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FAX: 406-444-0266 • <http://msl.mt.gov>

TO: Jennie Stapp  
State Librarian

FROM: Kris Schmitz  
Central Services Manager

*JS*  
*KMS*

TO: Montana State Library  
Commission

FROM: Jennie Stapp  
State Librarian

SUBJECT: FY 18 FOURTH QUARTER FINANCIAL REPORT

DATE: July 26, 2018

Attached to this memo is the fourth quarter financial report for FY 2018, for your consideration.

**PROGRAM 01 - OPERATIONS**

Listed below is the summary of the changes reflected in the revised budget column.

The amount of \$20,500 was spent this quarter out of the State Library Trust.

- Public Awareness Campaign - \$7,948**  
(Approved Budget - \$150,000)
- TBL Digital Conversion - \$830**  
(Approved Budget - \$135,000)
- Libraries Foundation consultant - \$11,722**  
(Approved Budget - \$150,000)

The actual general fund reversion for FY 18 is \$47,716. Of which \$35,103 is related to personal services savings and \$12,613 fixed cost and operations budget savings. All other funding sources will continue into FY 19 and will be brought up on the FY 19 1<sup>st</sup> quarter financial report or the contract or grant has ended.

The Coal Severance Tax account ended with a cash balance of \$62,589. Department of Revenue accrued the anticipated 4<sup>th</sup> quarter revenue for this account as \$123,080. As a reminder, we reverted the \$124,306 authority that was scheduled as one time only payment to federations to leave a working cash balance on hand.

Please let me know if I can answer any questions.

MONTANA STATE LIBRARY  
FINANCIAL REPORT

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 18  
REPORT PERIOD: 04/1-06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	2,653,673	2,662,860	2,425,192	2,425,192	237,668	91%
<b>OPERATIONS:</b>						
Contracted Services	938,925	980,509	842,185	842,185	138,324	86%
*Periodical Elec Data	0	0		0	0	0%
*Resource Sharing-OCLC	98,886	97,551	97,551	97,551	0	100%
*Resource Sharing-MS	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	183,135	170,850	164,698	164,698	6,152	96%
Communications	71,743	72,338	65,584	65,584	6,754	91%
Travel	130,648	114,109	71,642	71,642	42,467	63%
Rent	281,014	280,218	279,227	279,227	991	100%
Repair and Maintenance	81,653	95,022	75,137	75,137	19,885	79%
Other Expenses	167,479	168,390	139,025	139,025	29,365	83%
<b>TOTAL OPERATIONS</b>	<b>2,052,368</b>	<b>2,077,872</b>	<b>1,833,934</b>	<b>1,833,934</b>	<b>243,938</b>	<b>88%</b>
<b>EQUIPMENT:</b>						
Library Books	0			0	0	0%
Equipment	0			0	0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$4,706,041</b>	<b>\$4,740,732</b>	<b>\$4,259,126</b>	<b>\$4,259,126</b>	<b>\$481,606</b>	<b>90%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	300,428	300,428	176,122	176,122	124,306	59%
State Aid Grants-Area/Pop	0			0	0	0%
LSTA - FY 15 Grants	144,909	144,908	144,908	144,908	0	100%
LSTA - FY 16 Grants	5,000	5,000		0	5,000	0%
LSTA - FY 17 Grants	120,268	120,268		0	120,268	0%
MLIAC Grants awarded	434,128	419,940	249,181	249,181	170,759	59%
<b>TOTAL GRANTS</b>	<b>1,004,733</b>	<b>990,544</b>	<b>570,211</b>	<b>570,211</b>	<b>420,333</b>	<b>58%</b>
<b>TOTALS</b>	<b>\$5,710,775</b>	<b>\$5,731,276</b>	<b>\$4,829,337</b>	<b>\$4,829,337</b>	<b>\$901,939</b>	<b>84%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 18  
REPORT PERIOD: 04/1-06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
<b>FUNDING:</b>						
General Fund	2,148,954	2,148,954	2,099,356	2,099,356	49,598	98%
Coal Sev. Tax	468,750	468,750	344,444	344,444	124,306	73%
LSTA	360,064	357,534	350,924	350,924	6,610	98%
LSTA Grants	826,800	829,330	541,122	541,122	288,208	65%
State Agency Contracts	281,541	281,541	281,541	281,541	0	100%
Montana Land Information Account	978,758	978,758	773,861	773,861	204,897	79%
Montana Shared Catalog	361,738	361,738	344,367	344,367	17,371	95%
Montana State Library Trust Acct.	8,225	28,725	28,725	28,725	(0)	100%
BA-NRCS-FOREST	60,294	60,294	19,679	19,679	40,615	33%
DNRC- MSDI (AA)	9,240	9,240	6,477	6,477	2,763	70%
DOJ-NRDP-GIS (AA)	15,000	15,000	7,036	7,036	7,964	47%
YRCDC-Yellowstone (NB)	4,736	4,736	130	130	4,606	3%
9-1-1 GIS Mapping - (SA)	80,000	80,000	74	74	79,926	0%
NRCS-Wetlands - (BA)	100,000	100,000	24,926	24,926	75,074	25%
HEGMEM-MindinMaking	6,675	6,675	6,675	6,675	0	100%
<b>TOTALS</b>	<b>5,710,775</b>	<b>5,731,276</b>	<b>4,829,337</b>	<b>4,829,337</b>	<b>901,938</b>	<b>84%</b>

**Montana State Library Trust Acct.**

Balance as of July 1, 2017	42,026
Expenditures	(28,725)
Donations from 07/1 - 06/30/18	1,949,937
STIP Earnings (Avg. 2.03%)	27,800
	<u>1,991,038</u>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY  
FUNCTION: 1000

FISCAL YEAR: 18  
REPORT PERIOD: 04/1-06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	1,012,275	994,577	895,520	895,520	99,057	90%
<b>OPERATIONS:</b>						
Contracted Services	584,090	579,698	445,837	445,837	133,861	77%
Supplies and Materials	159,709	156,053	150,890	150,890	5,163	97%
Communications	27,221	28,042	26,740	26,740	1,302	95%
Travel	26,166	25,761	7,594	7,594	18,167	29%
Rent	133,560	133,679	133,677	133,677	2	100%
Repair and Maintenance	10,199	13,639	10,199	10,199	3,440	75%
Other Expenses	74,649	79,961	69,369	69,369	10,592	87%
TOTAL OPERATIONS	1,015,594	1,016,835	844,306	844,306	172,529	83%
<b>EQUIPMENT:</b>						
Library Books	0			0	0	0%
Equipment	0			0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$2,027,869	\$2,011,412	\$1,739,826	\$1,739,826	\$271,586	86%
Montana Land Information Grants	434,128	419,940	249,181	249,181	170,759	59%
TOTAL GRANTS	434,128	419,940	249,181	249,181	170,759	59%
TOTALS	\$2,461,997	\$2,431,352	\$1,989,008	\$1,989,007	\$442,345	82%
<b>FUNDING:</b>						
General Fund:	915,841	915,524	889,021	889,021	26,503	97%
Coal Sev. Tax:	51,709	51,709	51,709	51,709	0	100%
Montana Land Information Acct	943,637	913,309	708,415	708,415	204,894	78%
Fish Wildlife and Parks (FW&P)	68,857	68,857	68,857	68,857	0	100%
Mt. Depart. Of Transportation (DOT)	31,622	31,622	31,622	31,622	0	100%
Dept. of Environmental Quality (DEQ)	88,307	88,307	88,307	88,307	0	100%
Dept. of Natural Resources (DNRC)	48,813	48,813	48,813	48,813	0	100%
University	43,942	43,942	43,942	43,942	0	100%
DNRC- MSDI (AA)	9,240	9,240	6,477	6,477	2,763	70%
DOJ-NRDP-GIS (AA)	15,000	15,000	7,036	7,036	7,964	47%
NRCS-FOREST-BA	60,294	60,294	19,679	19,679	40,615	33%
YRCDC-Yellowstone	4,736	4,736	130	130	4,606	3%
9-1-1 GIS Mapping SA	80,000	80,000	74	74	79,926	0%
NRCS-WETLANDS	100,000	100,000	24,926	24,926	75,074	25%
TOTALS	2,461,997	2,431,352	1,989,008	1,989,008	442,345	82%

**Montana Land Information Account**

Balance as of July 1, 2017	1,030,438
Expenditures	(773,861)
Prior year adjustments - Revenue	(52,700)
Prior year adjustments - Accrual write	39,456
State Fund Dividend	534
Revenue from 07/1 - 06/30/18	822,356
STIP Earnings (Avg. 1.331%)	16,507
	<u>1,082,729</u>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 18  
REPORT PERIOD: 04/1-06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	493,295	480,957	397,127	397,127	83,830	83%
<b>OPERATIONS:</b>						
Contracted Services	249,389	257,151	255,579	255,579	1,572	99%
*Periodical Elec Data	0			0	0	0%
*Resource Sharing - OCLC	98,886	97,551	97,551	97,551	0	100%
*Resource Sharing - MSC	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	2,400	2,343	1,932	1,932	411	82%
Communications	11,637	11,906	10,241	10,241	1,665	86%
Travel	54,683	51,357	37,400	37,400	13,957	73%
Rent	40,588	40,283	40,273	40,273	10	100%
Repair and Maintenance	58,947	58,897	42,453	42,453	0	0%
Other Expenses	54,600	48,384	33,637	33,637	14,748	70%
<b>TOTAL OPERATIONS</b>	<b>670,015</b>	<b>666,757</b>	<b>617,950</b>	<b>617,950</b>	<b>48,807</b>	<b>93%</b>
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0				0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$1,163,310</b>	<b>\$1,147,714</b>	<b>\$1,015,077</b>	<b>\$1,015,077</b>	<b>\$132,637</b>	<b>88%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	300,428	300,428	176,122	176,122	124,306	59%
State Aid Grants	0				0	0%
LSTA 16	144,908	144,908	144,908	144,908	0	100%
LSTA 17	5,000	5,000			5,000	0%
LSTA 18	120,268	120,268			120,268	0%
<b>TOTAL GRANTS</b>	<b>570,604</b>	<b>570,604</b>	<b>321,030</b>	<b>321,030</b>	<b>249,574</b>	<b>56%</b>
<b>TOTALS</b>	<b>\$1,733,914</b>	<b>\$1,718,318</b>	<b>\$1,336,107</b>	<b>\$1,336,107</b>	<b>\$382,211</b>	<b>78%</b>
<b>FUNDING:</b>						
General Fund:	336,387	330,046	325,394	325,394	4,652	99%
Coal Sev. Tax:	417,041	417,041	292,735	292,735	124,306	70%
LSTA	124,852	117,080	113,296	113,296	3,784	97%
LSTA - GRANTS	487,221	485,738	253,639	253,639	232,099	52%
Proprietary - Montana Shared Catalog	361,738	361,738	344,367	344,367	17,371	95%
HEGMEM-MindinMaking	6,675	6,675	6,675	6,675	0	100%
<b>TOTALS</b>	<b>1,733,914</b>	<b>1,718,318</b>	<b>1,336,107</b>	<b>1,336,106</b>	<b>382,211</b>	<b>78%</b>
<b>Montana Shared Catalog</b>						
Cash Balance from FY 17 4th Quarter	33,795					
Incoming new revenue	371,280					
State Fund Dividend	127					
Refund- prior year expenditure	4,873					
Expenditures	(344,367)					
Cash Balance	65,709					

## MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 18  
 REPORT PERIOD: 04/1-06/30/18  
 YEAR EXPENDED: 100%  
 PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	212,985	198,987	197,385	197,385	1,602	99%
<b>OPERATIONS:</b>						
Contracted Services	13,168	27,738	26,341	26,341	1,397	95%
Supplies and Materials	7,409	2,127	2,033	2,033	94	96%
Communications	7,879	7,814	7,705	7,705	109	99%
Travel	3,293	3,336	3,095	3,095	241	93%
Rent	91,448	91,449	91,448	91,448	1	100%
Repair and Maintenance	9,507	15,608	15,608	15,608	0	100%
Other Expenses	3,093	5,480	5,479	5,479	1	100%
TOTAL OPERATIONS	135,797	153,552	151,710	151,710	1,842	99%
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0				0	0%
TOTAL EQUIPMENT	0				0	0%
<b>SUB-TOTALS</b>	<b>\$348,782</b>	<b>\$352,539</b>	<b>\$349,095</b>	<b>\$349,095</b>	<b>\$3,444</b>	<b>99%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0	0				
State Aid Grants	0	0			0	0%
LSTA - FY 16 Grants	0	0			0	0%
LSTA - FY 17 Grants	0	0			0	0%
TOTAL GRANTS	0	0	0	0	0	0%
<b>TOTALS</b>	<b>\$348,782</b>	<b>\$352,539</b>	<b>\$349,095</b>	<b>\$349,095</b>	<b>\$3,444</b>	<b>99%</b>
<b>FUNDING:</b>						
General Fund:	138,272	124,575	123,696	123,696	879	99%
Coal Sev. Tax:	0				0	0%
LSTA	206,939	209,239	206,673	206,673	2,566	99%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	3,571	18,725	18,725	18,725	0	0%
<b>TOTALS</b>	<b>348,782</b>	<b>352,539</b>	<b>349,095</b>	<b>349,095</b>	<b>3,444</b>	<b>99%</b>



**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 05- Administration

FISCAL YEAR: 18  
REPORT PERIOD: 04/1-06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	630,289	681,797	671,036	671,036	10,761	98%
<b>OPERATIONS:</b>						
Contracted Services	91,294	114,922	113,441	113,441	1,481	99%
Supplies and Materials	12,511	9,170	8,732	8,732	438	95%
Communications	21,297	20,631	17,681	17,681	2,950	86%
Travel	22,984	11,206	10,214	10,214	992	91%
Rent	15,418	14,807	13,829	13,829	978	0%
Repair and Maintenance	3,000	6,878	6,878	6,878	0	100%
Other Expenses	29,711	28,364	27,414	27,414	950	97%
TOTAL OPERATIONS	196,215	205,978	198,189	198,189	7,789	96%
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0			0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$826,504</b>	<b>\$887,775</b>	<b>\$869,225</b>	<b>\$869,225</b>	<b>\$18,550</b>	<b>98%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0				0	0%
State Aid Grants	0				0	0%
LSTA - FY 17 Grants	0				0	0%
LSTA - FY 18 Grants	0				0	0%
TOTAL GRANTS	0	0	0	0	0	0%
<b>TOTALS</b>	<b>\$826,503</b>	<b>\$887,775</b>	<b>\$869,225</b>	<b>\$869,225</b>	<b>\$18,550</b>	<b>98%</b>
<b>FUNDING:</b>						
General Fund:	758,455	778,810	761,246	761,246	17,564	98%
Montana Land Information Acct	35,121	65,449	65,446	65,446	3	100%
LSTA	28,274	33,516	32,534	32,534	982	97%
LSTA - Grants	0	0	0	0	0	0%
Misc. Revenue:	0	0	0	0	0	0%
Montana State Library Trust Acct	4,653	10,000	10,000	10,000	0	0%
<b>TOTALS</b>	<b>826,503</b>	<b>887,775</b>	<b>869,226</b>	<b>869,226</b>	<b>18,548</b>	<b>98%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
FY 18 OPERATIONAL BUDGET  
State Library Commission**

	Budget General Fund	Expended To Date	Balance
Per Diem	3,350	675	2,675
<b>TOTAL PERSONAL SERVICES</b>	<b>3,350</b>	<b>675</b>	<b>2,675</b>
<b>OPERATIONS:</b>			
Contracted Services	0	0	0
Supplies and Materials	100	0	100
Communications	0	0	0
Travel	14,000	6,468	7,532
Rent	0	0	0
Repair and Maintenance	0	0	0
Other Expenses	1,900	1,483	417
<b>TOTAL OPERATIONS</b>	<b>16,000</b>	<b>7,951</b>	<b>8,049</b>
<b>TOTAL BUDGET</b>	<b>\$19,350</b>	<b>\$8,626</b>	<b>\$10,724</b>



**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber  
GRANT RUNS - 10/01/16 - 09/30/18

FISCAL YEAR: 18  
REPORT PERIOD: 04/01/2018 - 06/30/2018  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	54,241	54,873	52,781	52,781	2,092	96%
<b>OPERATIONS:</b>						
Contracted Services	0	0			0	0%
Supplies and Materials	90	120	90	90	30	0%
Communications	680	680	630	630	50	93%
Travel	3,500	3,500	2,713	2,713	787	78%
Rent					0	0%
Repair and Maintenance					0	0%
Other Expenses	730	700	290	290	410	41%
TOTAL OPERATIONS	5,000	5,000	3,723	3,723	1,277	74%
<b>EQUIPMENT:</b>						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$59,241	\$59,873	\$56,504	\$56,504	\$3,369	94%
TOTALS	\$59,241	\$59,873	\$56,504	\$56,504	\$3,369	94%
<b>FUNDING:</b>						
LSTA:	59,241	59,873	56,504	56,504	3,369	94%
TOTALS	59,241	59,873	56,504	56,504	3,369	94%

LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18  
REPORT PERIOD: 04/01/2018 - 06/30/2018  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	63,077	63,709	61,645	61,645	2,064	97%
<b>OPERATIONS:</b>						
Contracted Services	0	0			0	0%
Supplies and Materials	0	10	10	10	0	0%
Communications	700	700	604	604	96	86%
Travel	3,500	3,365	2,217	2,217	1,148	66%
Rent	0	0			0	0%
Repair and Maintenance	0	0			0	0%
Other Expenses	800	800	492	492	308	62%
TOTAL OPERATIONS	5,000	4,875	3,323	3,323	1,552	68%
<b>EQUIPMENT:</b>						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$68,077	\$68,584	\$64,968	\$64,968	\$3,616	95%
TOTALS	\$68,077	\$68,584	\$64,968	\$64,968	\$3,616	95%
<b>FUNDING:</b>						
LSTA:	68,077	68,584	64,968	64,968	3,616	95%
TOTALS	68,077	68,584	64,968	64,968	3,616	95%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Bozeman  
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18  
REPORT PERIOD: 04/01/2018 - 06/30/2018  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	48,638	48,454	47,201	47,201	1,253	97%
OPERATIONS:						
Contracted Services	0	0			0	0%
Supplies and Materials	0	0			0	0%
Communications	700	825	805	805	20	98%
Travel	3,500	3,500	3,468	3,468	32	99%
Rent	0	0			0	0%
Repair and Maintenance	0	0			0	0%
Other Expenses	800	800	733	733	67	92%
TOTAL OPERATIONS	5,000	5,125	5,006	5,006	120	98%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$53,638	\$53,579	\$52,207	\$52,207	\$1,372	97%
TOTALS	\$53,638	\$53,579	\$52,207	\$52,207	\$1,372	97%
FUNDING:						
LSTA:	53,638	53,579	52,207	52,207	1,372	97%
TOTALS	53,638	53,579	52,207	52,207	1,372	97%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/16 - 09/30/18

FISCAL YEAR: 18  
REPORT PERIOD: 04/01/18 - 06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	56,090	56,004	49,050	49,050	6,954	88%
<b>OPERATIONS:</b>						
Contracted Services					0	0%
Supplies and Materials					0	0%
Communications	750	850	837	837	13	98%
Travel					0	0%
Rent					0	0%
Repair and Maintenance					0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	750	850	837	837	13	98%
<b>EQUIPMENT:</b>						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$56,840	\$56,854	\$49,887	\$49,887	\$6,967	88%
TOTALS	\$56,840	\$56,854	\$49,887	\$49,887	\$6,967	88%
<b>FUNDING:</b>						
LSTA:	\$56,840	\$56,854	\$49,887	\$49,887	\$6,967	88%
TOTALS	\$56,840	\$56,854	\$49,887	\$49,887	\$6,967	88%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18  
REPORT PERIOD: 04/01/18 -06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	52,253	52,886	50,839	50,839	2,047	96%
<b>OPERATIONS:</b>						
Contracted Services					0	0%
Supplies and Materials	16	26	25	25	1	0%
Communications	180	190	188	188	2	99%
Travel	3,206	3,943	3,942	3,942	1	100%
Rent					0	0%
Repair and Maintenance	0	0			0	0%
Other Expenses	598	600	599	599	1	100%
TOTAL OPERATIONS	4,000	4,759	4,754	4,754	5	100%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$56,253	\$57,645	\$55,593	\$55,594	\$2,052	96%
TOTALS	\$56,253	\$57,645	\$55,593	\$55,594	\$2,052	96%
<b>FUNDING:</b>						
LSTA:	56,253	57,645	55,593	55,594	2,052	96%
TOTALS	56,253	57,645	55,593	55,594	2,052	96%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

LSTA - LifeLongLearning  
GRANT RUNS - 10/01/16 - 09/30/18

FISCAL YEAR: 18  
REPORT PERIOD: 04/01/18 -06/30/18  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	33,858	30,616	2,608	2,608	28,008	9%
<b>OPERATIONS:</b>						
Contracted Services	0	1,000	986	986	14	99%
Supplies and Materials	1,000	1,000	986	986	14	99%
Communications	700	700	153	153	547	22%
Travel	10,000	8,141	1,000	1,000	7,141	12%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	3,300	3,300	1,012	1,012	2,288	31%
TOTAL OPERATIONS	15,000	14,141	4,137	4,137	10,004	29%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$48,858	\$44,757	\$6,745	\$6,745	\$38,012	15%
TOTALS	\$48,858	\$44,757	\$6,745	\$6,745	\$38,012	15%
<b>FUNDING:</b>						
LSTA:	48,858	44,757	6,745	6,745	38,012	15%
TOTALS	48,858	44,757	6,745	6,745	38,012	15%