

NETWORK ADVISORY COUNCIL (NAC)
Thursday, November 6, 2014
Helena, Montana

ATTENDEES:

Council Members: Chairman Sarah McHugh, Brett Allen, Gale Bacon, Colet Bartow, MaryKay Bullard, Beth Chestnut, Carly Delsigne, Joanne Didrikson, Eva English on the phone, Susan Gregory on the phone, Rachel Helbing, Aaron LaFromboise, Kathy Mora, and Laura Wight on the phone.

MSL Staff: Ken Adams, Jennifer Birnel, Jo Flick on the phone, Sara Groves, Jemma Hazen, Lauren McMullen, Cara Orban, Suzanne Reymer, Jennie Stapp and Marlys Stark.

Guests: Molly Kruckenberg.

Chairman McHugh called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES:

A motion was made by Member Didrikson and seconded by Member Bullard to approve the minutes from the May 13, 2014 meeting as presented and the motion passed.

A motion was made by Member Bartow and seconded by Members Allen and Wight to approve the minutes from the July 8, 2014 retreat as presented and the motion passed.

STATE LIBRARIAN'S REPORT:

Natural Heritage Program (NHP) has released a new MapViewer which is replacing their tracker application. It can be used to find species, land ownership, land cover and more as well as links back to the field guides.

The GIS Data List and the Montana Natural Heritage Program Field Guide records have been added to DiscoverIt.

Three new appointees to the State Library Commission are Aaron LaFromboise, Anne Kish and Bruce Newell. Aaron will be serving as the Commission NAC representative.

The FCC is continuing their e-rate modernization. There are still some issues for Montana that will need addressed. One is their definition of urban cluster would mean 30 libraries in Montana would lose their rural designation. Another is the planned phase out of all telephone service. More information will be provided in early December.

Tetratex and MSL have worked together to create a broadband customized speed test and survey questions so that MSL can have a more accurate picture for interested parties regarding library bandwidth information. It is difficult to get an accurate infrastructure picture.

The Governor's final budget is anticipated to be available by November 17. Final details regarding MSL's budget requests are not available but the initial response had five of the nine requests as approved or pending.

In May MSL was told to anticipate a 14 percent reduction in the coal severance tax funding for FY'15. In June that figure changed to a 25 percent reduction which led to discussions of the impact on the Tutor.com and EBSCO contracts. In August that figure was reduced to a 7percent reduction so MSL approached OPI, proposing that OPI and MSL split the cost of Tutor.com (Homework MT). At that time, full funding for FYs 16 and 17 were anticipated. In late October MSL was told to plan for about a \$90,000 reduction in both of those years. The legislative session will have to address the overall CST projected revenues for FY16 and FY17, but the \$90,000 reduction will be in the November 2015 Governor's budget.

STATEWIDE PROJECT UPDATES:

Ken Adams reported for Montana Shared Catalog (MSC) that there were only two new libraries brought into the MSC and both were non-automated so that will mean less FY14 LSTA money than anticipated. There have been eight cost quotes requested, two for public libraries and six for school libraries, including one district. At the spring MSC meeting the membership approved funds for a new employee. The fall meeting centered on strategic plan discussion and they decided to accept the proposed mission and vision statement now posted on the website. MaryKay Bullard chairs a subcommittee formed to work on the strategic plan and they hope to have something ready for the MSC spring 2015 meeting.

MSC staff is continuing work on the streamlining process. After nine months it certainly appears that the main goal will be accomplished. They hope to be done in the spring. Melody Condron left MSC in September and Amy Marchwick accepted that position. Screening is being done for the training position.

The Symphony software was upgraded in August to version 5. SIRSI keeps pushing out updates. Fifteen libraries are piloting the mobile circulation application. The app is appreciated by school libraries.

Sara Groves held the rescheduled third Ready2Read Rendezvous which was smaller than the original event would have been. The next one will be held in 2016. Videos, produced with PBS and paid for by Head Start, for the ready2read goes wild program have been completed. PBS is putting all the resources online for parents, educators and other users. The information in the videos was completed with help from subject experts from Fish Wildlife and Parks (FWP) and each one focuses on one of the R2R

Goes Wild trunk themes. These videos should be used in conjunction with the trunks which should align the trunks with the new Montana early learning standards.

Sara attended the national summer reading conference. Most states including Montana participate in Collaborative Summer Library Program (CSLP) which puts together summer reading materials, projects, teachers and library users.

Sara has been working with Cara Orban on the Share Your Story project. Marketing is moving to the forefront of Sara's duties and she would like to promote LSTA projects on the front end of a project.

Jo Flick has started training for the new GoToMeeting pilot project. Summer Institute has moved to being done on an every other year basis, and there will be a Summer Institute this Summer, 2015. She is still working on the reviews from the Fall Workshops. There were 160 attendees this year, which is a lower attendance than last year. Some of this decrease may have been that this year's Fall Workshops had less timely activities, such as libraries involvement in the rollout of the Affordable Care Act, which was a big draw last year.

Jennifer Birnel reported that the Montana Memory Project (MMP) has been very busy adding items and objects and finalizing projects from the grant funding last year. She is hosting training for public library partnership projects. Pam Henley and Jennifer are working on outreach to different libraries to try to get collections from unrepresented areas. There will be an MMP Advisory Council meeting in December. Jennifer has received a letter from the Mountain West Digital Library (MWDL) that mentioned that they might start charging each contributing partner an amount of \$1,000 per library and \$7500 for an aggregator hub like the MMP. If they move forward with that, they would no longer be an option for MMP. Molly Kruckenberg and Jennifer are discussing putting newspapers in their own repository which would be managed by Montana Historical Society (MHS). The current storage is okay but more has had to be purchased twice this year, primarily due to the storage size needed to accommodate newspapers.

Cara Orban will be working on the Library Services Technology Act (LSTA) annual report for FY'13. There will be a new reporting format next year which will allow IMLS to compile input better. A couple of new collections are available through DiscoverIt, noted previously. MSL has negotiated a new contract with OverDrive for the MontanaLibrary2Go consortium, which allows for a growth clause. The final FY15 OCLC gap is tentatively \$37,659 and the newly negotiated contract is on the first year of a three year contract. A transition is underway to Worldcat Discovery with the group catalog not being part of that contract. Three scholarships were funded for ARSL rather than the four budgeted for in the FY14 LSTA statewide projects budget. The courier contract is pending and hopefully additional stops will be added.

PROPOSAL FOR NEWSPAPERS AND THE MMP:

The Historical Society Research Center is promoting newspapers available online and therefore want to set a digitization standard. Space to save all issues is a problem so the proposal is to keep all historic digitized Montana newspapers on a separate site managed by MHS rather than leaving them in the MMP. They would be shifted over an 18 month period. There will be more benefits than just space issues and updates will be provided as this project moves forward.

NATIONAL CONFERENCE ON COMPUTERS IN EDUCATION REPORT:

Joanne Didrickson attended and reported on the conference. Funding for her attendance came from LSTA FY'13. All the session materials are saved online. She set up a livebinder that she can share for those interested. Kathy Schronck has a lot of information on infographs that can be shared. Easelly is her preferred infographis creator.

IMPROVED APPROACH AT MSL TO PLANNING FOR STATEWIDE LSTA PROJECTS:

Project management has to be restructured for many reasons. There are some pilots with a lot of small ticket items to use the full amount. There has been a tendency to not spend the funding until the last year of the award year and often money is expended right up to the last day of the year. The Fall Workshops has often been used as a way to use up current year money but that is very problematic for accounting because the FW occurs right at the end of the federal year designated for each LSTA award. The management plan for the future is for projects to be listed clearly with deadlines, projections and expenditures more clearly outlined. The proposal for any project will include a deadline for all bills to be submitted, require a budget upfront, comply with the new IMLS reporting requirements, include any marketing needs for the project, and will include specific projects rather than broad topics.

FY'14 LSTA STATEWIDE PROJECTS BUDGET UPDATE:

There have been a few changes since the last meeting. The beginning balance has changed. There will be about \$1,000 remaining in the OCLC FY15 gap, MSC new libraries changed to \$1,900 instead of \$3,000, the courier amount was raised because FY'13 LSTA funds weren't used so it all went into the FY'14 LSTA statewide projects budget and only three scholarships for ARSL were used.

PROPOSALS FOR REMAINING FY'14 LSTA:

Expending the remaining NAC Future Planning and Development funds can be done by sending NAC members Kathy Mora and, Carly Delsigne to the Research Institute for Public Libraries (RIPL) meeting in July, 2015.

Member Bartow would like a column on proposals that explains how it aligns with MSLA and IMLS/LSTA goals.

Member Bacon said more money should be put in the courier project because it is a big need and would be helpful for a lot of people. The current amount is for startup and to lower the existing costs. A decision will have to be made as to what to put in as ongoing for the future.

A motion was made by Member Mora and seconded by Member Helbing to approve the proposal as presented.

Member Bartow requested to hold some funds for future dispersal. The funding for MMP metadata cleanup can be removed.

A motion was made by Member Bullard to amend the motion to remove the MMP metadata cleanup amount from the budget, the motion was accepted by Members Mora and Helbing and the motion passed.

STATEWIDE DATABASES/DISCOVER IT UPDATES AND POTENTIAL SPRING 2015 RFP:

Either a renewal or a new contract will need to be done in September of 2015. The current contract was just renewed and is in the first year of the second renewal. Due to funding unknowns, a new RFP will not be done in the Spring, and MSL would look to renewals of the statewide contracts in 2015.

OTHER ANNOUNCEMENTS:

Member Chestnut reported on Zinio which is an electronic version of magazines. She saw it through the Philadelphia Free Library. It has a lot of magazines and is a very good product. Lauren McMullen said that Missoula had it for awhile and that there are others that have had them also but she has no opinion.

Member Chestnut also reported that there was a fiber optic line which was cut and left most of Sanders County out of all forms of communication for a temporary period of time this fall.

2015 MEETING DATES:

There were comments that Thursdays might be better. Dates chosen were March 12, July 9, November 12 and a poll to be sent out regarding May.

PUBLIC COMMENTS:

There were none received.

ADJOURNMENT:

The meeting adjourned at 2:45 p.m.