

NETWORK ADVISORY COUNCIL (NAC)
Tuesday, March 12, 2013
Montana State Library (MSL), Helena MT

ATTENDEES:

Council Members: Colet Bartow, Barry Brown, MaryKay Bullard, Beth Chestnut, Carly Delsigne, Joanne Didrickson, Susan Gregory, Teressa Keenan for Barry Brown, Molly Kruckenberg, Sarah McHugh, Kathy Mora, Richard Quillin, Doralyn Rossmann, Ann Rutherford and Helen Windy Boy. Brett Allen and Gale Bacon were excused.

MSL Staff: Ken Adams, Jennifer Birnel, Tracy Cook, Jo Flick, Sue Jackson, Cara Orban, Jennie Stapp and Marlys Stark.

Chairman McHugh called the meeting to order at 9:31 a.m.

APPROVAL OF MINUTES:

A motion was made by Member Kruckenberg and seconded by Member Rutherford to approve the minutes from the November 13, 2012 meeting as presented and the motion passed.

STATE LIBRARIAN REPORT/LEGISLATIVE UPDATE:

The legislative snapshot has been a good showcase of the State Library programs as well as being informative. There were 50 versions developed, one for each senate district. Print copies were given to 150 legislatures. The online version includes live data feeds so that it updates as the data updates. The snapshot has been produced for several years and each year provides more data including more mapped data. The best feedback has been received this year including several requests for additional copies.

The state library is changing its web presence by adopting the new state template and beginning a move to WordPress as a content management system. This will help with overall management so that staff can work directly on content rather than having to go through the web manager. The new learning portal is online. The old Base Map Service Center (BMSC) and Natural Resource Information System (NRIS) pages will be combined to one Geographic Information (GI) page.

Plans for the 2013 Summer Institute and the fall workshop are both underway. Summer Institute will be held the week of July 22 at Carroll College in Helena.

Future early literacy projects plans are being developed with two goals. First to get playspaces in all public libraries. The original playspaces were funded through the

Washington Foundation who has expressed interest in funding for all public libraries. Second is to bring in Lisa Bullock as the spokesperson for the early literacy campaign.

The commission has chosen to implement a new recognition program based on public library standards but adapted for all library types. Libraries can apply through the library directory by completing and submitting a checklist of standards they meet. The application is due April 1 and recognition will be given at Montana Library Association (MLA). The new program is called the Excellent Library Service Award (ELSA).

The federation survey will be out until the last federation meeting is held. The purpose of this is to find ways to promote the idea of the value of public funding for libraries. The coordinators will look at the surveys for future ideas.

The commission also approved the collection management plan which was changed in order to address web archiving and digital state documents. Any library can provide state publications to their patrons through the internet so any library can be a depository library. State websites are crawled at least on a monthly basis and some more frequently. For example, the legislative pages are crawled weekly and a snapshot was taken at the end of Governor Schweitzer's administration and at the beginning of Governor Bullock's administration. **A suggestion was made to add the search tool, MT.GOVConnect to the Montana Shared Catalog (MSC) list of tools.**

MSL will be seating a number of task forces in the future to help impact future legislation and MSL data gathering. A public library statistics taskforce was just seated to understand what is being collected and what is needed, including Broadband Technology Opportunity Program (BTOP) data, to check on when data is being collected and what tools and benchmarks are available. This task force should conclude its work by late July. A group to look at the OCLC cost share formula will be formed in late spring. A multi-program, multi-person group will look at library district laws since there has been a lot of legislative movement this session that, while it may not have gone anywhere this session, could be a harbinger for things in the future. This group will be set after the legislative session has concluded.

Taking Book Library (TBL) is in the middle of their patron outreach program (POP). Following the Request for Proposal (RFP) process, the successful vendor has been working with TBL to advertise and promote the TBL program in order to target volunteers and patrons both. March is TBL month with an open house on March 20 from two to four. Developing the Braille and Audio Reading Download (BARD) program is a primary focus that libraries can get involved with. Part of POP will involve reaching out to public libraries to inform them of these opportunities. TBL will have a booth at MLA this year.

The legislative session is going well for both MSL and the library community. The bill to transfer authority of BMSC to MSL has passed out of the house and had a senate committee hearing last week. The budget and five new proposals have all been approved and passed the house. The state aid bill includes approval of an additional 30

cents per capita and is making progress. There were some other bills that were being watched including two bills affecting library districts that MSL staff members were informational witnesses for but those have died in committee.

The 'Everyone On' campaign launches next week. This national campaign is intended to raise awareness for local digital literacy programs. Jo Flick and Sara Groves are promoting the campaign to Montana libraries. The official launch is March 21 but not every single state will launch that day.

PROJECT UPDATES:

MSC has had 14 phases of adding new libraries. With the exception of two libraries, all have been added. Recently two school libraries either withdrew their application or will pull out of MSC. Currently there are two libraries that have applied and staff is recommending that these applications be approved. Several other cost estimates were requested but all of those were for school libraries and due to staffing issues there is a temporary freeze on school applications. There has also been a new library added as a branch of an existing Missoula library.

Three libraries have joined the MSC partners sharing group. Quite a few are participating in the courier group.

A systems upgrade was installed in the fall and has had two service upgrades with the next upgrade to be done in April. There have been a lot of enhancements. The ticket system is becoming more popular with more than 1100 trouble tickets in the last year which are helping staff keep track of issues.

The director station server crashed in the fall and has since been repaired and upgraded with added memory.

The MSC record cleanup crew is still moving forward and has cleaned up more than 30,000 records.

MSC is operating under the new SirsiDynix contract.

The Spring MSC membership meeting will be held May 3 in Miles City.

The WorldShare Management Service (WMS) project involves working with OCLC to help them further develop the webscale management system through virtual meetings. The primary focus is helping them understand about sub user sharing groups in the MSC.. The pilot is to run through the end of 2013.

The migration of the OCLC interlibrary loan platform from the current system to a new system will be done in groups. Public and special libraries will be migrated through March and April. In November, new interlibrary loans will not be allowed through the old platform and in December the current system shuts down.

Montana Memory Project (MMP) received several diverse grant applications. Molly Kruckenberg and Sue Jackson reviewed them and offered grants to six organization groups, five of which have accepted. The five are the Beaverhead County museum, Butte Silver Bow Public Archives, Carroll and Rocky Colleges, Phillips County and Museum and the Sidney/Richland County Library. These grants were for a variety of items including staff, student interns and vendor costs to scan and upload particular collections. All grant funds and projects have to be expended and completed by the end of September. For those applicants that didn't receive grants MMP is trying to collect information as to whether projects can move forward without the grant funds. One responded maybe but all the others said no.

MontanaLibrary2Go would like to explore other programs for e-content management so a pilot will be done using other systems. Cara Orban has talked to several others doing e-content to find out what they have been doing. Currently there is no way to add local content so that is being looked into. Another possibility to look at is locally managing the content by having an adobe content server and linking that to the discovery service, catalog or MontanaLibrary2Go.

The MSL learning portal at learning.montanastatelibrary.org was launched by Statewide Library Resources (SLR) staff in January and is basically a clearinghouse where information is loaded and tagged based on continuing education categories with the latest posting at the top. MSL has a vimeo.com channel with instructional and promotional videos produced by staff or recommended by them and MSL has a contract with webjunction.org to enable librarians to take any of their classes.

Updates to the BTOP report include that all network checkups have been completed. There will be a checklist available so the consultants can use it to check issues in the future. The best practice benchmarks from library edge, including computer purchasing recommendations, will be available. All videos will be available on the portal. Missoula is the national launch site for the library edge campaign. Donci Bardash will be working part time via telephone through April. Jennifer Birnel will be dealing with all the remaining goals as well as doing the training still desired such as digital literacy and e-rate applications. Sustainability is still the primary focus at this point.

MSC LIBRARY APPLICANTS:

A motion was made by Member Rutherford and seconded by Member Mora to accept the recommendations of the MSC staff to approve the two new MSC applicants and the motion passed.

STATEWIDE DATABASES FY'14 CONTRACT DISCUSSION:

The last RFP process allowed vendors to bid for parts of the RFP instead of all of it. It is time to start the process of renewing the current contract, making small changes or starting a new RFP process if major changes are required. The current contract has

only been in place for a couple of years and was a major change for libraries at that time. As the education on what is available and how to use, satisfaction with the current databases goes up and more databases are incorporated.

Among the materials presented is a breakdown of different option for the databases. Members discussed these options.

A motion was made by Member Rutherford and seconded by Member Gregory to recommend continuing with the current contract but the motion was withdrawn.

A motion was made by Member Rutherford and seconded by Member Gregory to recommend moving forward with option 1B of those presented and the motion passed. (Option 1B was to renew the existing EBSCO database package as-is and to renew Tutor for up to 8,502 sessions.)

LSTA FY'13 STATEWIDE PROJECTS BUDGET:

For future decisions, identification of what makes a pilot, a project or a program has been done and documentation of what has worked in the past versus what hasn't needs to be done.

Only partial federal funding has been received at this time. The final amount is not known due to possible impacts of the federal sequester. Additionally, the outcome of the state pay plan which will affect the amount of money available for projects is also not known at this time. The members discussed some possible areas of cuts but then discussed just approving existing projects and waiting until further information is received before making any decisions about the amounts below the line on the spreadsheet. One item that has to be decided at this time is the OCLC "gap" amount, which is short about \$10,000 for the gap.

A motion was made by Member Kruckenberg and seconded by Member Rutherford to increase FY'14 OCLC enrollment fees by four percent for the OCLC group services contract and the motion passed.

A motion was made by Member Kruckenberg and seconded by Member Rutherford to add in \$10,000 in additional OCLC gap money but leave all that is remaining until a later date, likely the May meeting, when we have a better idea of actuals and the motion passed.

MAY 14 MEETING DATE AND JULY 9 RETREAT:

The location for the retreat has not been set yet.

The meeting was adjourned at 3:03 p.m.