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**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
10:00 A.M., February 13, 2013
TELECONFERENCE**

ATTENDEES:

Commissioners: Chairman Richard Quillin, Colet Bartow, Jim Gransbery, Marsha Hinch, Lee Miller, Brent Roberts and Anita Scheetz.

Staff: Christie Briggs, Allan Cox, Evan Hammer, Sue Jackson, Sarah McHugh, Kris Schmitz, Jennie Stapp and Marlys Stark.

Visitors: Judy Hart

Chairman Quillin called the meeting to order at 10:00 a.m.

APPROVAL OF MINUTES:

Motion was made by Commissioner Bartow and seconded by Commissioner Roberts to approve the modified November 7, 2012 minutes as presented and the motion passed.

Motion was made by Commissioner Roberts and seconded by Commissioner Hinch to approve the December 12, 2012 minutes as presented and the motion passed.

STATE LIBRARY'S REPORT:

Three new publications have been produced and placed on the website since December. Those three are the Montana Land Information Act (MLIA) legislative report which is required by statute, the FY12 annual report, and the legislative snapshot which is aligned by senate district this year.

State Library made sure that additional effort was made to archive mt.gov pages into the internet archive during the gubernatorial transition as a part of our role to provide permanent public access to state government information.

Library Legislative Night, held by Montana Library Association (MLA) with support from Montana Association of Geographic Information Professionals (MAGIP) had about 90 legislators attend. The Broadband Technology Opportunities Program (BTOP) impact videos were launched that night. Many effective conversations were reported.

MSL had a positive budget hearing with good testimony and support from the library community.

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State Librarian Stapp has been asked to serve as the Chief Officers of State Library Agencies (COSLA) representative/liaison to Schools, Health and Libraries Broadband Coalition (SHLB). This provides her with the opportunity to share MSL's BTOP program reports as well as information about e-rate and broadband planning and provides other avenues to share and channel information. She was asked due to MSL's BTOP and Geographic Information System (GIS) efforts.

The website transition to the new mt.gov template and the transition to WordPress are moving forward. The GIS page will be a combination of the previous Natural Resource Information System (NRIS) and Base Map Service Center (BMSC) pages. Most of the BMSC pages have been moved over with the NRIS pages taking longer to move.

Talking Book Library (TBL) is making progress with their patron outreach project (POP). The RFP resulted in The Wendt Agency receiving the contract for the program. The catch phrase being used is *No story should go untold*. An open house will be held at the State Library on March 20 which will celebrate the release of the first born digital book, *Hand Raised: the Barns of Montana*. Other Montana authors will also be featured.

The Ad Council in conjunction with American Library Association (ALA) and Public Library Association (PLA) is launching a national ad campaign called *Everyone On* which focuses attention on digital literacy services available in communities throughout the country. Special attention is being given to services offered by libraries.

Stacy Bruhn has accepted the web developer position and will start at that position at the end of the month. Recruitment for her position will start shortly.

Chris Stockwell has retired and recruitment is currently being undertaken for his position.

Sarah Elkins has left BTOP for a position with the city/county. Carol Churchill will help with the remaining work that needs to be done for that position and no recruitment will be held.

Jennie Stapp will meet with Tim Burton, the Governor's Chief of Staff.

State Librarian Stapp would like feedback regarding the presentation of the reports as staff works to improve how public value is shown.

LEGISLATIVE UPDATE:

State Librarian Stapp reported on the status of each bill that the library is directly involved with or just watching. HB38 will have a hearing on the Senate side on February 20. The budget hearing was positive with good support from both the library community and legislators. There have been some questions on measurement of

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success for the water manager position since it is moving forward as a one-time only appropriation. So far the additional per capita funding that MLA requested has been approved as a one-time only although MLA will try to get that extended. Staff will continue to watch the bills that are listed in the report. After the session, the State Librarian will set up a task force to study the library district laws.

FY'13 SECOND QUARTER FINANCIAL REPORT:

With prior commission approval, TBL used some of the trust fund for the volunteer appreciation event. The first contract payment has also been paid. Both FYq1 and FYq2 Library Services Technology Act (LSTA) funds are on this report but since FYq1 has now closed it won't be seen again.

Motion was made by Commissioner Hinch and seconded by Commissioner Bartow to accept the FY'13 second quarter financial report as presented and the motion passed.

MTBL DIGITAL LOAN POLICY REVIEW:

This updated policy incorporates more of what is actually being done with nearly 11,000 digital titles going out at around 6,000 a month. Cassettes are circulating at about 3,000 per month. Action is requested on this for the April meeting.

NEW WAYS TO HONOR LIBRARIES:

The collection honor roll encouraged and rewarded libraries for having an up to date collection policy but at this point, most libraries are now achieving this. MSL staff felt that the time has come to find a new way to honor libraries that would encourage them to strive to meet higher standards and that would once again be a true reward and an achieving library would stand out. After much discussion, this proposal based on the library standards was developed. It has been adapted so each type of library can earn the reward and has already been tested with a variety of libraries. The intent is to announce the program and invite libraries to apply by April 1st so that the first round of awards will be given this April. The application is done through the library directory and will have options of yes, no or does not apply for each criterion. This system will be based on library activity not board activity and a certificate and press release will be done as well as a letter to the governing body. This program will be evaluated in five years to see how it has performed.

COMMISSION GOALS AND OBJECTIVE:

During the annual bylaws review, the commission discussed changing the officer elections to the first of the fiscal year rather than the first of the calendar year. This would line up more with the terms of the commissioners.

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Commissioner Bartow requested that action on the proposal to change elections to the beginning of a new fiscal year be added to the next meeting.

Commissioners will attend various spring Federation meetings. Commission Roberts and Commission Gransbery will attend either Sagebrush or South Central. Commissioner Miller will attend Broad Valleys, Commissioner Scheetz will be at Golden Plains, Commissioner Hinch at Pathfinder and Commissioner Quillin at Tamarack.

Any commissioners interested in attending National Library Legislative Day (NLLD) in Washington, D.C. will contact Richard who will let State Librarian Stapp know who is going so arrangements can be made.

OTHER BUSINESS/ANNOUNCEMENTS:

There were no announcements or other business brought forward.

PUBLIC COMMENT:

There was no public comment made.

ADJOURNMENT:

The chairman adjourned the meeting at 11:25 a.m.