

Federation Annual Report FY 2014 July 2013 Through June 2014

SIGNATURES

Federation Golden Plains

Coordinator's Phillips County Library
Library

Coordinator Janeen Brookie

Signature _____ Date _____

Chairperson Caroline Caves
- Board of
Trustees

Signature _____ Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$17,950.63

Total CST Expended: \$17,950.63

EXPENDITURES BY PROGRAM

Program 1 - Technology	\$5,987.86
Program 2 - Continuing Education	\$6,141.25
Program 3 - Resource Sharing	\$1,106.33
Program 4 - Communication/ Golden Plains meetings and workshops	\$107.52
Program 5 - Community Outreach	\$2,407.67
Program 6 - Administrative Expenses	\$2,200.00

Total: \$17,950.63

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Daniels County Library	Active	\$3,000.13	\$3,000.13	\$0.00
Glasgow City-County Library	Active	\$3,000.13	\$3,000.13	\$284.51
James E. Shanley Tribal Library	Active	\$750.00	\$750.00	\$0.00
Phillips County Library	Active	\$5,200.12	\$5,200.12	\$0.00
Roosevelt County Library	Active	\$3,000.12	\$3,000.12	\$681.62
Sheridan County Library	Active	\$3,000.13	\$3,000.13	\$0.00
	Totals:	\$17,950.63	\$17,950.63	\$966.13

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Technology

Narrative

Golden Plains Federation patrons require direct access to information via Internet access and database services. This program budget will be used to purchase new and replacement hardware, software, peripherals and related technical services in order to meet these important information needs of patrons.

Program activities:

- 1) Purchase computer hardware and software
- 2) Purchase printers and other devices that allow patrons to use information effectively

Public Value

Access to quality printing and copying for both the public and staff.

Faster and more reliable circulation computers to serve the public.

When we switched to Windows 7 Pro, our old receipt printers would not work. They are needed to give our patrons receipts for items checked out, bills paid, etc.

Our ILL liason spends the majority of her day working on ILL's. Having the printer at her desk has saved her time and made her work more efficiently. It has also freed up

the main copier/printer for the rest of the staff.

Gave patrons access to e-books which they have requested.

kept our public access computers operational

To provide access to the Sheridan County Library with ILL services.

gave children access to a wide variety of early literacy related computer games

OCLC is needed for ILL services and cataloging new materials.

Reimburse for personal credit card charge.

Lets community know what is going on at library.

This was purchased when the previous director was still employed. Am thinking it was to service a printer that needed a new cable.

Program 2 - Continuing Education

Narrative

Federation librarians are committed to providing quality service and librarianship to their patrons. Toward this end, travel expenses and continuing education workshop expenses are paid by the GPLF.

Program activities:

1) Travel and registration expenses to attend Montana Library Association meetings and/or other established state, regional or national library learning events.

2) School and special libraries within the Federation are encouraged to participate in the Federation. Although direct funding is not available to assist school libraries, they may apply for travel and registration assistance (up to \$500) for relevant conferences and other training opportunities through the Federation (please see Program 5 – Administrative Services.) GPLF voted to provide Fort Peck Tribal Library a \$750 annual travel grant as part of this program.

Public Value

The Conference provides a wide assortment of workshops that result in improvement in our libraries.

As Director, these continuing education credits are accumulated to go towards certification.

Honestly, I couldn't afford to pay this kind of money out of pocket to go to conference without being reimbursed.

gave the new staff member an opportunity for continuing education as well as a time of

networking with other librarians and gave her many new ideas and good exposure to a wide variety of library procedures and programs.

gave the new staff member her first ever exposure to the workings of the Montana library community. She received some great learning experiences through the workshops and the networking opportunities with the other librarians.

Training

Networking with other librarians and attending workshops on topics that increase my capabilities to serve the public and work with staff.

Library director attended 2014 MLA conference in Billings. As a new director, this helped with networking & attending useful sessions.

To be a member of the Montana library community for education and networking.

For previous director while still in the position.

To network with others, attend useful workshops. Excellent learning opportunity for new director.

training

Education and networking.

Helps make it feasible to attend training.

Help defray the costs of education.

Systems training.

Program 3 - Resource Sharing

Narrative

Goal/program #3 Resource Sharing – Montana citizens can easily access the holdings of all Montana and OCLC libraries through their local libraries. Montana citizens have access to statewide library resources through their local libraries. (Associated MSL goals: Content, Access, Collaboration)

Member libraries will be reimbursed to pay for OCLC service and costs associated with fulfillment of interlibrary loan requests. Members can also use funds to support other resource sharing functions and/or projects.

Program activities:

- 1) Fund OCLC subscription
- 2) Postage costs and supplies for ILL fulfillment
- 3) Fund participation in Montana Shared Catalog and/or other statewide projects

Public Value

Gave patrons access to materials they needed that were not available at our library, through resource sharing.

Provides a much needed service to patrons and community members.

Program 4 - Communication/ Golden Plains meetings and workshops

Narrative

GP Federation librarians and trustees attend two meetings per year at Roosevelt County Library or another agreed upon location. Federation business is conducted under the direction of the adopted by-laws with an elected trustee as chairperson. Travel expense is reimbursed for one car from each library to attend at the current state mileage rate. Carpooling is encouraged. These meetings create positive energy for learning and networking among member libraries. Ideally, there is a training or CE opportunity at each of these meetings, so this program also supports the Golden Plains goal of Continuing Education.

Program activities:

- 1) Reimbursement for travel to Golden Plains meetings
- 2) Reimbursement for expenses associated with hosting the meetings

Public Value

To connect with area Federation members, discuss issues and for education.

Program 5 - Community Outreach

Narrative

The GPLF uses this funding to market libraries and reach out to the community. This program supports statewide library marketing efforts to increase awareness of libraries and their value.

Program activities:

- 1) Costs associated with library programs, including Summer Reading and other program materials and promotional items
- 2) Bookmarks and other library publications

Public Value

Two of our Branches, Culbertson and Froid, and the Main will present the shows in early June 2014 to get the kids excited about the Summer Reading Programs.

Mr. Ellwein did a great job getting the kids excited about

science. This was a wonderful way to kick off and advertise our Summer Reading Programs which will be starting shortly. Computer/Internet Training for patrons generate good library visitation habits and support early childhood reading skills. Computer/Internet Training for patrons

A convenient visual reminder of library hours and phone number.
Entertainment for end of Summer Reading Program.
Prizes inspire the younger patrons to read during the summer.
Let community know what is going on at the library.
get community involvement and buy in for development of the library

generate good library visitation habits and support early childhood reading skills through hands on projects
Computer/Internet Training for patrons
8 week program to encourage visiting the library, participate in learning activities and reading over the summer.

Program 6 - Administrative Expenses

Narrative

\$400.00 Stipend (payable to GPLF Federation Coordinator for bookkeeping and MSL reports)
\$ 75.00 Supplies (Philips County Library)
\$ 25.00 Communications (Philips County Library)
\$1200.00 Mileage (Attendance at a minimum of two Montana State Library Coordinator/Commission meetings by GPLF Federation Coordinator)
\$500.00 Continuing Education (School and special libraries within the Federation are encouraged to join and participate in the Federation. Although direct funding is not available to assist school libraries, they may apply for travel and registration assistance for relevant conferences and other training possibilities through the Federation Coordinator. An amount of \$500 is set aside at Phillips County Library for school librarians.)

Public Value

Encourages school teachers to attend MLA Convention,
Helps reimburse Federation Coordinator for extra time associated with Federation duties.
Uses federation travel funds not used in an acceptable way.
Defrays costs associated with Federation headquarters.