

# DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
9:30 A.M., DECEMBER 13, 2017  
HELENA, MONTANA  
OR GOTOMEETING**

## **MINUTE LOG**

Recordings are found at <https://vimeo.com/album/3267051> and [https://www.youtube.com/playlist?list=PLB\\_J1FN8dGZfJJQ0VnGqg\\_NsK-RJ-3dGI](https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGqg_NsK-RJ-3dGI). Closed captioning is available at the youtube recording only.

### **ATTENDEES:**

Commissioners: Chairman Bruce Newell, Kenning Arlitsch, Elsie Arntzen, Anne Kish, Aaron LaFromboise online and Ken Wall online. Connie Eissinger was excused.

Staff: Tracy Cook, Evan Hammer, Kris Schmitz, Jennie Stapp and Marlys Stark.

Visitors: Nanette Gilbertson and Charlene Porsild.

Call to Order and Introductions (00:00:00)

Approval of Minutes (00:02:32)

December 13, 2017 minutes – **Action** (00:02:50)

**Motion was made by Commissioner Arlitsch and seconded by Commissioner Arntzen to approve the minutes as presented and the motion passed.**

State Librarian's Report (00:03:15)

(00:03:20) Evaluation of minutes process in conjunction with Americans with Disabilities Act website evaluation.

(00:06:20) Financial compliance audit being conducted.

(00:07:10) Environmental Quality Council hearings.

(00:08:26) Broadband Pay Plan policy.

(00:12:57) Request for Proposals (RFP).

(00:13:02) Nonprofit consultant RFP

(00:15:05) Public awareness campaign contractor RFP

(00:16:15) Bid processes (rather than RFPs)

(00:16:26) the Talking Book Library digitization project

(00:18:01) the Next Gen 911 data assessment.

(00:21:19) Contract issue with Critelli and courier project.

- (00:25:28) Funding updates
  - (00:25:35) Coal Severance Tax
  - (00:27:40) Library Services Technology Act
- (00:33:47) Executive Planning Process
- (00:42:51) Debbie Wellman retiring.
- (00:44:05) 50<sup>th</sup> anniversary of Talking Book Library this year.

Fiscal Year 2018 Second Quarter Financial Report – **Action** (00:45:25)

(00:56:56) **Motion was made by Commissioner Kish and seconded by Commissioner LaFromboise to accept the 2018 second quarter financial report as presented and the motion carried.**

Montana History Foundation Carnegie Libraries in Montana initiative – Dr. Charlene Porsild, President & CEO, Montana History Foundation (00:57:45)

Draft Bylaws Review (01:36:39)

Action will be requested in April. The Commission agreed to create a document that details the responsibility of the chair and Commissioners.

Commission Goals and Objectives (01:58:03)

(01:58:12) Reporting update.

Stapp shared the 2017 annual report which was created using Esri StoryMaps.

(02:31:34) Commission Calendar.

Commissioners volunteered to attend Spring Federation meetings.

(02:39:37) National Library Legislative Day attendance.

Commissioner Kish will represent the Commission in Washington, D.C.

(02:46:58) Conversations with the Commission planning.

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission. (02:48:43). None

Other Business & Announcements. None

Adjourn (02:49:44)

Montana State Library funding future work session (no business will be conducted). No recording.