

FINAL

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
9:30 A.M., JUNE 12, 2019
MONTANA STATE LIBRARY GRIZZLY CONFERENCE ROOM, HELENA, MONTANA
OR GOTOMEETING**

MINUTE LOG

Recordings are found at <https://vimeo.com/album/3267051> and https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGgg_NsK-RJ-3dGI. Unedited closed captioning is available at the YouTube recording only.

ATTENDEES:

Commissioners: Chairman Aaron LaFromboise, Anne Kish, Bruce Newell and Ken Wall. Commissioners Arlitsch, Arntzen, and Doggett were excused.

Staff: Tracy Cook, Jessica Edwards, Evan Hammer, Martin Landry, Cara Orban, Suzanne Reymer online, Jennie Stapp, Marlys Stark, Melissa Wallace, and Malissa Williams.

Public: Janeen Brookie online.

Call to Order at 9:33 a.m. and Introductions (00:00:04)
(00:00:40) Agenda changes
(00:01:34) Introductions

Commission Work Session Regarding FY 20 Commission Work Plan (00:03:10)
(00:03:17) Table for higher attendance
(00:03:33) Public library standards task force request

Approval of Minutes – **Action** (00:05:33)
April 10, 2019 (00:05:38)

Motion was made by Commissioner Newell and seconded by Commissioner Wall to approve the minutes as presented and the motion passed. (00:05:50)

State Library Report – (00:06:00)
(00:06:03) Final legislative review
(00:08:54) Final collection development policy document presented at Commission request
(00:09:36) LiDAR acquisition funding and general GIS discussion
(00:24:57) Montana Talent system
(00:29:49) Recruitment update

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(00:31:33) Staff restructuring
(00:39:07) New staff introductions
(00:40:14) Work plan structure and timeline

Network Advisory Council Report (00:41:50)

(00:42:33) Commission discussion regarding the meeting format and council member engagement

(00:53:15) Budget year shift; LSTA federal award but will align with State fiscal year

Montana Shared Catalog Organization Planning and Membership Application Process – **Action** (01:05:58)

(01:06:16) Staff recommend the application freeze be lifted following recruitment of additional staff

(01:07:08) Future plans

Motion was made by Commissioner Newell and seconded by Commissioner Kish that the commission direct staff to reopen the application process for 2020 as stated in the memo and communicate the process at their earliest convenience and the motion passed. (01:23:30)

Federation FY 20 Plans of Service – **Action** (01:25:27)

Motion was made by Commissioner Newell and seconded by Commissioner Wall to approve the FY 20 plans of service as presented.

(01:25:34)

(01:26:20) Janeen Brookie comments

(01:27:16) **Motion passed.**

Next two agenda items swapped to allow staff presence

2019 Pay Incentive Distribution Strategy – **Action** (01:28:10)

(01:28:21) Commission discussion of strategy

Motion was made by Commissioner Wall and seconded by Commissioner Newell to authorize \$78,000 in one-time-only money for lump-sum payments to staff and the motion passed. (01:35:44)

Broadband Pay Plan Update – **Action** (01:36:17)

(01:36:24) Update from 2016 market analysis to 2018 market analysis

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(01:38:10) Staff discussion of the need to evaluate pay equity vs. available budget resources

Motion was made by Commissioner Newell and seconded by Commissioner Kish to approve the pay plan update as presented in the memo and the accompanying appendix a and the motion passed. (01:43:50)

Agenda adjustment to complete action items while a quorum is present (01:44:44)

Fair Access Resolution – **Action** (01:45:15)

Motion was made by Commissioner Wall and seconded by Commissioner Kish to adopt the fair library access for all Montanans document and the motion passed. (01:51:20)

October Commission Date Change – **Action** (01:52:20)

Motion was made by Commissioner Newell and seconded by Commissioner Wall to change the October meeting date from October 9 to 4 and the motion passed. (01:53:01)

(01:53:30) The commission meeting will be held at the new library in White Sulphur Springs

Commission Goals and Objectives (01:53:44)

(01:53:48) Inaugural Finance Committee Overview

(01:56:17) Trust for Montana Libraries Update

(01:58:37) FY 20 Commission Chair Nominations

(02:00:08) **Commissioner Kish would like to be considered as chair. The nominations will remain open and will be discussed via email prior to the decision next meeting. (02:01:10)**

(02:01:40) Calendar Review

(02:01:48) Public library standards task force

(02:03:44) ALA and congressional visits

(02:06:10) Tribal libraries are convening

(02:08:45) Comments by Commissioner Newell

Going, going, gone Digital celebration (02:11:55)

Public Comment (02:20:53)

There were none received.

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Other Business & Announcements
There were none received.

Adjourn at 12:17 p.m. (02:21:00)