

2014 VOLUNTEER APPRECIATION EVENT

ESTIMATED EXPENDITURES

CATERING/SPACE RENTAL	\$1,010.00
SUPPLIES	\$199.00
VOLUNTEER APPRECIATION GIFTS	\$1,141.00
ENTERTAINMENT	\$150.00
TOTAL	\$2,500.00

ITEMIZED PROJECTED EXPENDITURES

EXPENSES	SOURCE	QTY	PRICE	AMOUNT
CATERING/SPACE RENTAL				
Catering		80	12.00	960.00
Space Rental		1	50.00	50.00
	SUBTOTAL			1,010.00
SUPPLIES				
Decorations		1	199.00	199.00
VOLUNTEER APPRECIATION GIFTS				
Vol. Appreciation Gifts		100	8.50	850.00
Plaques - 6x8		1	10.00	10.00
Name Plates		6	2.50	15.00
Etched Mugs		3	12.00	36.00
Vol. Longevity Gifts		1	120.00	120.00
Youth Vol. Gifts		12	5.00	60.00
Telephone Pioneer Recognition		5	10.00	50.00
	SUBTOTAL			1,141.00
ENTERTAINMENT				
	Honorarium	1	\$150.00	150.00
	Mileage	0	\$0.555	0.00
	SUBTOTAL			150.00

TOTAL EXPENSES	2,500.00
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IN-HOUSE EXPENSES	SOURCE	QTY	PRICE	AMOUNT
Programs	In-House Paper/Printing	90	\$0.12	10.80
Invitations	In-House Paper/Printing	100	\$0.12	12.00
Postage	In-House Postage	100	\$0.46	46.00

TOTAL IN-KIND DONATIONS	68.80
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TOTAL EXPENSES AND IN-KIND DONATIONS	2,568.80
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