



Federation Annual Report FY 2013 July 2012 Through June 2013

SIGNATURES

Federation Pathfinder

Coordinator's Fairfield/Teton Public Library
Library

Coordinator Brett Allen

Signature _____ Date _____

Chairperson Lillian Alfson
- Board of
Trustees

Signature _____ Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$27,200.00

Total CST Expended: \$27,201.00

EXPENDITURES BY PROGRAM

Program 1 - Pathfinder meetings and workshops	\$2,873.96
Program 2 - Resource Sharing	\$10,092.49
Program 3 - Library/Librarian Enrichment	\$12,734.55
Program 4 - Administrative Services	\$1,500.00
Total:	\$27,201.00

EXPENDITURES BY LIBRARY

	Total	Award	Local
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Library	Status	Award	Expenses	Expenses
Belt Public Library	Active	\$1,706.65	\$1,706.65	\$0.00
Blaine County Library	Active	\$1,706.65	\$1,706.65	\$0.00
Choteau/Teton Public Library	Active	\$1,706.65	\$1,706.65	\$0.00
Chouteau County Library	Active	\$1,807.00	\$1,807.00	\$396.00
Conrad Public Library	Active	\$1,707.65	\$1,707.65	\$0.00
Dutton/Teton Public Library	Active	\$1,706.65	\$1,706.65	\$491.15
Fairfield/Teton Public Library	Active	\$3,206.65	\$3,206.65	\$0.00
Glacier County Library	Active	\$1,706.65	\$1,706.65	\$0.00
Great Falls Public Library	Active	\$1,706.65	\$1,706.65	\$8,475.75
Harlem Public Library	Active	\$1,706.65	\$1,706.65	\$85.12
Havre-Hill County Library	Active	\$1,706.65	\$1,706.65	\$0.00
Liberty County Library	Active	\$1,706.65	\$1,706.65	\$0.00
Toole County Library	Active	\$1,706.65	\$1,706.65	\$38.60
Valier Public Library	Active	\$1,706.65	\$1,706.65	\$2.00
Wedsworth Memorial Library	Active	\$1,706.55	\$1,706.55	\$227.33
	Totals:	\$27,201.00	\$27,201.00	\$9,715.95

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - Pathfinder meetings and workshops

Narrative

Those in attendance for the advisory board meetings are typically the public, member librarians and a representative from the library board of trustees with an average attendance of 30. Agendas are sent to all the public libraries and their board representative. Pathfinder business is conducted under the direction of the adopted bylaws and an elected trustee as chairperson. Library directors and board members are encouraged to car pool. Travel expense is reimbursed for one car to attend meetings at the current state rate of 44.5 cents per mile. The permanent host library (Choteau

County Library-Fort Benton) is reimbursed \$400.00 for serving a lunch. These meetings create positive energy for networking among member libraries.

Ideally, there would be a training or CE opportunity at each of these meetings.

Public Value

Librarian enrichment

Attendance at these meetings advances our knowledge about library issues and practices. Our patrons get better services as a result.

Allows librarians to come together in one place to share and learn

The librarian received information concerning the Montana State Library programs and projects. Information was shared with the other librarians in the federation. State library consultant, Lauren McMullen, provided information on the new POS we would be rewriting at the spring federation meeting.

Network peers to share ideas and current services/programs; training/continuing education.

reconnect with librarians to share ideas. CE Tech Planning for PACs.

The benefit of attending these meetings is the collaboration and learning between the Pathfinder libraries.

The spring Pathfinder Federation meeting was important for several reasons: My trustee, Cynthia Dillon, and I learned many ideas from other librarians in the federation during the sharing of successes and challenges. At this meeting the new Plan of Service was discussed and the trustees voted to accept the goals set forth. We also learned about the AWE Learning-Early Literacy Station which is a computer specifically made with learning games and activities for young children. Timothy Owens, Sr. Program Officer Institute of Museum and Library Services shared information from Washington, D.C. We also learned of the news from the state library. In the afternoon we received CE credit: Technology for Planning Public Computing Centers which is going to help me rewrite my library's technology plan.

Overall, this meeting was very informative and useful. I came home with many ideas to investigate.

It is important for trustees and employees to attend federation meeting to update their knowledge and training in order to have the necessary knowledge to run the Library. Up to date knowledge about policies and legal issues issuers that the Library will be run efficiently.

Aids in librarian attending Federation meeting.

Better enables librarians to attend Federation meetings.

Training on Federations and Plans of Service, plus networking with other librarians.

Networking with other libraries and CE credits.

Sharing and learning with libraries of like size and with similar circumstances. Gaining information about IMLS and their goals and services. Expanding knowledge of State Library resources.

Allows other Pathfinder members to enjoy a delicious lunch with no hassle

Networked with librarians and obtained training

Program 2 - Resource Sharing

Narrative

The 15 member libraries will be reimbursed to pay up to \$1000.00 for OCLC service through the Montana contract with OCLC.

Members can also use funds to support other resource sharing functions and/or projects.

Public Value

Provides inter library loan and cataloging

Through this contract our library can access the cataloging database to use when entering new items in our catalog.

This assists the librarian in cataloging materials in an accurate manner.

The patrons from our library benefit from having the opportunity to borrow materials through the Inter Library Loan program. Because we are a small library with a decreasing budget this allows patrons access to materials we not be able to buy. Also we are able to serve other libraries by loaning materials to them.

This allows the library to catalog correctly and quickly enabling the materials to be available for patrons in a timely manner.

Sharing of resources.

Build local database with downloading of MARC records; provide functionality for sharing library materials across federation, state and nation

This expense is for Destiny Library Manager Subscription and Service. This enables our library to better serve the circulation needs of our patrons and community by having a better software program with which to control our circulation.

Cataloging and resource sharing with other libraries.

Provide patrons with materials we would not otherwise be able to provide them with free of charge.

Allows the sharing of materials with other libraries

Able to share materials with other libraries and obtain materials for our patrons

This year it allowed CCA inmates the ability to loan books not available at our library

Patrons have access to resources beyond the walls of the library.

Patrons have access to materials beyond the walls of the library.

Inter-library loan and cataloging.

Program 3 - Library/Librarian Enrichment

Narrative

Continuing education will improve information delivery and library service to all Montana citizens. Strong continuing education opportunities will give all Montana libraries the common goals of MSL. It will encourage small rural library staff members to reach out, learn, change and plan. Librarians will be reminded to view the Montana Library Event calendar for upcoming training/CE opportunities. MSL staff will contact librarians in the federation alerting them to events and librarians are encouraged to watch wired-mt for

postings about trainings. MSL will also advise them of potential new technologies for their libraries.

Public Value

At the fall workshop the director Brommer and assistant Haluszka received continuing education. Information on ebooks, teen programs, collection development, and making movies at the library. These workshops help keep staff current on trends and topics that affect the running of the library and serving patrons.

Attending the Montana Shared Catalog meetings is mandated. This keeps member libraries informed of the actions taken by the group and the affects it will have on member libraries.

Haluszka also attended the Ready 2 Read Rendezvous where she obtained ideas about how set up a PlaySpace at the library. The workshop also reviewed the importance of play for toddlers. These ideas will be implemented in our childrens programming. New knowledge helps Director plan better services for patrons.

staying overnight allowed access to all the information and learning the MLA conference offered

Attending the conference made knowledge and laws available to the trustee and director so they could do their job better

paying for mileage enable Director to attend MLA conference to upgrade knowledge

Training/continuing education; improved skills in public and internal library functions

Connected with librarians. Learned more about the consortium and how it works. Will be using information to help build advertisements and flyers for patrons.

Help explaining to patrons why reading and playing at a young age will benefit children in the long term.

Improve computer skills.

allows staff to access OCLC and MT State Library

will be able to conduct interlibrary loans and information to run the library

It is imperative our computers be updated to work at the best possible level so the

patrons will have reliable computers to use for job searching, information seeking,

entertainment, and social media. The computers needed to be updated with Windows 7 to be able to use the Internet in 2014.

We also felt it was important to have an additional patron computer; but we do not have space for another station. Having a laptop available allows patrons an additional computer to use anywhere in the library with WIFI.

One patron commented to me, "These new computers are so much faster than the olds ones!"

The MSC is a major part of our library and this money enables me to attend at least one of the two meetings per year.

The library is transitioning to Follett Destiny for circulation and barcoding. The existing computer was not compatible with the new software program and had to be updated.

This enables the librarians to better meet patrons' needs.

This enables the staff and patrons to better know what rating each movie is and which genre each book is before pulling the item off the shelf.

CE credits for two staff members and networking with other librarians.

Two computers, printer and scanner were not protected by battery backup or high enough surge protection. These were at risk of damage. This ensures that this technology will not have to be replaced because of damage by low voltage or sudden voltage shut down

With the addition of a copier/printer and other devices, the electrical strip gave no protection to the devices. The above devices needed protection from electrical surges or low voltage. to prevent damage.

The current set was defective and did not work so needed replacing. It is necessary for patrons to be able to hear the computer without interfering with the privacy of other patrons.

One of our Library Assistants that had never previously attended any outside trainings was able to attend MLA. She came back very enthused about her work and has already implemented some of the things she learned.

Further librarians knowledge and allows for connectivity with other librarians

This is such a help for people who need to print all their government paperwork.

Received instruction in various topics pertaining to library services.

Received training in various topics that educate in library services.

Continuing education benefits all library stakeholders through improved collaboration and services.

Automated catalog and circulation to help patrons find the items they are looking for.

Library learning and networking leads to improved services to patrons.

Library computers are secure for patron use.

Patrons get answers to their genealogy reference questions, librarian shares genealogy reference skills with Pathfinder librarians.

Patrons get answers to their genealogy reference questions. Librarian shares genealogy reference skills with Pathfinder librarians.

Better trained librarians.

Program 4 - Administrative Services

Narrative

\$1000 stipend to Fairfield Public Library to cover costs of administering Pathfinder Federation Coordinator responsibilities.

\$500 Administrative funding to cover postage, printing, and other costs incurred in direct support of Pathfinder Federation meetings and activities

Public Value

Allows librarian to serve as Federation Coordinator.