Federation Annual Report
FY 2019
July 2018 Through June 2019

Federation   Tamarack

Coordinator's Library   Missoula Public Library

SIGNATURES

Coordinator   Honore Bray

              Signature _____ Date _____

Chairperson - Board of Trustees Rita Henkel

              Signature _____ Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: $50,942.50
Total CST Expended: $49,587.57

EXPENDITURES BY PROGRAM

Program 1 - Annual Meetings	$5,181.44
Program 2 - Continuing Education	$6,457.76
Program 3 - Resource Sharing and Technology	$35,660.01
Program 4 - Community Outreach	$1,586.47
Program 5 - Building Planning	$201.89
Program 6 - Admin Costs	$500.00
Total:	$49,587.57

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Annual Meetings

Narrative

Money for this program goes towards meeting room costs, trainer costs, meals, and any supplies or communication costs needed to run the federation's annual meetings.

Desired outcomes:
• Librarians and/or trustees share ideas
• Librarians and/or trustees share expertise
• Librarians and/or trustees implement new ideas
• Librarians and/or trustees develop collaborative projects
• Librarians and/or trustees feel supported and/or inspired
• Librarians and/or trustees are able to handle problems within their own libraries
• Libraries save money and/or time through the collaboration and learning

Desired impacts:
• Librarians and/or trustees implement new services that benefit their community
• Communities and people have the resources they need to be well educated, better informed, healthier, socially included, civically engaged, and/or successful in business
• Individuals and communities utilize, contribute, and support libraries

Public Value

1 Library chose "Librarians and/or trustees implement new ideas".
2 Libraries chose "Librarians and/or trustees share ideas".

How Spent

1 Library spent $2,303.49 on "Catering".
1 Library spent $1,877.95 on "Lodging for federation members".
1 Library spent $1,000.00 on "Meeting room rental fees".

Stories

Missoula Public Library - "Each Membership receives one free "Proximity Card". If the member you have just met and greeted is from a membership whose members have not yet received a "Proximity Card", then you can issue one free to them. The Member List is where we keep track of who has, and who has not, received a free proximity card, etc. Always check the Member List first before you do anything else, so you know whether the card you are issuing to the member will be free or be charged to their CA account.".

Program 2 - Continuing Education

Narrative

Funds for this program are used to support the costs associated with professional development for librarians, library staff, and trustees. Examples of acceptable costs include, but are not limited to registration fees, course fees, travel costs, and purchase of materials needed for continuing education.

Desired outcomes:
• Librarians and/or trustees are re-energized and ready to try new things
• Librarians and/or trustees no longer feel isolated
• Librarians keep current in recent library trends and all areas of library learning
• Librarians share the knowledge gained in their community and in the federation
• Trustees work better as a team with librarians
• Libraries and communities cooperate and communicate with each other
• Librarians provide broader, better, up-to-date technology and services

Desired impacts:

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- Patrons reap the rewards of our knowledge
- Library and larger community remain healthy
- Community members improve reading and technology skills
- People have the resources they need to be employed, make informed decisions, succeed in school or college, be civically engaged, and/or successful in business
- People engage in the community in innovative ways – like starting a new business, or sharing lifelong learning opportunities
- Patrons are able to obtain their goals

Public Value

6 Libraries chose "Librarians and/or trustees are re-energized and ready to try new things".
3 Libraries chose "Librarians keep current in recent library trends and all areas of library learning".
1 Library chose "Librarians provide broader, better, up-to-date technology and services".
1 Library chose "Librarians share the knowledge gained in their community and in the federation".
1 Library chose "Libraries and communities cooperate and communicate with each other".
3 Libraries chose "Trustees work better as a team with librarians".

How Spent

1 Library spent $209.58 on "Hotel Room for Fall Workshop".
1 Library spent $310.95 on "Hotel Room for MLA".
1 Library spent $45.96 on "Introducing staff to apple products".
2 Libraries spent $154.04 on "Mileage to Tamarack Federation meeting".
4 Libraries spent $3,282.56 on "Registration costs or travel for Montana Library Association conference".
1 Library spent $53.41 on "Registration costs or travel for workshop or conference hosted by PNLA".
1 Library spent $356.84 on "Staff reim for course for certification".
1 Library spent $919.00 on "Training for Federation Librries".
1 Library spent $39.02 on "Travel costs for MSC meeting".
1 Library spent $302.00 on "Travel costs for workshop hosted by Montana State Library".
1 Library spent $784.40 on "Various meetings between boards, staff, architects".

Stories

Missoula Public Library - "MPL Staff and Boards have had the opportunity to try new things with Architects for the new building to improve resources and services for the public. Staff and Boards have worked with B&T to begin preprocessed materials and a opening day collection for the new library".

Bitterroot Public Library - "These funds were spent for travel and lodging for staff to attend the Montana Library Association conference, for staff memberships in various professional library organizations, and for payments to access digital continuing education materials. These activities helped connect staff with other librarians, maintain and grow their professional skills, and generally become more well-rounded librarians. The use of these funds helped ensure that our staff are able to provide quality service to our community by staying informed of advances in library services and technology. ".

Preston Hot Springs Town-County Library - "We are going to implement the use of a ipad with our circulation system, plus familiarize the staff with the apple layout.".

North Lake County Public Library - "We were able to send most library staff to the PNLA conference held in Kalispell, MT in 2018 on varying days. This was to pay for mileage for one attendee who stayed for the entire conference.".

North Lake County Public Library - "The Director and Administrative Assistant's registration fees to attend the Montana Library Association 2019 annual conference in Helena were covered with Tamarack funds.".

Ronan Library District - "This smaller Workshop allowed the Director to learn in small groups that allow for more conversation and questions. The Director was also a presenter at this workshop and was able to share the Library's story and experiences with the Smart Spaces Grant, which has impacted the way our community interacts with the Library. We were able to share our story about how we completely changed our Children's section, making everything mobile to allow for larger open spaces when needed, as well as how we re-classified all of the children's materials. The reclassification of children's materials has made it easier and more fun for patrons to find the materials they need.".

Program 3 - Resource Sharing and Technology

Narrative

Funds in this program are used to support resource sharing programs such as interlibrary loan, courier, and book club kits as well as covering technology needs a library may have such as specific software and/or hardware. Examples of ways to use funds include, but are not limited to OCLC, MSC, Courier costs, postage, book club kits, Internet, hardware, peripherals, and software.

Desired outcomes:
• Library can afford resources - all libraries who want to play can play
• Library offers these resources to the community
• Libraries can provide information sources beyond their physical collections
• Libraries can re-allocate resources for other needed public services
• Libraries have up-to-date technology and good connections
• Librarians have technology expertise
• Libraries save money

Desired impacts:
• Patrons have an equal playing field with the rest of the world
• People have the resources they need to be well educated (ready for school, college, or independent learning), better informed, healthier, socially included, and civically engaged
• Patrons have access wherever they are
• People in isolated communities feel more connected
• Patrons can improve their own and the communities economic well-being

Public Value

1 Library chose "Librarians have technology expertise".
17 Libraries chose "Libraries can provide information sources beyond their physical collections".
3 Libraries chose "Libraries can re-allocate resources for other needed public services".
8 Libraries chose "Libraries have up-to-date technology and good connections".
1 Library chose "Libraries save money".
18 Libraries chose "Library can afford resources - all libraries who want to play can play".
13 Libraries chose "Library offers these resources to the community".

How Spent

1 Library spent $216.00 on "annual website fee".
8 Libraries spent $190.89 on "Book Club Kits".
7 Libraries spent $8,648.17 on "Courier".
2 Libraries spent $904.32 on "Licensing costs such as fees for a standalone automation system or Envisionware".
1 Library spent $250.77 on "Mobile devices for staff".
5 Libraries spent $11,525.22 on "Montana Shared Catalog".
3 Libraries spent $2,338.07 on "MontanaLibrary2Go".
1 Library spent $310.00 on "New computers or laptops for patrons".
1 Library spent $829.10 on "New computers or laptops for staff".
1 Library spent $1,190.00 on "Niche Academy - an online tutorial website".
3 Libraries spent $1,071.55 on "OCLC".
8 Libraries spent $916.62 on "Peripherals such as printers, mice, or barcode scanners".
13 Libraries spent $2,335.82 on "Postage for Interlibrary Loans".
1 Library spent $40.00 on "Purchased 8 port netgear switch and 50 foot cable".
1 Library spent $190.00 on "Purchased new UPS for server".
1 Library spent $54.95 on "Replacement cost of Inter Library Loan".
1 Library spent $852.81 on "Software for the library such as Norton or McAfee".
1 Library spent $200.00 on "Tech Support".
1 Library spent $3,002.95 on "Use for monthly Internet bill".
1 Library spent $592.77 on "VOIP compatible telephones".

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Stories

Bitterroot Public Library - "We used these funds to pay for the interlibrary loan postage for items we get for patrons that aren't available via the Partners sharing group. By providing patrons with materials via interlibrary loan, and sharing our items with other libraries and their patrons, we are able to fulfill even the most esoteric information and entertainment needs of our patrons as well as participate fully in the sharing of materials with other libraries and their patrons.".

Plains Public Library District - "The Plains Library needed to replace an old outdated switch on the patrons computer to help the speed of our internet. The 50 foot cable allowed the switch to be directly plugged into the server giving better service to our patrons. It did not take long for the patrons to notice the difference in speed. Now more patrons can utilize our internet without noticing a drop in the connection while using our computers.".

Plains Public Library District - "With the purchase of this UPS it will help the community stay connected using our WIFI at anytime. We have blackouts and brownouts continually during the winter months. This will keep the server running for longer so that patrons can access the World Wide Web.".

North Lake County Public Library - "Niche Academy is a website where patrons can go to learn how to use various social media, apps and websites, including specific products purchased by the library. It is a supplement to the in-person classes that are offered at the library.".

North Lake County Public Library - "The library purchased updated, refurbished Dell PCs to replace older public access computers.".

North Lake County Public Library - "A Dymo label printer was purchased to improve efficiency in producing spin labels for items.".

North Lake County Public Library - "The library switched from a traditional phone line to a VOIP system to provide better telephone access to the staff for patrons. We were able to add an extra "line" so that 3 calls can be made simultaneously. Most staff were given direct lines and voicemail so that patrons have easier access to contact staff, and staff can respond in a timely manner.".

Ronan Library District - "This particular purchase was for a fuser to keep the patron printer running smoothly and printing cleanly, allowing patrons to print whatever they need. Many people in our particular community use the Library technology to apply for jobs, run their own businesses, do homework, and much more.".

Ronan Library District - "Ronan Library was able to create an entirely new website that is easily updated by all staff, allowing patrons to find the information needed about the Library, as well as other community resources and information. Our previous website was completely hand-coded and could only be updated by FTP. Only 1 staff member really knew how to change the files necessary for any updates to the website, which was also very time-consuming. Due to the complications of FTP and lack of staff knowledge, the website was rarely updated and therefore basically of no use to the community. Our patrons and staff are much happier with the new website and it is really exciting to be able to update the site easily, with little effort or time.".

Ronan Library District - "Staff computers are older than patron computers and lacking the capabilities needed to not only do our everyday jobs, but also making it difficult to assist patrons with their computer needs because of differences in operating systems and software. This is allowing us to begin to get staff computers and patron computers similar, making it easier for staff to be up to date with new technology. The goal is to eventually replace all staff computers.".

North Valley Public Library - "The Montana Shared Catalog allows our patrons to have access not only to our local resources but allows them access to the resources of our partner libraries. The value of the MSC cannot be underestimated. It allows staff to have access to the excellent technological staff at the State Library, which means we can serve our patrons better in so many ways; cataloging new materials, fixing problems as they arise and notifying patrons when materials become available to name just a few. Not only does MSC help people to have the resources they need to be ready for school, college or independent learning, but it allows them to be better educated and better informed. Nanette, a retired patron, is a

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lifelong learner. She uses the catalog to collect new material every day. Lilly, Paul and John are teenagers that do all their school projects at the library. They use the catalog to reserve books and research their work. They use our local resources and the resources from integrated libraries.".

Thompson Falls Public Library - "We don't have the room to house, funds to purchase, or ability to acquire some out of print items a patron may want, but interlibrary loans through WorldShare/OCLC give patrons the opportunity to borrow some of the items. Likewise, we can share our resources with other libraries' across the state and country.".

Thompson Falls Public Library - "We are able to give our patrons the ability to see and discover our collections and the collections of other Montana libraries who are part of the Shared Catalog. Because we "share" the catalog, we can afford it and use other money for other resources.".

Thompson Falls Public Library - "With this consortium we can provide patrons more access to items they want. We could not provide this on our own as we don't have the resources (money and staff) to provide this service. This provides patrons with reading/listening materials wherever they are and at whatever time they may need something.".

ImagineIF Kalispell - "test".

Whitefish Community Library - "Having the opportunity to share collections with other libraries is a valuable service that we could not provide to our patrons without Federation funding. We are a small community with a large service area and many visitors and part time residents who live outside the city limits of Whitefish and therefore do not pay city taxes to support the Whitefish Community Library. We are grateful for this funding as it allows us to focus on providing excellent service.".

Program 4 - Community Outreach

Narrative

Funds for this program are used to support outreach and marketing to the community with the hope of increasing awareness of libraries and their value. Examples of acceptable spending in this category include, but are not limited to: costs associated with summer reading programs, homebound services, books by mail, and any promotional materials.

Desired outcomes:
• Libraries communicate their value
• Libraries continue to grow
• Libraries reach beyond their walls to be viable, vibrant, and vivacious parts of their communities

Desired impacts:
• Montana citizens understand the value of libraries and the actual costs of library services

Public Value

4 Libraries chose "Libraries communicate their value".
4 Libraries chose "Libraries continue to grow".
3 Libraries chose "Libraries reach beyond their walls to be viable, vibrant, and vivacious parts of their communities".

How Spent

3 Libraries spent $278.97 on "Library marketing such as materials or advertising".
2 Libraries spent $422.36 on "Library programming costs".
2 Libraries spent $316.82 on "Outreach supplies".
3 Libraries spent $456.50 on "Summer Reading materials or programs".
1 Library spent $111.82 on "Travel costs for library programs held outside the library".

Stories

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North Lake County Public Library - "For Fiscal Year 2018 the Library Director created an info-graphic displaying statistics for the year. It was done in a visually appealing manner and included things like how many cardholders we have, how many visitors we had in our library over the year, what our circulation numbers were, our technology and social media stats, and information on attendance at our programs. This colorful, half-sheet of information was mailed with our Friends of the Library's membership drive form, is distributed in the library owned Book Nooks around Polson, and is also available in the library. The goal is to show the community that their library is still a vital part of Polson and we hope that it will increase the number of patrons who use the library. The info-graphic will be distributed to other groups around the community throughout the remainder of FY 2019.".

North Lake County Public Library - "Funds were used to print our color reading logs for the 2019 Summer Reading Program.".

North Lake County Public Library - "We created a welcome brochure for new patrons explaining the Partners system, listing the Partner libraries, listing our hours, programs, donation options, and outreach.".

North Lake County Public Library - "Supplies were purchased to make bounce rockets with Nick Wethington at a summer reading morning program.".

Ronan Library District - "Ronan Library participated in a community carnival that was a fundraiser for a local non-profit that supports and helps victims of domestic and sexual abuse. The carnival is a very low cost, fun family event. Not only were we able to provide free carnival and circus tickets to some local families, but we also were able to host a very fun carnival booth. We purchased 12 hopper balls for races, which were in constant use by both children and adults. We also had face painting, which always had a line of excited children. Fun watercolor painting was also at the booth. As all of these great exciting activities were happening at the carnival booth, we were able to talk about all the wonderful happenings at the library with community members, many of which did not know about all the library has to offer. Handouts about the library were also at the carnival booth for people to take with them. This event is one of our favorite events in which to participate because it is so much fun and allows us to communicate about Library services with people whom we don't normally have the opportunity to engage.".

Ronan Library District - "Some of the programs we hosted with these costs were Robot building, Yoga and healthy eating for families, and crafting gifts for mothers and fathers.".

Ronan Library District - "For the first time ever, library staff traveled to local schools to get students excited about the library. One of these trips was to introduce montanalibrary2go to 9th through 12th graders. Every student was given a library card for this program and each student had a tablet in class, so not only were we able to show the students how to use the service, but also each student got to actually login and check out materials. We were also able to teach them how to login to our local catalog to see our materials and learn how to place holds on physical library items. Ronan Library also was able to host the traveling Montana map, which we took to the local Elementary school and play with four 4th grade classes. I say "play" because it was soooooo much fun, the students didn't even realize they were learning. After this event, quite a few of these children convinced their families to visit the Library so the whole family could experience the fun of the Giant Montana Map. I have also run into some of these children in the grocery store after this event and they come running up to me all excited and say things like, "you're the lady who came to school with the fun map."".

Ronan Library District - "We were so excited to host children's author, Michelle Nelson-Schmidt, who not only read some of her great books to families, but also brought some of her original art illustrations for her books. These pieces were massive and impressive. She allowed the children to interact with her art, talked with them one on one about their own abilities to write and produce art, and took photos with them. She is such an inspiration to children, as her books and personality are all about kindness, acceptance, and being who you are.".

Ronan Library District - "For the second year, Ronan Library was able to host children's crafts at the community's second annual Lights Under the Big Sky event, which is held the first three Fridays and Saturdays in December. This event brings people to Ronan from many surrounding communities to view a fantastic light display, purchase local handmade gifts, see Santa, play "reindeer games," pick out free gifts and wrap them for family members, create handmade crafts and much more. This year the Library interacted with over 500 people every weekend, allowing us to not only have fun while inspiring creativity,

but also educate people more about how libraries have changed and the wonderful things they can do at the local library.".

ImagineIF Kalispell - "test".

Program 5 - Building Planning

Narrative

Funds used in this program support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to: consultant fees and travel, design models, wireless feasibility studies and cost analysis for designing areas.

Desired outcomes:
• Libraries can hire professional assistance for building consultation and evaluation
• Library buildings are designed to be safe, inclusive, comfortable, inspirational places to provide services
• Libraries are community meeting places where all community members have access to a welcoming public space

Desired impacts:
• People come together for learning, networking, community problem-solving, socializing, food, fun, or whatever's needed

Public Value

1 Library chose "Library buildings are designed to be safe, inclusive, comfortable, inspirational places to provide services".

How Spent

1 Library spent $201.89 on "Design models".

Stories

ImagineIF Kalispell - "test".

Program 6 - Admin Costs

Narrative

Several administrative functions are centralized at the State Library, but Federation members may want to authorize a stipend (of not more than $1,000) to the federation coordinator. Federations may also allocate funds to pay for communication costs, travel, and supplies.

Desired outcome:
• Federation coordinator has the resources to handle the logistical duties required of running a federation
• Member libraries can focus on other services that directly benefit patrons

Public Value

1 Library chose "Member libraries can focus on other services that directly benefit patrons".

How Spent

1 Library spent $500.00 on "Speaker for Fed meeting".

Stories

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses
Bitterroot Public Library	Active	$3,232.95	$3,233.00
Darby Community Public Library	Active	$3,232.95	$2,555.24
ImagineIF Kalispell	Active	$3,232.95	$3,232.95
Lincoln County Public Libraries	Active	$3,232.95	$2,555.24
Mineral County Public Library	Active	$3,232.95	$3,232.95
Missoula Public Library	Active	$8,914.15	$8,914.44
North Lake County Public Library	Active	$3,232.95	$3,233.00
North Valley Public Library	Active	$3,232.95	$3,232.95
Plains Public Library District	Active	$3,232.95	$3,232.95
Preston Hot Springs Town-County Library	Active	$3,232.95	$3,233.00
Ronan Library District	Active	$3,232.95	$3,232.95
St Ignatius School-Community Library	Active	$3,232.95	$3,232.95
Thompson Falls Public Library	Active	$3,232.95	$3,232.95
Whitefish Community Library	Active	$3,232.95	$3,233.00
Totals:		$50,942.50	$49,587.57