

# DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
9:30 A.M., AUGUST 8, 2018  
HELENA, MONTANA  
OR GOTOMEETING**

## **MINUTE LOG**

Recordings are found at <https://vimeo.com/album/3267051> and [https://www.youtube.com/playlist?list=PLB\\_J1FN8dGZfJJQ0VnGqg\\_NsK-RJ-3dGI](https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGqg_NsK-RJ-3dGI). Unedited closed captioning is available at the YouTube recording only.

### **ATTENDEES:**

Commissioners: Chairman Bruce Newell, Elsie Arntzen, Jamie Doggett, Anne Kish, Aaron LaFromboise and Ken Wall online. Commissioner Arlitsch was excused.

Staff: Tracy Cook, Jo Flick online, Evan Hammer, Jim Kammerer, Bryce Maxell, Jessica Mitchell, Kris Schmitz, Jennie Stapp, and Marlys Stark.

Visitors: John Finn and Nanette Gilbertson.

Call to Order at 9:34 a.m. and introductions (00:00:00)

(00:00:18) Welcome to new Commissioner Jamie Doggett

(00:05:41) Room introduction

(00:06:49) Staff introduction – Sarah Karasch out sick

(00:07:45) Staff longevity pins – Kris Schmitz received 35-year pin from Jennie.

Approval of Minutes – **Action** (00:12:35)

June 13, 2018 Executive Session (00:12:45)

**Motion was made by Commissioner LaFromboise and seconded by Commissioner Doggett to approve the minutes as presented and the motion passed.** (00:13:02)

June 13, 2018 (00:13:19)

**Motion was made by Commissioner Doggett and seconded by Commissioner Kish to approve the minutes as presented and the motion passed.** (00:13:57)

Commission Goals and Objectives (00:14:30)

(00:14:48) Commission work plan review and update

(00:15:15) Work plan, calendar and event spreadsheet

# DRAFT

- (00:17:10) Teacher Librarian
- (00:36:25) Strategic Framework review
- (00:39:20) Legislative session and FTE planning
- (00:50:43) Partners
- (00:52:33) Identify gaps in data and collection

(00:56:15) Commission travel planning – **Action**

(00:56:28) Travel priorities

(01:11:00) **Motion was made by Commissioner Doggett and seconded by Commissioner Kish to set attendance at regular meetings, MLA, NLLD/ALA, Federations, MACo and NSGIC as budget priorities and the motion passed.**

(01:12:16) Federation attendance

Commissioner Arntzen left the meeting (01:16:50)

State Librarian's Report and FY'19 Work Plan Priorities (01:16:53)

- (01:16:55) Legislative session
- (01:17:22) Nonprofit steering committee
- (01:19:55) Environmental Quality Council
- (01:22:12) Public Awareness Campaign
- (01:31:43) Program Inventory
- (01:32:28) Recruitment
- (01:35:42) New work plans

Commissioner Wall left the meeting (01:36:27)

Montana Natural Heritage Program FY'19 Progress Report (01:37:51)

Montana State Library FY'18 Closing Financial Report – **Action** (01:59:12)

(02:05:20) **Motion was made by Commissioner Kish and seconded by Commissioner Doggett to approve the AY'18 closing financial report and the motion passed.**

Montana State Library FY'19 Opening Budget – **Action** (02:05:45)

(02:16:53) **Motion was made by Commissioner LaFromboise and seconded by Commissioner Doggett to accept the FY'19 opening budget as presented and the motion passed.**

# DRAFT

Recess for lunch and Commissioner Arntzen returned to the meeting (02:25:19)

Montana Shared Catalog New Library Costs and FY'17 Library Services Technology Act Funds – **Action** (02:25:20)

(02:29:19) **Motion was made by Commissioner Kish and seconded to authorize the spending as requested with \$10,720 to migrate Medicine Springs Library and the motion passed with Commissioner LaFromboise abstaining.**

Commission Policy Actions (02:30:38)

(02:30:44) On Call

(02:33:10) Broadband Pay Plan – **Action**

(02:34:06) **Motion was made by Commissioner LaFromboise and seconded by Commissioner Doggett to adopt the policy as presented and the motion passed.**

(02:35:38) Conference Room

State Publications Management Plan Adoption – **Action** (02:41:24)

(02:47:00) **Motion was made by Commissioner Doggett and seconded by Commissioner Arntzen to adopt the plan as presented and the motion passed.**

Election of Commission Officers – **Action** (02:49:44)

(02:50:22) **Commissioner LaFromboise will be the new chair by acclamation.**

(02:56:09) **Motion was made by Commissioner Newell and seconded by Commissioner Doggett to elect Commissioner Kish as the vice chair by acclamation.**

(02:56:30) Commissioner Wall returned to the meeting.

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission. (02:57:00)

Other Business & Announcements (02:57:04)

(02:57:30) TBL receptions

(02:59:53) Commissioner Kish will chair October 9

DRAFT

(03:02:44) Commissioner LaFromboise thanks State Librarian Stapp and Commissioner Newell for their attendance at Indian Days and being part of the research team for the community needs.

Adjourn at 12:58 p.m. (03:05:09)

DRAFT