

Federation Annual Report FY 2019 July 2018 Through June 2019

Federation Golden Plains
Coordinator's Library Phillips County Library

SIGNATURES

Coordinator Janeen Brookie
Signature _____ Date _____

Chairperson - Board of Trustees Polly Solberg
Signature _____ Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$21,384.97
Total CST Expended: \$21,384.97

EXPENDITURES BY PROGRAM

Program 1 - Annual Meetings	\$138.15
Program 2 - Continuing Education	\$6,934.92
Program 3 - Resource Sharing and Technology	\$11,795.63
Program 4 - Community Outreach	\$1,016.27
Program 5 - Building Planning	None
Program 6 - Admin Costs	\$1,500.00
	Total: \$21,384.97

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Annual Meetings

Narrative

Money for this program goes towards meeting room costs, trainer costs, meals, and any supplies or communication costs needed to run the federation's annual meetings.

Desired outcomes:

- Librarians and/or trustees share ideas
- Librarians and/or trustees share expertise
- Librarians and/or trustees implement new ideas
- Librarians and/or trustees develop collaborative projects
- Librarians and/or trustees feel supported and/or inspired
- Librarians and/or trustees are able to handle problems within their own libraries
- Libraries save money and/or time through the collaboration and learning

Desired impacts:

- Librarians and/or trustees implement new services that benefit their community
- Communities and people have the resources they need to be well educated, better informed, healthier, socially included, civically engaged, and/or successful in business
- Individuals and communities utilize, contribute, and support libraries

Public Value

2 Libraries chose "Librarians and/or trustees share ideas".

How Spent

- 1 Library spent \$38.15 on "Janeen Brookie".
- 1 Library spent \$100.00 on "Lodging for federation members".

Stories

Phillips County Library - "Mileage to Federation Meeting.".

Program 2 - Continuing Education

Narrative

Funds for this program are used to support the costs associated with professional development for librarians, library staff, and trustees. Examples of acceptable costs include, but are not limited to registration fees, course fees, travel costs, and purchase of materials needed for continuing education.

Desired outcomes:

- Librarians and/or trustees are re-energized and ready to try new things
- Librarians and/or trustees no longer feel isolated
- Librarians keep current in recent library trends and all areas of library learning
- Librarians share the knowledge gained in their community and in the federation
- Trustees work better as a team with librarians
- Libraries and communities cooperate and communicate with each other
- Librarians provide broader, better, up-to-date technology and services

Desired impacts:

- Patrons reap the rewards of our knowledge
- Library and larger community remain healthy
- Community members improve reading and technology skills
- People have the resources they need to be employed, make informed decisions, succeed in school or college, be civically engaged, and/or successful in business
- People engage in the community in innovative ways – like starting a new business, or sharing lifelong learning opportunities
- Patrons are able to obtain their goals

Public Value

- 12 Libraries chose "Librarians and/or trustees are re-energized and ready to try new things".
- 1 Library chose "Librarians and/or trustees no longer feel isolated".
- 4 Libraries chose "Librarians keep current in recent library trends and all areas of library learning".
- 2 Libraries chose "Librarians share the knowledge gained in their community and in the federation".

How Spent

- 1 Library spent \$40.00 on "".
- 15 Libraries spent \$5,802.25 on "Registration costs or travel for Montana Library Association conference".
- 3 Libraries spent \$1,092.67 on "Travel costs for workshop hosted by Montana State Library".

Stories

- Roosevelt County Library - "Cost for Culbertson Librarian to register for her first MLA conference.".
- Roosevelt County Library - "Cost for Froid Branch Librarian to register for MLA conference.".
- Roosevelt County Library - "Cost for Roosevelt County Library Director to register for MLA conference.".
- Roosevelt County Library - "Cost was for Culbertson Librarian's meals not covered in MLA registration and for driving herself, the Froid Librarian and Roosevelt County Library Director to Malta, MT where we met up with our next ride and for the drive back again.".
- Roosevelt County Library - "Cost for meals not included in MLA registration for the Froid Branch Librarian.".
- Roosevelt County Library - "Costs for meals not included in MLA registration for the Roosevelt County Library Director.".
- Roosevelt County Library - "Cost for three nights of hotel lodging for MLA conference for the Culbertson Librarian.".
- Roosevelt County Library - "Costs for three day hotel lodging for MLA conference for the Froid Branch Librarian.".
- Roosevelt County Library - "Costs for three day hotel lodging for MLA conference for the Roosevelt County Library Director.".
- Daniels County Library - "The Daniels County Library has a new director so training was an important part in her first year as Director. The training gave the new Director confidence in her position so she was able to fulfill her duties to the best of her abilities.".
- Phillips County Library - "Sarah Osmindson, took employee for training.".
- Phillips County Library - "Janeen to Fall Workshop.".
- Phillips County Library - "Janeen Brookie to MLA convention.".

Program 3 - Resource Sharing and Technology

Narrative

Funds in this program are used to support resource sharing programs such as interlibrary loan, courier, and book club kits as well as covering technology needs a library may have such as specific software and/or hardware. Examples of ways to use funds include, but are not limited to OCLC, MSC, Courier costs, postage, book club kits, Internet, hardware, peripherals, and software.

Desired outcomes:

- Library can afford resources - all libraries who want to play can play
- Library offers these resources to the community

- Libraries can provide information sources beyond their physical collections
- Libraries can re-allocate resources for other needed public services
- Libraries have up-to-date technology and good connections
- Librarians have technology expertise
- Libraries save money

Desired impacts:

- Patrons have an equal playing field with the rest of the world
- People have the resources they need to be well educated (ready for school, college, or independent learning), better informed, healthier, socially included, and civically engaged
- Patrons have access wherever they are
- People in isolated communities feel more connected
- Patrons can improve their own and the communities economic well-being

Public Value

- 2 Libraries chose "Librarians have technology expertise".
- 5 Libraries chose "Libraries can provide information sources beyond their physical collections".
- 8 Libraries chose "Libraries have up-to-date technology and good connections".
- 1 Library chose "Libraries save money".
- 1 Library chose "Library can afford resources - all libraries who want to play can play".
- 4 Libraries chose "Library offers these resources to the community".

How Spent

- 1 Library spent \$59.66 on "Amazon Prime - technology orders".
- 1 Library spent \$113.95 on "Annual subscription to website provider".
- 1 Library spent \$875.00 on "Book Club Kits".
- 1 Library spent \$1,570.47 on "Copier".
- 2 Libraries spent \$1,434.15 on "Licensing costs such as fees for a standalone automation system or Envisionware".
- 1 Library spent \$329.00 on "Mobile devices for staff".
- 1 Library spent \$1,318.59 on "Montana Shared Catalog".
- 2 Libraries spent \$2,026.50 on "MontanaLibrary2Go".
- 1 Library spent \$520.97 on "New computers or laptops for patrons".
- 1 Library spent \$565.00 on "New computers or laptops for staff".
- 2 Libraries spent \$1,029.64 on "OCLC".
- 2 Libraries spent \$980.00 on "Postage for Interlibrary Loans".
- 1 Library spent \$53.99 on "Security Camera for our Story Time room".
- 1 Library spent \$180.00 on "Software for the library such as Norton or McAfee".
- 1 Library spent \$299.97 on "Subscription dues for Kanopy streaming service".
- 2 Libraries spent \$438.74 on "Tech support".

Stories

Roosevelt County Library - "Cost for the majority of the new copier purchased for the Froid Branch Library. This was a step up from their old one since they can now copy in color and have scanning capabilities. The total cost for the copier was \$1,760.00 so Federation monies helped to pay for all but \$189.53 of it."

Glasgow City-County Library - "Partial payment towards annual licensing costs for clean slate software from Fortres Grand Corporation."

Sheridan County Library - "We recently had a local fourth grader tell one of our staff the she downloaded the Libby app. She was quite proud of being able to download the app and check out books all on her own. This is a great story and shows how having access to technology empowers patrons to explore on their own and have control of their own learning and recreational reading."

Sheridan County Library - "During the summer we have a number of do-it-yourself activities for children and families located in our Story Time room. It is a separate space and for the safety of patrons, the security camera ensures that patrons, especially children, are doing so safely."

Sheridan County Library - "We recently purchased a new iPad for our technology program hosted in the fall/winter. We also offer individual tech help for anyone who needs assistance with tablets or smart phones. We provide a good deal of help to the community and updated technology helps us stay up-to-

date when helping patrons."

Sheridan County Library - "One of the library's board members is a teacher librarian. She was excited to learn about the Kanopy Kids section and plans on using the Kanopy suite in her classroom."

James E. Shanley Tribal Library - "The Library started a book club in July 2018. We have been meeting once a month. The funds were used to purchase copies of titles that the group decided to read. This money was originally allocated for continuing education, but I was unable to attend MLA conference this year."

Daniels County Library - "Partial payment on a wireless printer".

Phillips County Library - "Kelly McCann, "I Am The Geek" help with computer problem".

Phillips County Library - "Used 221.46 local funds."

Program 4 - Community Outreach

Narrative

Funds for this program are used to support outreach and marketing to the community with the hope of increasing awareness of libraries and their value. Examples of acceptable spending in this category include, but are not limited to: costs associated with summer reading programs, homebound services, books by mail, and any promotional materials.

Desired outcomes:

- Libraries communicate their value
- Libraries continue to grow
- Libraries reach beyond their walls to be viable, vibrant, and vivacious parts of their communities

Desired impacts:

- Montana citizens understand the value of libraries and the actual costs of library services

Public Value

1 Library chose "Libraries communicate their value".

1 Library chose "Libraries continue to grow".

3 Libraries chose "Libraries reach beyond their walls to be viable, vibrant, and vivacious parts of their communities".

How Spent

1 Library spent \$275.00 on "Jerry Barlow- Celtic Guitar".

1 Library spent \$100.00 on "Library programming costs".

1 Library spent \$225.00 on "Malta Chamber of Commerce".

2 Libraries spent \$416.27 on "Summer Reading materials or programs".

Stories

Daniels County Library - "We purchased items such as book marks and prizes to award during our summer reading program. The students respond well to incentives. We also placed an ad in the newspaper to advertise the star lab planetarium."

Phillips County Library - "Programing to bring community members to the library."

Phillips County Library - "Prizes of "Chamber Bucks" for the Classics Challenge. Library patrons read books from the list of the yearly challenge and write a small report on the book. Participants are entered into a drawing for prizes."

Program 5 - Building Planning

Narrative

Funds used in this program support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to: consultant fees and travel, design models, wireless feasibility studies and cost analysis for designing areas.

Desired outcomes:

- Libraries can hire professional assistance for building consultation and evaluation
- Library buildings are designed to be safe, inclusive, comfortable, inspirational places to provide services
- Libraries are community meeting places where all community members have access to a welcoming public space

Desired impacts:

- People come together for learning, networking, community problem-solving, socializing, food, fun, or whatever's needed

Public Value

How Spent

Stories

Program 6 - Admin Costs

Narrative

Several administrative functions are centralized at the State Library, but Federation members may want to authorize a stipend (of not more than \$1,000) to the federation coordinator. Federations may also allocate funds to pay for communication costs, travel, and supplies.

Desired outcome:

- Federation coordinator has the resources to handle the logistical duties required of running a federation
- Member libraries can focus on other services that directly benefit patrons

Public Value

3 Libraries chose "Federation coordinator has the resources to handle the logistical duties required of running a federation".

How Spent

- 1 Library spent \$400.00 on "Coordinator stipend".
- 1 Library spent \$467.21 on "Mileage for meetings".
- 1 Library spent \$632.79 on "Overdrive".

Stories

Phillips County Library - "Unused funds from the Administration used for a program that would benefit most of the libraries in the state.".

Phillips County Library - "Janeen Brookie Federation coordinator, attend State Library Commission meeting to submit report.".

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses
Daniels County Library	Active	\$3,792.00	\$3,792.00
Glasgow City-County Library	Active	\$3,792.00	\$3,792.00
James E. Shanley Tribal Library	Active	\$875.00	\$875.00
Phillips County Library	Active	\$5,341.97	\$5,341.97
Roosevelt County Library	Active	\$3,792.00	\$3,792.00
Sheridan County Library	Active	\$3,792.00	\$3,792.00
	Totals:	\$21,384.97	\$21,384.97