – **Action**

(00:10:15) Changes to spreadsheet model

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(00:11:24) RIPL

(00:12:30) **Commission feedback, last names of staff, definition page for acronyms**

(00:13:50) Discussion of some specific objectives

(00:14:24) October 28 partnerships group meeting

(00:16:54) Broadband and gigabit tool kit analysis

(00:20:23) Pay classification changes and agency review of pay plan

(00:23:19) **Motion was made by Commissioner Newell and seconded by Commissioner Doggett to accept the 2019 Work Plan as presented.**

(00:23:30) Incomplete document, framework and objectives are being accepted but the document will constantly be updated and revised to be the best guiding and reporting document as possible.

The motion passed. (00:29:24)

House Bill 633 Study and Next Steps (00:29:37)

(00:33:23) Draft memo and discussion draft

(00:34:50) Other agency use of MSL services

(00:36:55) State efficiencies increase by using common data sets

(00:39:04) Direction and future

(00:48:32) Budget spreadsheets both current and proposed budgets

(00:50:16) Mission hasn't changed but delivery and needs have which drive costs

(00:54:21) Next meeting date

(01:04:11) **Commission approved State Librarian Stapp moving forward and Chairman Kish speaking for the commission regarding this study.**

Study Administration of the Montana Natural Heritage Program (01:04:41)

(01:05:37) Background

(01:06:55) Two questions to answer, financial and staff impacts

(01:10:07) Bryce Maxell program summary

(01:12:01) Staff perspective

(01:19:44) Will discuss at next partners meeting

(01:21:17) University relationship

Federation FY'19 Annual Reports – **Action** (01:27:13)

(01:27:40) Tracy introduction, **very faint**

(01:28:10) Reporting format

(01:29:10) Broad Valleys

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(01:30:19) Tamarack
(01:32:01) Golden Plains
(01:33:40) Pathfinder
(01:34:44) South Central
(01:37:18) Sagebrush
(01:40:20) Discussion

Motion was made by Commissioner LaFromboise and seconded by Commissioner Doggett to approve the reports as presented and the motion passed. (02:06:20)

Commission Policy Review – **Action** (02:06:49)

(02:06:51) Safety Policy

Motion was made by Commissioner Newell and seconded by Commissioner LaFromboise to rescind the safety policy as recommended and the motion passed. (02:07:11)

(02:07:15) Recycling Policy

Motion was made by Commissioner Newell and seconded by Commissioner LaFromboise to rescind the recycling policy as recommended and the motion passed. (00:02:42)

Trust for Montana Libraries Fiscal Agency Agreement – **Action** (02:08:01)

(02:08:35) Continuing discussion of draft

(02:19:25) **Commissioners requested clarity on fiscal responsibility and a legal review, clarifying that the agreement allows the Trust to apply for and manage grants for which MSL cannot apply. Commissioners Newell and Doggett will work with State Librarian Stapp to draft a memorandum of agreement between the Commission and the Trust.**

(02:21:07) **Motion was made by Commissioner Arlitsch to table the agenda item until the December meeting and the motion passed.** (02:21:15)

Volunteer Appreciation Trust Request – **Action** (02:21:38)

Motion was made by Commissioner Newell and seconded by Commissioner LaFromboise to approve the Volunteer Appreciation Trust Request and the motion passed. (02:21:44)

Commission Calendar and Work Plan (02:24:30)

(02:24:45) Meeting and agenda structure and content

(02:36:27) Commission calendar

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(02:36:43) Legislative subcommittee to meet on December 16

(02:36:55) Volunteer event on December 10

(02:39:29) MLIAC November 20

(02:40:27) Tentative dates for 2020 will be set December

(02:41:30) Future December meeting dates discussion

Other Business & Announcements (02:43:07)

(02:43:11) Commissioner Newell commented on mailroom stairs progress

(02:43:32) Other Crisis Intervention training options

Public Comment (02:44:19)

(02:44:21) Commissioner Arntzen spoke of OPI receiving a \$50 million reading grant

(02:49:46) Science test in conjunction with ACT

Adjourn at 12:36 p.m. (02:50:32)