

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian
Sarah McHugh, Director, Statewide Library Resources

Date: September 21, 2015

Re: Montana State Library Trust Request

Last year the Montana State Library received \$5,000 from the estate of Robert Moran, the long-time director of the Carnegie Library in Red Lodge who passed away in 2013. Mr. Moran specified that the donation be used to provide services and support to libraries. We request approval to use these funds to supplement the remaining FY14 Library Services Technology Act (LSTA) balance as of September 30, and funding from general operations, to purchase new laptops to replace the "Red Lab." This procurement would be in addition to the purchase approved by the Commission in August to use \$15,000 in FY14 LSTA funds to replace an older laptop lab, known as the "Blue Lab" which is being retired. Replacing both of the labs enables MSL to continue providing training labs that offer the latest technology. If replaced, the "Red Lab" will be given to the Montana Shared Catalog (MSC) membership for their frequent training needs. The MSC's "Black Lab" which is the oldest of all the labs, will also be retired.