

Federation Annual Report FY 2015 July 2014 Through June 2015

SIGNATURES

| | |
|---------------------------------|----------------------------|
| Federation | Golden Plains |
| Coordinator's Library | Phillips County Library |
| Coordinator | Janeen Brookie |
| | Signature _____ Date _____ |
| Chairperson - Board of Trustees | Caroline Caves |
| | Signature _____ Date _____ |

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$17,936.75
Total CST Expended: \$17,936.75

EXPENDITURES BY PROGRAM

| | |
|---|--------------------|
| Program 1 - Technology | \$5,100.97 |
| Program 2 - Continuing Education | \$6,308.13 |
| Program 3 - Resource Sharing | \$1,272.97 |
| Program 4 - Communication/ Golden Plains meetings and workshops | \$144.19 |
| Program 5 - Community Outreach | \$2,910.49 |
| Program 6 - Administrative Expenses | \$2,200.00 |
| Total: | \$17,936.75 |

EXPENDITURES BY LIBRARY

| Library | Status | Total Award | Award Expenses | Local Expenses |
|---------------------------------|----------------|--------------------|--------------------|-----------------|
| Daniels County Library | Active | \$2,997.35 | \$2,997.35 | \$0.00 |
| Glasgow City-County Library | Active | \$2,997.35 | \$2,997.35 | \$100.00 |
| James E. Shanley Tribal Library | Active | \$750.00 | \$750.00 | \$455.61 |
| Phillips County Library | Active | \$5,197.35 | \$5,197.35 | \$0.00 |
| Roosevelt County Library | Active | \$2,997.35 | \$2,997.35 | \$309.59 |
| Sheridan County Library | Active | \$2,997.35 | \$2,997.35 | \$2.65 |
| | Totals: | \$17,936.75 | \$17,936.75 | \$867.85 |

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Technology

Narrative

Golden Plains Federation patrons require direct access to information via Internet access and database services. This program budget will be used to purchase new and replacement hardware, software, peripherals and related technical services in order to meet these important information needs of patrons.

Program activities:

- 1) Purchase computer hardware and software
- 2) Purchase printers and other devices that allow patrons to use information effectively

Public Value

Roosevelt County Library - Main reason for purchasing was to use for doing inventory more efficiently and productively. In the past, we've had to run back and forth between the stacks and our computer. I'm sure we will find other uses such as for workshops. training, etc.

Sheridan County Library - The old fax machine was extremely slow and didn't send faxes as well. We don't send a lot of faxes but when we do, it helps for our patrons that this one is more reliable.

Sheridan County Library - The headphones are so that more than one child can use the station without too much disruption to other patrons.

Daniels County Library - allowed patrons to access e-content items that our own library cannot provide

Daniels County Library - protected our computers from virus attacks and kept them in better working condition for our patrons' use.

Daniels County Library - kept our computer in good working order

Daniels County Library - insure that our circulation system remains in good working order

Daniels County Library - kept our computer in working order for our patrons' use

Daniels County Library - allows staff and patrons greater portability in computer operations

Phillips County Library - Help on filing the E-Rate forms.

Phillips County Library - Provides cataloging data for the library and the availability of Interlibrary Loan for local patrons.

Glasgow City-County Library - The flash drives backed up information from our old computers. This was a precaution in case something went wrong when switching out old computers.

Glasgow City-County Library - We needed a secure location for our computer software equipment. The entire library needed to be rewired and labeled. The benefit is that now are equipment is in a new safe location.

Glasgow City-County Library - For our new networking at the library.

Program 2 - Continuing Education

Narrative

Federation librarians are committed to providing quality service and librarianship to their patrons. Toward this end, travel expenses and continuing education workshop expenses are paid by the GPLF.

Program activities:

1) Travel and registration expenses to attend Montana Library Association meetings and/or other established state, regional or national library learning events.

2) School and special libraries within the Federation are encouraged to participate in the Federation. Although direct funding is not available to assist school libraries, they may apply for travel and registration assistance (up to \$500) for relevant conferences and other training opportunities through the Federation (please see Program 5 – Administrative Services.) GPLF voted to provide Fort Peck Tribal Library a \$750 annual travel grant as part of this program.

Public Value

James E. Shanley Tribal Library - Networking with other library personnel, attending workshops to improve my professional basis.

James E. Shanley Tribal Library - Traveled with three other Golden Plains librarians. We discussed our problems and issues and how we solved common problems. At the conference I networked with other librarians and attended workshops and meetings to improve my library knowledge.

Roosevelt County Library - Was able to attend two pre-conference events: "Montana Shared Catalog: Add-Ons & Circulation" and "Looking at Summer Reading: The Big Picture". Came back with ideas of things to change to make MSC run more smoothly and ideas for the gals planning the SRP.

Roosevelt County Library - Would not be able to attend if I wasn't reimbursed. At the Conference, there is so much to learn and to try to keep current and aware of the next new "things" in the library world. This year, I brought back a notebook full of thoughts, ideas, etc. to implement/pass on to my employees.

Sheridan County Library - To provide incentives and to encourage area children in participating in summer reading events and visiting the library.

Sheridan County Library - Attending MLA provides the opportunity to network with the MT library community and to take advantage of training opportunities necessary for providing services to patrons.

Glasgow City-County Library - Karen and I attended MLA. We met with the Golden Plains librarians and networked with other MT librarians. At the conference we attended workshops and meetings, great learning experience. This was a valuable conference to attend, esp. being a new director because I was able to gain a vast knowledge of current library information. And nothing can replace face to face interaction with other librarians.

Daniels County Library - allowed the library director to attend the MLA Conference and receive valuable continuing educational opportunities

Phillips County Library - Allowed Janeen to attend a Pacific Northwest Library Conference, so she could experience another type of conference in addition to the local state one.

Phillips County Library - Allows the library director to receive education and valuable networking opportunities.

Glasgow City-County Library - I considered this to be part of continuing education and new membership to MLA.

Glasgow City-County Library - Attend the MLA conference.

Glasgow City-County Library - Cover the cost of being a member of MLA.

Sheridan County Library - Being an MLA member allows the director and trustees to support the association, attend trainings and network.

Sheridan County Library - The trainings and workshops are crucial for staying current and it's an excellent opportunity to connect with others in the library community.

Sheridan County Library - Attending the awards dinner helps benefit association financially and supports leaders within the association.

Sheridan County Library - Helps offset the cost of attending the conference.

Daniels County Library - continuing education opportunities that allows the library director to improve her job performance; networking between libraries opens up new ideas and resources to improve our services to our patrons

Daniels County Library - allowed me to attend the MLA Conference and receive valuable continuing educational opportunities

Program 3 - Resource Sharing

Narrative

Goal/program #3 Resource Sharing – Montana citizens can easily access the holdings of all Montana and OCLC libraries through their local libraries. Montana citizens have access to statewide library resources through their local libraries. (Associated MSL goals: Content, Access, Collaboration)

Member libraries will be reimbursed to pay for OCLC service and costs associated with fulfillment of interlibrary loan requests. Members can also use funds to support other resource sharing functions and/or projects.

Program activities:

- 1) Fund OCLC subscription
- 2) Postage costs and supplies for ILL fulfillment
- 3) Fund participation in Montana Shared Catalog and/or other statewide projects

Public Value

Sheridan County Library - Our OCLC membership allows us to provide Interlibrary loan services to our patrons.

Sheridan County Library - The Cates' Scholarship supports fellow MLA members with their educational goals and benefits all of the Montana library community.

Daniels County Library - gave patrons access to information that was not available at our own library

Glasgow City-County Library - Help pay for postage.
Golden Plains

Program 4 - Communication/ Golden Plains meetings and workshops

Narrative

GP Federation librarians and trustees attend two meetings per year at Roosevelt County Library or another agreed upon location. Federation business is conducted under the direction of the adopted by-laws with an elected trustee as chairperson. Travel expense is reimbursed for one car from each library to attend at the current state mileage rate. Carpooling is encouraged. These meetings create positive energy for learning and networking among member libraries. Ideally, there is a training or CE opportunity at each of these meetings, so this program also supports the Golden Plains goal of Continuing Education.

Program activities:

- 1) Reimbursement for travel to Golden Plains meetings
- 2) Reimbursement for expenses associated with hosting the meetings

Public Value

Sheridan County Library - Attending the Federation meetings is crucial to networking and the sharing of ideas with other Federation member libraries.

Phillips County Library - Helps defray the costs associated with Federation meetings.

Program 5 - Community Outreach

Narrative

The GPLF uses this funding to market libraries and reach out to the community. This program supports statewide library marketing efforts to increase awareness of libraries and their value.

Program activities:

- 1) Costs associated with library programs, including Summer Reading and other program materials and promotional items
- 2) Bookmarks and other library publications

Public Value

Roosevelt County Library - We were able to provide one program at the Roosevelt County Library and one program at the Culbertson Branch Library.

Mr. Barlow was extremely "family friendly". People brought along the whole family to learn more about Celtic music and to be able to hear it for themselves.

Roosevelt County Library - As a "kick-off" of sorts for the SRP, we will be having Arch Ellwein perform as Teddy Roosevelt at both the Roosevelt County Library and the Culbertson Branch Library. We will be plugging our SRP for kids to attend at these events.

Sheridan County Library - The library sponsored a free concert by a Celtic guitarist Jerry Barlow with 50 people attending the event. The concert provided an opportunity for community members to enjoy an afternoon listening to a talented artist perform a unique type of guitar.

Sheridan County Library - We are really trying to update our children's collections with good, solid children's books. We don't have a lot of space, so we want to fill it with highly recommended materials.

Hornbook is a respected publication and will help us select appropriate materials.

Sheridan County Library - This will be used to create events and collaborate with other civic organizations in bringing community members together.

Phillips County Library - Provides an entertaining event to end the Summer Reading Program. There were 65 children and adults in attendance.

Glasgow City-County Library - Provide free service to the public that allows a professional to teach about technology. Many patrons have learned how to use MT2Go through our Tech Night program.

Glasgow City-County Library - To cover the cost of service for rewiring and updating the libraries computer infrastructure. The library now offers wifi for patrons and for staff, the computers are working efficiently, and the equipment is updated.

Program 6 - Administrative Expenses

Narrative

\$400.00 Stipend (payable to GPLF Federation Coordinator for bookkeeping and MSL reports)

\$ 75.00 Supplies (Phillips County Library)

\$ 25.00 Communications (Phillips County Library)

\$1200.00 Mileage (Attendance at a minimum of two Montana State Library Coordinator/Commission meetings by GPLF Federation Coordinator)

\$500.00 Continuing Education (School and special libraries within the Federation are encouraged to join and participate in the Federation.

Although direct funding is not available to assist school libraries, they may apply for travel and registration assistance for relevant conferences and other training possibilities through the Federation Coordinator. An amount of \$500 is set aside at Phillips County Library for school librarians.)

Public Value

Phillips County Library - Defray costs associated with presenting the End of Year Report in Helena.

Phillips County Library - Gives the Federation Coordinator a stipend for extra work required for position.

Phillips County Library - There were not any teachers from our Federation area that attended the MLA conference this year. The Federation members decided to donate these funds to MT2Go as a benefit to all members.

Phillips County Library - Donation of these left over funds to the MT2Go benefits most of the libraries in the state.

Phillips County Library - Defray costs associated with presenting the Plan of Service funding request for the Golden Plains Library Federation.