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Montana State Library Commission

Tuesday, October 13, 2015

9:30 a.m.

MSL Grizzly Conference Room

# AGENDA

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the Commission will be streamed and recorded via an online meeting platform.

The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person and those attending the meeting through the online meeting platform.

All comments received, including those received through the online meeting platform, become part of the official public record of the State Library Commission proceedings in accordance with [MCA 2-3-212](http://leg.mt.gov/bills/mca/2/3/2-3-212.htm).

Members of the public who wish to join the virtual meeting should contact Marlys Stark at

406-444-3384 by 5:00 pm on Friday, October 9, 2015.

*The Commission will move through the agenda as needed.*

9:30 a.m. Call to Order

Changes or Additions to Agenda

Introductions

* Staff longevity recognition
* Introduction of Jeff Doud, new Agency Legal Services Bureau Attorney

 Approval of Minutes **– Action**

* [Draft August 12, 2015](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/20150812minutes.pdf)
* [Final June 23, 2015](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/20150623minutes.pdf)

State Library's report – Stapp

FY ’16 Program Work Plans – Stapp

 [Central Services FY '16 Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/cs_work_plan.pdf)

 [Digital Library FY '16 Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/dl_work_plan.pdf)

 [MSDI FY '16 Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/msdi_work_plan.pdf)

 [NHP FY '16 Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/nhp_work_plan.pdf)

 [SLR FY '16 Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/slr_work_plan.pdf)

 [TBL FY '16 Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/tbl_work_plan.pdf)

[FY '16 First Quarter Fiscal Report](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/budget_fy16_Q1.pdf) – Schmitz – **Action**

 Federation FY ‘15 Annual Reports **–** McHugh **– Action**

* [Broad Valleys](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/broad_valleys_fy15_annual.pdf) – Judy Hart
* [Golden Plains](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/golden_plains_fy15_annual.pdf) – Janeen Brookie
* [Pathfinder](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/pathfinder_fy15_annual.pdf) – Debbie Wellman
* [Sagebrush](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/sagebrush_fy15_annual.pdf) – Sonja Woods
* [South Central](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/south_central_fy15_annual.pdf) – Nancy Schmidt
* [Tamarack](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/tamarack_fy15_annual.pdf) – Honore Bray

[Resolution of Appreciation for Attorney Jim Scheier](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/scheier.pdf)– Stapp - **Action**

Tablet training lab use policy – McHugh - **Action**

 [Memo](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/tablet_memo.pdf)

 [Policy](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/08/lab_policy.pdf)

 [Reservation Form](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/08/lab_form.pdf)

Montana State Library Trust request – McHugh –**Action**

[Memo](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/laptop_trust_req.pdf)

Draft State Library Administrative Rules update – Stapp

 [Memo](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/rule_memo.pdf)

 [Edited Rule](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/rule_1152.pdf)

Montana State Library marketing analysis – Groves

Commission Goals and Objectives – Commission

[FY ’16 Commission Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/comm_work_plan.pdf) review

* + - * Research Institute for Public Libraries presentation – LaFromboise, Stapp
			* [Proposal Form](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/msl_proposals.pdf)
			* [Powerpoint Presentation](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/comm_RIPL.pdf)

* + - [Commission Calendar](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2015/10/comm_wp_calendar.pdf)
		- Talking Book Library Volunteer Luncheon, October 15, 2015, Helena
		- Commission attendance at fall Federation meetings
			* + Pathfinder Federation meeting, October 22, Ft. Benton
				+ Tamarack Federation meeting, October 22, Conference Call
				+ Sagebrush Federation Meeting, November 7, Miles City
		- Network Advisory Council Meeting, November 10, Helena
			* Montana Land Information Advisory Council Meeting, November 12, Helena
			* Library Development Task Force Meeting, November 19, Helena
			* To see all library events, please visit the MSL event calendar at <https://app.mt.gov/cal/html/event?eventCollectionCode=msl>.

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

Adjournment