

**Recommendation Set Four:**  
**Recommendations for new data elements to collect locally (not federally required)**

1. Database usage by database. This would include online subscription services such as Tutor.com. Counts would be based on retrievals rather than searches, with retrieval defined by each vendor. Usage of statewide, group and individual subscriptions would be collected.
2. Local broadband data would be collected, to include these five new elements:
  - Does the library have separate Internet plans for staff and for the public use or a tool to allocate bandwidth for staff use and for public use ? (include examples of these kinds of tools)
  - Subscribed upload speed (mbps )for Staff wired and for Staff wireless (last if applicable)
  - Subscribed upload speed (mbps) for Public wired and for Public wireless
  - Subscribed download speed (mbps )for Staff wired and for Staff wireless (last if applicable)
  - Subscribed download speed (mbps )for Public wired and for Public wireless
3. Technology use and awareness would be tracked, to include these three new elements:
  - Monthly laptop and device checkouts
  - Total monthly wireless users based on single sessions
  - Number of attendees in technology classes or one on one tutoring sessions, either in person or provided online