



Federation Annual Report FY 2013 July 2012 Through June 2013

SIGNATURES

| | | |
|---------------------------------|---------------------------|------------|
| Federation | Sagebrush | |
| Coordinator's Library | Miles City Public Library | |
| Coordinator | Sonja Woods | |
| | Signature _____ | Date _____ |
| Chairperson - Board of Trustees | Betty Berger | |
| | Signature _____ | Date _____ |

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$19,523.00
Total CST Expended: \$19,523.00

EXPENDITURES BY PROGRAM

| | |
|--|-------------|
| Program 1 - CONTINUING ED, TRAINING AND TRAVEL | \$4,399.49 |
| Program 2 - TECHNOLOGY AND RESOURCE SHARING | \$12,491.93 |
| Program 3 - COMMUNICATION/PR AND CONSULTATION | \$1,686.28 |
| Program 4 - ADMINISTRATIVE SERVICES | \$945.30 |

Total: \$19,523.00

EXPENDITURES BY LIBRARY

| Library | Status | Total Award | Award Expenses | Local Expenses |
|---------------------------------------|----------------|-------------|----------------|----------------|
| Ekalaka Public Library | Active | \$1,567.30 | \$1,567.30 | \$65.25 |
| Fallon County Library | Active | \$1,567.30 | \$1,567.30 | \$157.54 |
| Garfield County Library | Active | \$1,567.30 | \$1,567.30 | \$169.32 |
| George McCone Memorial County Library | Active | \$1,567.30 | \$1,567.30 | \$0.00 |
| Glendive Public Library | Active | \$1,567.30 | \$1,567.30 | \$253.21 |
| Henry A Malley Memorial Library | Active | \$1,567.30 | \$1,567.30 | \$0.00 |
| Miles City Public Library | Active | \$5,417.30 | \$5,417.30 | \$36.10 |
| Prairie County Library | Active | \$1,567.30 | \$1,567.30 | \$0.00 |
| Sidney-Richland County Library | Active | \$1,567.30 | \$1,567.30 | \$0.00 |
| Wibaux Public Library | Active | \$1,567.30 | \$1,567.30 | \$0.00 |
| | Totals: | \$19,523.00 | \$19,523.00 | \$681.42 |

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - CONTINUING ED, TRAINING AND TRAVEL

Narrative

Knowledgeable and trained staff and trustees are able to provide quality library services to their communities. Toward this end the following activities will be funded as money allows. (Examples: MLA, Offline, Shared Catalog or other community trainings).

Each member library may choose how much, if any, funding to designate toward training opportunities and travel expenses.

Training by qualified library representatives, individuals, or State Library Staff will be provided at each Sagebrush Federation Meeting at no cost to the individual library.

Public Value

Attended workshops to keep updated on new ideas to present our patrons.

Learned how to use the DiscoverIt program and other online resources so we could bring those ideas home to share with our patrons.

Staff attended meeting for networking and sharing of ideas with other libraries

To inform myself and a trustee on Federation and State information and to participate in a class for Continuing Education Credits.

Fall Meeting of the Sagebrush Federation.

By providing popcorn for our movie days, it helps to promote more patrons to come into the library, which increases public awareness of all that the library has to offer.

For upkeep and maintenance so that our patrons have adequate computers to work with.

Having MSC staff provide training and ongoing support

The field of Librarianship is one of constant change.

Powder River County is very rural and remote with a mostly agriculture tax base. Having extra funds available thru the Federation is very helpful in trying to stay current in the field.

The members reviewed, revised and approved amendments to the by-laws of the Montana Shared Catalog. I also attended the meeting of the Partners group. Both Montana Shared Catalog and the Partners group enable members libraries to more easily and more cost effectively share resources across the State. Fallon County Library's circulation has increased by nearly 20% by out membership in MSC and Partners. At the Federation meeting, we previewed a possible Humanities Montana program regarding Teddy Roosevelt. The program was presented in Baker over the 4th

of July weekend, at the Fallon County Centennial celebration.

Presenter helped set the tone for current and future Federation meetings to stay on Agenda, get business completed, and help everyone follow proper procedure for an effective meeting.

Helped area librarians with education program offerings, summer reading program bookings, and additional event programming in their respective areas.

Helped the trainings run smoothly and have adequate supplies.

Networking with other Federation Coordinators and keep the Commission informed of Federation business and projects.

This federation money allows my aides and board members to attend our trainings and workshops. This year I had 2 board members and one aide attend various workshops and meetings. Some are interested in becoming certified so that is really great for our library.

networking and CE credits

networking with other librarians and CE credits

networking with other librarian from around the state, meet and get to know librarians and I have never met yet and CE credits

Program 2 - TECHNOLOGY AND RESOURCE SHARING

Narrative

Monies received in this category will be expended toward technology-related resources that strengthen Federation-wide access: OCLC, Shared Catalog Expenses, software, hardware, virtual reference, online databases, portable reading/audio devices, etc.

Unexpended monies may be redirected toward technology (training, online database purchases such as MontanaLibrary2Go, professional development opportunities, or book discussion kits) or postage/shipping costs to cover resource/materials sharing.

The Sagebrush Federation will contribute \$500 toward the annual subscription of the HeritageQuest online database.

Public Value

Opened up a whole new world of access to books for our patrons. They have been truly amazed at the materials they can access. This has been a wonderful thing for

one of our patrons who has vision problems and large print books have become too heavy. They love their kindle.

Provides access to online resources for patrons as well as sharing of resources among libraries.

Staff attended meeting to keep updated on changes to MSC which will benefit our patrons by providing more access to materials.

Cataloging

Provides more reading and audio material for patrons to check out and should help increase our statistics of materials checked out.

For maintaining the Garfield County Free Libraries OCLC membership.

To provide streaming from the internet to promote the movies that we show that helps to provide interest in the Library.

To be able to have the accessibility as I travel to meeting to be able to participate in online research, discussions and note taking.

To provide adequate internet and computer service to our patrons we need to update our backups and batteries. The cable is used with the ROKU to provide high definition to the movies that are streamed. The laptop attache is used to prevent damage to the laptop.

To ensure that there is enough ink/toner to accommodate not only for the library's usage, but also for that of the patrons.

Support the Montana Shared Catalog system

Access to online information such as cataloging, managing interlibrary loans and resources.

1. In FY 12-13 Henry A.Malley Memorial Library loaned 111

items and borrowed 135. Its great to be able to provide other libraries almost as many books as they provide to our patrons.

2. Having Sagebrush Funds available to help financially as we transition from a paper system to online/electronic has been very helpful.

The benefit is two-fold: membership increases Fallon County Library's collection and decreases operating costs. The membership in the Montana Shared Catalog not only gives us access to hundreds of thousands of items in member collections across the State, but also allows membership in Partners, which has increased our circulation by nearly 4,000 items and decreased shipping costs by over \$3,300 in the first year alone.

License makes it possible for public libraries to publicly show movies without copyright infringement. Adding more

public programming to each library's service calendar.

Increased titles and options available for Montana patrons.

Access to full cataloging services, record copying, and Interlibrary Loan Service.

Legal public showings of popular films for the public, increases library services and events.

Our library is in the process of becoming automated. We have joined Montana Shared Catalog. We look forward to being a part of a system that has active in other libraries for a few years. The money from our federation has helped make this possible. We also pay our OCLC dues so we can offer ILL to our patrons.

It is vital that libraries stay connected and provide the best quality services for their patrons. Without Sagebrush Federation funds, our library would not be able to afford the annual fee to access the OCLC's resources.

Program 3 - COMMUNICATION/PR AND CONSULTATION

Narrative

The Federation Coordinator or a representative will attend at least two Coordinator meetings. Two Federation meetings will be held each year.

Federation members will act as mentors to new members. Members continually consult each other for help. If funds are available, members may travel to another member library for training/help/consultation.

Workgroups will be maintained (POS and Annual Report, Continuing Education, Federation Development and others as needed). Directors and other members are encouraged to participate. Workgroups help the Federation achieve its annual Goals.

Public Value

The library is actively pursuing venues in which to increase patron usage and knowledge of the library's resources. The library has booths at various community events to show the library's presence and to be accessed from community members that may have never heard of our resources. (Examples are having a booth at the Health Fair so that the community learns about our children programming and downloadable; having a table at the Kindergarten Readiness to promote family programming; and to have a booth at the career fair to reach patrons that have needs for our computers and job finding resources.)

To be able to laminate library information and materials as well as providing a service to the public for their laminating needs.

To promote a library service to the public by providing them with the chance to convert their VHS tapes to DVDs.

Library Networking and sharing at Federation meetings.

The federation money helps us with the expense of attending 2 federation meetings a year. We also use this money for advertising Nat'l Library Week and our reading programs.

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Program 4 - ADMINISTRATIVE SERVICES

Narrative

Sagebrush Federation of Libraries will provide to the Miles City Public Library funds which will be used as a stipend for the Coordinator to administer and manage the affairs of the Sagebrush Federation. The headquarters library will also receive funds for supplies such as postage, copies and long distance used for Federation business.

Public Value

Administrative benefit for communication with all Federation Member Trustees.
Compensated Coordinator for Federation workload throughout the year.