

Federation Annual Report FY 2017 July 2016 Through June 2017

SIGNATURES

Federation	Tamarack		
Coordinator's Library	Missoula Public Library		
Coordinator	Honore Bray		
	Signature _____	Date _____	
Chairperson - Board of Trustees	Rita Henkel		
	Signature _____	Date _____	

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$41,220.81
Total CST Expended: \$41,170.59

EXPENDITURES BY PROGRAM

Program 1 - Two Membership Meetings	\$8,002.69
Program 2 - Training and Professional Development	\$6,615.50
Program 3 - Technology	\$15,053.82
Program 4 - Expanding and sharing collections	\$11,498.58
Program 5 - Planning for Building Improvement	None
Total:	\$41,170.59

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Bitterroot Public Library	Active	\$2,555.24	\$2,555.24	\$0.00
Darby Community Public Library	Active	\$2,555.24	\$2,555.24	\$3,202.43
ImagineIF Kalispell	Active	\$2,555.24	\$2,555.24	\$21,611.76
Lincoln County Public Libraries	Active	\$2,555.24	\$2,555.24	\$5,630.82
Mineral County Public Library	Active	\$2,555.24	\$2,555.24	\$0.00
Missoula Public Library	Active	\$10,557.93	\$10,557.93	\$4,700.00
North Lake County Public Library	Active	\$2,555.24	\$2,555.24	\$1,797.65
North Valley Public Library	Active	\$2,555.24	\$2,555.24	\$1,626.09
Plains Public Library District	Active	\$2,555.24	\$2,555.24	\$77.96
Preston Hot Springs Town-County Library	Active	\$2,555.24	\$2,505.02	\$179.30
Ronan Library District	Active	\$2,555.24	\$2,555.24	\$1,781.33
Thompson Falls Public Library	Active	\$2,555.24	\$2,555.24	\$448.14
Whitefish Community Library	Active	\$2,555.24	\$2,555.24	\$159.76
	Totals:	\$41,220.81	\$41,170.59	\$41,215.24

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Two Membership Meetings

Narrative

Two membership meetings will be held in FY 2013. The spring meeting will be a two day meeting. The business of the Federation will be conducted and a full day of training for Trustees and Librarians will take place. Expenses will be covered for a Public Library Trustee and a Librarian from each of the active Public Libraries. Expenses for one member of a School or Special Library will be covered. Mileage to the meeting is at the expense of each library.

The fall meeting will be conducted via a conference call. CE will not be available during the fall meeting. All Public Libraries must send a representative to both meetings to qualify as an active member. If a Public Library is not represented due to an emergency the executive committee will determine if the library will have active or inactive status. It is beneficial that the Montana State Library staff and State Commissioners participate in the meetings.

The coordinator will:

- Arrange meetings
- Create and distribute appropriate notices and documents for the meetings
- Attend at least 3 State Library Commissioners meetings
- The Federation Coordinator Library will receive \$1000 to help defray the costs for travel and other Federation Expenses.

Included in each years business:

- Conduct the business of the federation, including election of officers, in accordance with its by-laws
- create the POS for the following year in a timely manner with membership participation.

Public Value

Missoula Public Library - Funds provided to overdrive by the Federation allow more electronic resources for the users from across Montana to choose from. This resource is used by communities large and small and is very valuable in the state. We hear from Ranchers and Farmer who listen to books while working to runners, bikers, commuters etc.

Membership meetings provide needed training for Trustees and Library personnel so Montana Libraries can be run more efficiently. This time is valuable for trust building so libraries continue to have consortial projects that all Libraries can participate in. Without trust Trustees are not confident the money they put forth is spent in the fashion promised.

Networking is very important to all Library personnel so we understand each others processes and help each other figure out what works best . Montana Libraries are so far apart that practices from all libraries affect each of us.

Program 2 - Training and Professional Development

Narrative

Library staff will attend training and/or professional opportunities at local, state and national levels. Includes but is not limited to workshops, on-line courses, conferences and academic classes. Registration, mileage, lodging, meals and materials may be included in the costs.

Public Value

Preston Hot Springs Town-County Library - staff professional development

North Lake County Public Library - Our youth services librarian attended a series of workshops provided by the Montana Child Care Association. The provider presented a broader understanding of standards of care and service in their industry as well as networking, resource gleaning, development and training. Specific

medical aspects of neuro-diversity including autism, Asperger syndrome, anxiety disorders, and depressive disorders were included. She came away with increased knowledge in how to incorporate this range of information into her own discipline in terms of youth programming in a library context.

Youth Services Librarians, Kendra Mullison, NLCPLD, and Pam Carlton, Missoula Public Library, provided an hour-long presentation at the 2017 Spring Tamarack Federation Meeting based on the content outlined previously. In addition, they wanted to open a dialogue about welcoming spaces, the relationship between care giving and public outreach, and the centrality of empathy in library service.

Bitterroot Public Library - Staff and trustees continue to learn about best practices in librarianship, network with other librarians, and bring new ideas back to our library and community.

Ronan Library District - Fred Pryor Seminars offer a plethora of classes that increase knowledge, which can then be shared with other librarians. Some of the classes that were attended this year included human resources and accounting classes. The in-person Tamarack meetings always have fantastic training sessions and allow for networking between Library Directors and Trustees.

Ronan Library District - Every business, including libraries, should have a strategic plan. We had been trying to hash one out but found we needed a third party to help. Having a strategic plan allows us to see our goals in writing and remind us the direction we should be taking. The strategic plan also reminds us how we align our values and goals with the State Library and other libraries throughout the State.

Plains Public Library District - Staff has a better understanding of what is happening with funding which will make them better able to budget for additional costs. They were able to visit with other libraries concerning difficulties and get advice on how to deal with or how to handle said difficulties making them better able to handle these in the future. It is also very important that the Directors get together to be able to discuss things that are happening in their libraries which can be joys or concerns. This helps our Director be able to take care of similar situations or maybe try something new at our library. This can only benefit our patrons by faster resolution of difficulties or fun new programming.

Program 3 - Technology

Narrative

Purchases may include, but are not limited to: Computer hardware, software and upgrades, firewall security, Printers, scanners, Membership costs for OCIC, Montana Shared Catalog, Virtual Reference, Database costs

Outreach and public relations costs promoting access to collections and library services (Example of costs outside the scope of this program include, but are not limited to: e-books, furniture, barcodes and other

Public Value

Preston Hot Springs Town-County Library - EnvisionWare allows our library to network our public computer stations and OCLC allows us to provide patrons with inter-library loan services; Document and picture printing and copying without travel.

North Lake County Public Library - The content and photographic images of local historical newspapers posted on the Montana Newspapers Project offer the public access to high quality information about our area's cultural and colorful past. Researchers world-wide also have this searchable resource at their fingertips. In addition, the ability to view the images online preserves and protects our fragile physical newspaper collection.

Plains Public Library District - The patrons will have access to up-to-date computers for their job searching, connection to family members by social media, languages, and just for keeping up with the daily news. Our county is one of the poorest in Montana and most of our patrons do not own their own computer. This is a very needed item in our community and the library feels that need.

North Valley Public Library - Belonging to the Montana Shared Catalog is essential to providing library

service. Not only are we able to share materials and expand our collection through MSC but we have the technical expertise of the MSC staff to help us with decisions about the server, pulling stats, cataloging, etc. This year we lent more materials to the MSC Partners sharing group than we receive, which means that not only do our patrons benefit from being able to borrow from other libraries, but we provide a benefit to our Partner libraries. An electronic catalog is the backbone of any 21st century library.

Ronan Library District - Allows patrons and anyone using the Library computers to print anything they need. Many patrons using our computers are printing items for their businesses and many visitors print out boarding passes. Faronics Deep Freeze makes the patron computers indestructible. "Deep Freeze provides the ultimate workstation protection by preserving desired computer configuration and settings. Each time you restart your computer, Deep Freeze restores the computer back to your configuration." The ultimate package allows us to manage multiple computers at a time, rather than having to configure each computer independently. Since our IT person is also the Assistant Director, this frees up a LARGE amount of his time to spend on other duties, which include almost daily sessions with patrons seeking technology help, as well other librarians who call him for technology assistance.

Darby Community Public Library - Our subscription to the Montana Shared Catalog provides Darby residents with access to the same resources as other libraries in the federation. Residents and federation libraries can easily use this standardized system to connect to resource across the state. The computer network that connects our isolated residents to shared library services is important for all our communities in that it joins us together in ways that would be geographically impossible.

Thompson Falls Public Library - This program allows patrons and staff to search and find individual items in the collections in our library. With the BookMyne App, patrons can view their account, place holds, and renew items easily from their android or iOS phone or tablet. Patrons are able to download ebooks and audio books 24/7 from their home, the library, or anywhere wi-fi is available using their library card. Because Montana libraries join together in this program, the cost is affordable and we able to offer this service to our patrons. As more and more of our patrons obtain tablets and ereaders because the price of these devices has fallen, the demand for this service has increased.

Program 4 - Expanding and sharing collections

Narrative

Libraries may purchase and share collection materials in accordance with the Tamarack Federation Collection Policy, including creating Book Club kits. To encourage and assist in sharing collections, libraries may choose to apply funds to courier and or postage costs.

Public Value

Mineral County Public Library - Has allowed better patron access to services, as well as technical support and allows patrons to access ebook and audiobook downloads

Whitefish Community Library - This service enables WCL to offer our patrons thousands of items that are not in our collection. Patrons are always commenting on how much they appreciate having access to items that are either currently checked out at WCL or unavailable on our shelves. Having a courier service that is dependable on a daily basis is invaluable.

ImagineIF Kalispell - Moving items through the courier to and from our Partner Libraries expands our collections exponentially and costs us an average of 18 cents per item transferred. Whereas the traditional ILL costs about \$19.50 per item. Our customers have the benefit of hundreds of thousands of items to choose from and receive those items much more quickly than they ever would if we were a stand-alone library.

Bitterroot Public Library - As a member of the Partners Sharing Group, our library provides patrons with efficient access to many more items than we could ever afford to provide (or have the room to store) on our own.

Funds from the Tamarack Federation allow us to afford to actively participate in the Montana Shared

Catalog Partners Sharing Group and have materials delivered five days per week. This serves our patrons efficiently and allows them quick access to items in the MSC Partners Sharing Group.

Lincoln County Public Libraries - This money allows Lincoln County Public Libraries to share its collection with other libraries from around the state. It also allows our patrons access to materials from other libraries across the state.

Program 5 - Planning for Building Improvement

Narrative

Libraries may use funds to support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to: -Consultant fees and travel -Design models -Wireless feasibility studies -Cost analysis reviews for adding a courier access area