

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian

Date: December 1, 2018

Re: State Publications Depository Program Draft Administrative Rules

Based on discussion at the October Commission meeting the draft rules for state agencies were amended to make clear that state publications must be posted on publicly accessible websites.

Commissioner Newell also questioned whether the rules should contain a definition of state publications. In answer to his question, that definition is found in 22-1-211, (3)(a), Montana Code Annotated.

"State publication" means any information originating in or produced by the authority of a state agency or at the total or partial expense of a state agency that the agency intends to distribute outside the agency, regardless of format or medium, source or copyright, license, or trademark.

MSL received no additional comments during the public comment period. MSL requests adoption of the proposed rules.

Proposed Administrative Rules of Montana (ARM) Amendment Timeline:

December 5 – The commission will vote to adopt as proposed or with the changes identified.

December 11 – Notice must be submitted by noon on this day.

December 21 – Notice will be published in the MAR. Notices do not need to be sent to the public.

December 22 – Rules are effective.

December 31 – Last date for submission of replacement pages. Generally updated pages will not be available online for another quarter.

ARM information may be found at <https://sosmt.gov/arm/#>.