

Memo

To: Network Advisory Council
From: Cara Orban, Consortia Director
Date: November 14, 2019
Re: Request for Information update

The downloadable and streaming e-content Request for Information (RFI) deadline was Friday, November 8. The RFI was still open at the time of writing.

As for the resource sharing RFI, which solicited responses for separate cataloging, interlibrary loan, and content management services components, four vendors responded:

- OCLC responded to all sections: cataloging, interlibrary loan, and content management system (CMS), for the Montana Memory Project
- Recollect responded to the CMS section
- Quartex responded to the CMS section
- Notch8 (Hyrax Hyku) partially responded to the CMS section

All vendors' original response documents are posted on <http://libraries.msl.mt.gov/rfirfp>. Additionally, all responses have been compiled together in a single document, as well as three different spreadsheets which separate the questions and responses by section for ease of comparison. There are several tabs for those different sections within each spreadsheet.

- Comparison spreadsheet for all services questions: more general questions that apply to all services
- Comparison spreadsheet for content management system questions: relevant to the MMP

- Spreadsheet for cataloging and interlibrary loan questions: this is simply OCLC's responses for these services in spreadsheet format

The RFI committee is currently evaluating the RFI within their areas of expertise and have been asked for their comments and suggestions by Wednesday, November 13.

Following their review, the next step will be to determine whether to proceed with a Request for Proposals (RFP) for any or all of these services, which would establish a competitive process for awarding a contract, or whether to pursue Sole Source once again. A Sole Source contract is not subject to RFP requirements and may be justifiable if there are evidently no other vendors in the market that can supply the required services.

State Procurement has given the State Library permission to follow up with vendors who were invited to respond but who declined to do so, in order to find out why they did not respond and whether they would pursue an RFP opportunity.

Questions for the Network Advisory Council:

What do libraries need from each of these services to help support equitable access to sufficient library content and services?

- What is working for the libraries you represent?
- What is not working or is missing from this service?
- What questions for vendors would you add or improve?
- Other comments or concerns?