

# DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
9:30 A.M., DECEMBER 5, 2018  
HELENA, MONTANA  
OR GOTOMEETING**

## **MINUTE LOG**

Recordings are found at <https://vimeo.com/album/3267051> and [https://www.youtube.com/playlist?list=PLB\\_J1FN8dGZfJJQ0VnGqg\\_NsK-RJ-3dGI](https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGqg_NsK-RJ-3dGI). Unedited closed captioning is available at the YouTube recording only.

### **ATTENDEES:**

Commissioners: Chairman Aaron LaFromboise, Kenning Arlitsch, Elsie Arntzen, Anne Kish, Bruce Newell and Ken Wall. Commissioner Jamie Doggett was excused.

Staff: Tracy Cook, Jackie Crepeau; Jessica Edwards, Jo Flick online, Evan Hammer, Jim Kammerer, Cara Orban online, Jennie Stapp, Marlys Stark and Malissa Williams.

Visitors: John Finn, Carl Hamming and Stacy Otterstrom.

Call to Order at 9:40 a.m. and introductions, timing from part 1 (00:00:03)

(00:01:30) Staff Longevity Pin

(00:01:36) Jackie Crepeau, five year from Jessica Edwards

Approval of Minutes – **Action** (00:04:20)

October 9, 2018 (00:04:29)

**Motion was made by Commissioner Arlitsch and seconded by Commissioners Arntzen and Wall to approve the minutes as presented and the motion passed.** (00:04:50)

Governor's Office Legislative Agenda (00:05:17)

(00:05:37) Stacy Otterstrom introduction and thank you to commission

(00:06:10) Governor's top priorities

Montana Library Association Legislative Agenda (00:19:34)

(00:20:08) John Finn introduction

(00:20:47) MLA top priorities

Montana State Library Update (00:26:10)

(00:26:32) Kenning TRAILS update

(00:28:15) Elsie OPI legislative priorities

# DRAFT

(00:33:44) Kenning Open Educational Resources program and Office of Commission of Higher Education funding  
(00:34:50) State Library legislative update  
(00:35:05) Full Time Equivalent and lack of operating funding in the Governor's budget  
(00:36:08) Requested reduction in budget authority in Library Services and Technology Act and Montana Land Information Act  
(00:47:38) Legislative and legislation of interest  
(00:51:10) Budget hearing and library legislative night currently scheduled on February 5

State Librarian's Report (00:55:06)

(00:55:10) Coal Severance Tax (CST)  
(01:01:10) COSLA is building a coalition to support a federal funding request to increase Grants to States funds to approximately \$1/capita, or double the current amount.

(01:02:40) Institute for Museum and Library Services funding was passed by Congress; MSL anticipates receiving its official award soon

(01:07:02) The American Library Association is not hosting National Library Legislative Day in 2019. The Commission needs to consider if we want to do hill visits on our own.

(01:17:04) PR campaign update

(01:18:41) Several non-profit board members have been identified; their first board meeting will be in January or February.

On Call Policy – **Action** (01:22:41)

(01:22:46) After numerous versions, the final version is largely a cleanup of the current policy.

(01:23:42) **Motion was made by Commissioner Newell and seconded by Commissioner Kish to adopt the policy as stated in the draft and the motion passed.**

Network Advisory Council Report (01:24:08)

(01:24:12) Unallocated Federal Fiscal Year 2019 LSTA Funds – **Action**

(01:44:00) **Motion was made by Commissioner Kish and seconded by Commissioner Arlitsch to approve the proposed budget for unallocated LSTA funding and the motion passed.**

Montana Shared Catalog Application Process Freeze (01:44:30)

# DRAFT

The MSC executive committee supports a request from staff to not accept applications in 2019 for new MSC members until the State Library addresses staffing concerns driven by the inequitable proportion of staff to member libraries and the growing number of school libraries in the MSC.

Internship and Practicum Site Supervisors Continuing Education Credit Proposal  
(01:58:00)

(01:58:10) Anne Kish, history

(02:02:50) Jo Flick, future action

Final State Publications Depository Program Administrative Rules – **Action** (02:14:47)

(02:15:17) Jim Kammerer, summary

(02:16:36) **Motion was made by Commissioner Newell and seconded by Commissioner Wall to adopt as stated and the motion passed.**

**Break for lunch** at 12:00 p.m. Resume at 12:23 p.m. with part 2 of the recording beginning with the grant recipient presentation and then back to the land plan.

Montana Land Information Act Grant Recipient Presentation (00:00:13)

(00:00:30) Introduction of Carl Hamming, Powell County Planning Director and Floodplain Administrator

(00:00:52) Presentation from Hamming about their grant to improve GIS data in order for the county to move from legacy 911 to next gen 911

(00:15:00) Evan Hammer, moving from data to process perspective

**Commissioner Arntzen left the meeting at the end of the presentation.**

FY'2020 Montana Land Plan – **Action** (00:35:39)

(00:35:55) Background and changes; the Land Plan is being presented at the recommendation of the Montana Land Information Advisory Council.

(00:39:21) **Motion was made by Commissioner Newell and seconded by Commissioner Arlitsch to adopt the modified plan as presented and the motion passed.**

Montana Land Information Act Legislative Report – **Action** (00:41:24)

(00:42:18) Story map report highlights budget cuts impacts to MLIA work

(00:56:29) **Motion was made by Commissioner Kish and seconded by Commissioner Arlitsch to approve the legislative report as presented and the motion passed.**

# DRAFT

(00:56:45) Presentation opportunities discussion

Commissioner Goals and Objectives (01:12:22)

(01:12:45) Reporting and data collection discussion

Commission Calendar and 2019 Meeting Dates – **Action** (01:40:35)

(01:40:40) Proposed dates, 2<sup>nd</sup> Wednesday, on calendar

(01:41:32) **Motion was made by Commissioner Newell and seconded by Commissioner Wall to approve the proposed dates and the motion passed.**

(01:44:00)

(01:44:22) Federation dates and attendance

(01:47:11) Governor's Office Orientation handbook is updated

(01:47:29) Strategic plan ongoing discussion

(01:48:15) Teacher Librarians work plan correction

Public Comment (01:49:00)

There were none received.

Other Business & Announcements (01:49:07)

(01:49:09) CEIC website comments and discussion by Commissioner Newell

Adjourn at 2:18 p.m. (01:54:59)