Federation Annual Report
FY 2018
July 2017 Through June 2018

SIGNATURES

Federation   Pathfinder

Coordinator's Library   Chouteau County Library

Coordinator   Sandra Larson

                                Signature _____ Date _____

Chairperson - Board of Trustees Ron Young

                                Signature _____ Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: $27,269.56
Total CST Expended: $27,269.66

EXPENDITURES BY PROGRAM

Program 1 - Resource Sharing	$10,294.18
Program 2 - Continuing Education	$6,205.41
Program 3 - Communication/ Pathfinder Meetings and Workshops	$2,499.65
Program 4 - Technology	$7,539.07
Program 5 - Administrative Services	$731.35
Total:	$27,269.66

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Belt Public Library	Active	$1,710.26	$1,710.26	$0.00
Blaine County Library	Active	$1,710.30	$1,710.30	$832.81
Choteau/Teton Public Library	Active	$1,710.30	$1,710.30	$2,095.78
Chouteau County Library	Active	$3,310.66	$3,310.66	$0.00
Conrad Public Library	Active	$1,710.30	$1,710.30	$157.71
Dutton/Teton Public Library	Active	$1,710.30	$1,710.30	$141.24
Fairfield/Teton Public Library	Active	$1,710.12	$1,710.12	$2,304.04
Glacier County Library	Active	$1,710.30	$1,710.30	$0.00
Great Falls Public Library	Active	$1,710.30	$1,710.30	$11,059.44
Harlem Public Library	Active	$1,710.30	$1,710.30	$0.00
Havre-Hill County Library	Active	$1,710.30	$1,710.30	$0.00
Liberty County Library	Active	$1,710.30	$1,710.30	$0.11
Toole County Library	Active	$1,710.40	$1,710.40	$605.38
Valier Public Library	Active	$1,710.30	$1,710.30	$147.45
Wedsworth Memorial Library	Active	$1,725.22	$1,725.22	$0.00
Totals:		$27,269.66	$27,269.66	$17,343.96

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Resource Sharing

Narrative

Member libraries will be reimbursed to pay for OCLC service through the Montana contract with OCLC. Members can also use funds to support other resource sharing functions and/or projects.

Program activities:

1) Fund OCLC subscription
2) Purchase databases
3) Fund participation in Montana Shared Catalog and/or other statewide projects

Public Value

Wedsworth Memorial Library - This is the basis our our technology system. Without it our technology would be non existant. Its purpose is to provide furthering access to the world's information and reduce information costs. It provides shared technology services, original research and community programs for its membership libraries.

Valier Public Library - Fast and esy accessto the library catalog for patrons. Accurate record holdings.

Valier Public Library - MSC is the cataloging system for the library.

Harlem Public Library - Through the services of OCLC our patrons are able to borrow books from other libraries using Interlibrary Loan. Out library can also loan books to other libraries using this service.
We also use OCLC to catalog books that are not in the Montana Shared Catalog.
These services allow our library to provide a broader selections of materials to our patrons.

Harlem Public Library - The Hi-Line library directors from Havre-Hill, Blaine Co. and Harlem Public met inChinook in August and in Havre in October to draw up a plan to use the local transit system as courier for Interlibrary loans between the three libraries and send them on to Great Falls to go to other libraries in the state. At these meetings we met with the representative from the transit system, discussed plans and possible issues, and also drew up a Memorandum of Understanding. This project's goal was to save postage costs.

Great Falls Public Library - Build local database with downloading of records; provide funtionality for sharing library materials across federation, state and nation

Belt Public Library - Enable patrons to find materials not available locally through ILL.

Fairfield/Teton Public Library - ILL

Toole County Library - This database enables our community of patrons the ability to download books to their devices at no cost.

Choteau/Teton Public Library - Allows us to continue providing up to date information on materials for our patrons. Permits our patrons to request and receive Interlibrary Loans via WorldCat ILL

Chouteau County Library - This helped have materials for patrons to borrow.

Chouteau County Library - We are able to use the Montana Shared Catalog and its services without the burden of finding budget money for it.

Glacier County Library - OCLC provides access to cataloging records which may not be available in our shared cataloging system, so this service allows us to process materials in a timely and efficient manner. It also assists us in providing inter-library loan services to our patrons. We are a small rural library system with a very limited budget, yet with access to this service we can provide almost anything our patrons request.

Harlem Public Library - Paying our Montana Shared Catalog contract in two portions, one from FY18 and the rest in FY19 is beneficial to our budget. Being a member of the Montana Shared Catalog has many advantages for our library. First out catalog holdings are housed in a central location as part of the Symphony Consortia and the records are maintained there. Also our patrons are able to search the catalog on-line using Enterprise. The shared catalog allows to see what other libraries have in their collections, thus helping patron through Interlibrary loans. Other benefits include trainings, analytics, and the mobile app which we use for inventory and remote outreach.

Dutton/Teton Public Library - Patrons have access to resources not available to them locally.

Dutton/Teton Public Library - Patrons and people feel more connected to their community.

Blaine County Library - Cataloging and resource sharing with other libraries.

Toole County Library - This database enables our community of patrons the ability to interlibrary loan material not available at our libraries

Program 2 - Continuing Education

Narrative

Continuing Education improves information delivery and library service to all Montana citizens. It allows small rural library staff members to reach out, learn, change and plan.

Program activities:

1) Travel and registration expenses to attend Montana Library Association meetings and/or other established state, regional or national library learning events.
2) Librarians share the learning from CE and training events with other Pathfinder librarians at Federation meetings.

Public Value

Wedsworth Memorial Library - Technology is a necessity in the library world. It is everchanging and it is necessary to remain up to date on new technology, whether it is new systems or how to handle viruses etc.

Wedsworth Memorial Library - It helps to understand our job better by networking with other directors. Training enhances our ability to perform our work

Wedsworth Memorial Library - In order for a trustee to properly perform their job, it is essential they remain up-to-date on training. By networking with other trustees, they can possibly understand their job better

Wedsworth Memorial Library - It is essential for library staff to remain up- to -date on new ideas, technology, meet vendors where they learn about the basis of a library-books, It helps staff perform their job better

Valier Public Library - This conference has several training programs to keep librarians up to date on changes in the library systems. It encourages growth through interaction with other librarians. Librarians are able to network and discover the opportunities available to libraries.

Valier Public Library - To interact with librarians. Share information about the MSC. For single librarian libraries interaction with other librarians to discuss what works and what does not is very important. Small libraries work differently from larger libraries thus being able to discuss ideas with similar inputs and

outputs is very helpful.

Fairfield/Teton Public Library - ILL

Choteau/Teton Public Library - Library director was able to attend continuing education workshops and earn credits. Library director was also able to network with other Montana librarians.

Choteau/Teton Public Library - Professional development used to increase library staff knowledge of library services and issues to increase community resources and enjoyment of the library.

Belt Public Library - Registration to attend MLA annual conference

Belt Public Library - Reimbursement of Travel expenses to MLA conference

Wedsworth Memorial Library - Board members need continuing education to enable them to understand their role better

Blaine County Library - CE credits for two staff members and networking with other librarians.

Toole County Library - Being a member of MLA is crucial to the learning process librarians experience. Joining other peers, especially at convention is important to sustaining viable libraries.

Glacier County Library - Our county is experiencing some very difficult funding issues right now and without this funding, we would not have been able to attend this meeting and training. It is very important to be able to participate and contribute to the MSC meeting. The training we attended brought us up to date on Statistics and the new Blue Cloud Analytics resources so that we can bring that knowledge back and share it with the rest of the library employees.

Havre-Hill County Library - Early childhood development training, networking with other early childhood development experts in the state, bring new knowledge back to community. As part of this training attendees were tasked with creating local programming that incorporates what they learned. We will have new monthly programming at the library starting in January.

Havre-Hill County Library - Networking and learning from other librarians in the state; learning about new technology, programming, etc.; take new knowledge and skills back to community, and share with regional librarians as well.

Valier Public Library - Learning to run the MSC catalog more efficiently.

Valier Public Library - Trustee learning about the Montana Shared Catalog.

Valier Public Library - Learning to communicate effectively with the town administration.

Valier Public Library - Montana Shared Catalog meeting to learn about the new budget, happenings, and resource with librarians.

Great Falls Public Library - Update staff knowledge and skills; Network with other librarians.

Program 3 - Communication/ Pathfinder Meetings and Workshops

Narrative

Staff and trustees from member libraries attend two meetings per year. Pathfinder business is conducted under the direction of the adopted by-laws with an elected trustee as chairperson. Travel expense is reimbursed for one car from each library to attend at the current state mileage rate. Carpooling is encouraged. The host library is reimbursed $400 for providing lunches at meetings. These meetings create positive energy for learning and networking among member libraries. Ideally, there is a training or CE opportunity at each of these meetings, so this program also supports the Pathfinder goal of Continuing Education.

Program activities:

1) Reimbursement for travel to Pathfinder meetings
2) Reimbursement to host library for lunch

Public Value

Wedsworth Memorial Library - It is necessary for Directors to attend Federaton meetings to remain updated on current Library issues - local and statewide. The training is essential to remain current.

Valier Public Library - The Pathfinder Meeting allows librarians to resource, share events and ideas. There is also extra training and communication with the State Library.

Valier Public Library - A chance for the trustee to interact with other trustees and librarians enabling the trustee to make informed decisions about library matters.

Harlem Public Library - The Pathfinder Federation meeting is a vital link to the Montana State Library and other libraries in out region. At the meeting we share successes and challenges. Other librarians and trustees offer ideas and suggestions. We also receive information about what is happening at the state library. CE credits are always offered which keeps librarians informed and better able to serve the communities they are from.

Great Falls Public Library - Networking with other librarians and brainstorming ideas; work on Plan of Service

Harlem Public Library - Attending the Pathfinder Federation meeting has many benefits. First, it is a great way to network with other librarians and trustees from the libraries in the federation. There is always time set aside for sharing the successes and challenges each library facing. Many time there are ideas and events shared that can by used in out library. We also learn what is happening at the state library which is important to keep informed about new programs, events, changes and challenges. Continuing Ed. is offered which helps us to learn and keep informed as well as earning CE credits.

Fairfield/Teton Public Library - Education, training, networking, solutions, and support.

Havre-Hill County Library - Share ideas and gain inspiration from other librarians in the area, receive training and updates from the state library, news and information to take back to local library/community.

Choteau/Teton Public Library - Library director took part in Federation business and training.

Chouteau County Library - The supplies helped the meeting run smoothly.

Chouteau County Library - To help purchase ebooks.

Belt Public Library - Reimbursement of mileage to federation meetings

Liberty County Library - Collaboration and learning are very important aspects for the library director, staff and trustees. The Montana State Library has offered us CE credits for our learning as well.

Dutton/Teton Public Library - Librarians share their knowledge with other librarians, building better relationships.

Wedsworth Memorial Library - It is necessary for Directors to attend Federaton meetings to remain updated on current Library issues - local and statewide. The training is essential to remain current. This meeting was important as a new Plan of Service was to be discussed and possibly implemented. It was essential to understand what this description would be in order to alot future funding

Blaine County Library - Networking with other libraries and CE credits.

Havre-Hill County Library - Share ideas with fellow librarians in the area, receive training and updates from the state library, board training for board members, news and information to take back to local library/community.

Havre-Hill County Library - Fulfills requirements for libraries who belong to MSC; training from Montana State Library; learning from other librarians in the state, getting new ideas and inspiration from them.

Program 4 - Technology

Narrative

Pathfinder patrons require direct access to information via Internet access and database services. This program budget will be used to purchase new and replacement hardware, software, peripherals and related technical services in order to meet these important information needs of patrons.

Program activities:
1) Purchase computer hardware and software
2) Purchase printers and other devices that allow patrons to use information effectively

Public Value

Wedsworth Memorial Library - With cloud storage of information, the library will not lose all the important info stored on our staff computer if a disaster strikes

Wedsworth Memorial Library - It is absolutely necessary to be able to access our card catologue by online technology to check out and check in books and to have a complete listing of our books.

Harlem Public Library - This updated computer allows patrons to check in and check out with great speed. It also allows the library assistant to do her work with greater efficiency. The OS is Windows 10 which we will be required to use within two years and thus we are already ahead of the game.

Great Falls Public Library - Provides more functionality to our patrons in searching for materials; updated interface is easier to use

Liberty County Library - There are many forms that still need to be filled in manually and we offer that to our staff and patrons.

Liberty County Library - We are using the Smart TV for storytime. We have a subscription to YouTube and this enables us with many more opportunities for fun songs and dancing with our storytime children.

Belt Public Library - Software to track budget and expenses

Belt Public Library - Computer software to protect patron computers from virus and malware.

Belt Public Library - Computer software to allow for check out of patron materials.

Fairfield/Teton Public Library - Faster access for patrons.

Glacier County Library - We experienced budget cuts this past year and we had not budgeted for any new printers. The patron printer at our Browning Branch Library quit working and so we were able to use these funds to replace it, otherwise we may not have been able to do so at that time. These funds had originally been designated for travel to the Federation meetings. I am aware of the importance, but was unable to attend-one due to driving my husband to his cancer treatment and the other due to a previous personal obligation that could not be rescheduled.

Toole County Library - Keeping computers up-to date is critical to serving library patrons.

Choteau/Teton Public Library - Increase the security of patrons using public access computers and network at the library to help protect against identity theft and ensure their sensitive information is as safe as we can keep it.

Liberty County Library - Having a larger monitor makes it easier for our patrons to navigate on the internet and computer.

Dutton/Teton Public Library - The library has up-to-date technology and good connections.

Blaine County Library - Patron access to digital content.

Toole County Library - This service allows our library a World Wide Web domain.

Toole County Library - It allows our branch library an affordable system for circulation needs.

Program 5 - Administrative Services

Narrative

$1000 stipend to Chouteau County Library to cover costs of administering Pathfinder Federation Coordinator responsibilities.

$500 Administrative funding to cover postage, printing, and other costs incurred in direct support of Pathfinder Federation meetings and activities.

Public Value

Chouteau County Library - Compensated Debbie for her hours being the coordinator.

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