

**STATEWIDE LIBRARY RESOURCES (SLR/LD)  
ACTIVITY REPORT FOR THE FEBRUARY 13, 2013  
STATE LIBRARY COMMISSION MEETING**

**Activity Period: November 24, 2012-January 23, 2013**

**Goal One – Content** - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Worked with libraries and the MMP Executive Committee on preparation and review of collection applications. Recent applications include Fort Missoula World War II internee records; Big Timber, Fallon County, and Teton County newspapers; Carroll College yearbooks; Helena City Council minute books; and the Virginia City/Nevada City music/arcade machine collection.
- Providing technical support for the MMP included application of OCR for text collections, troubleshooting display problems, import speeds for compound objects, and guidance for vendors doing scanning for collections approved for the MMP.
- Assisted North Lake County Public Library District in adding the *Flathead Courier* and Paul Fulgeberg's Historic Polson Area Collection to the Montana Memory Project
- Announced and made available the MSC New Library Application for FY2014.
- The MSC duplicate record cleanup crew resumed work after a holiday break. Nearly 25,000 records have been merged.
- The MSC's Symphony ILS has been updated for RDA compatibility and 13 MSC libraries have RDA Toolkit licenses obtained via special consortium pricing.
- Completed re-design of MSC's eLibrary search interface to match color schemes and/or logos for each member library.
- Reading Programs (Accelerated Reader, Reading Counts and Lexile Measure) search interface added to MSC's eLibrary user interface.
- Successfully integrated 3 additional library catalogs (Butte-Silver Bow Public Library, Great Falls Public Library, and Lewis and Clark Library) into Discover It with customized relevancy rankings for each location.
- A deeply discounted group purchase of the World Book database package for libraries was coordinated for eleven libraries, in partnership with the Bitterroot Public Library.
- Created a draft manual to assist libraries transitioning to independent public library districts
- Added content to and continued to develop the MSL Learning Portal
- Researched and shared information about e-readers, tablets, and other mobile devices on the Montana BiblioTechies blog.

**Goal Two—Access** – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Promotion of the 2013 LSTA MMP grants continued and information and assistance was provided to 21 cultural organizations considering applying. So far, 3 applications have been received. The deadline is February 14th.
- Target Range School Library, Valier Public Library and Wibaux Public Library went live in the MSC. The last Phase XIV library, George McCone Memorial County Library, is manually entering their records and will go live after they have 80% of their collection in the catalog.
- MSC's Directors Station is back in operation with a restored server and software has been upgraded to version 4.9.1
- MSC Staff began configuration and profiling necessary to begin implementation of the Enterprise public user interface that will eventually replace eLibrary.
- An interlibrary loan form has been developed to facilitate an easy request process within Discover It! for Montana Shared Catalog resources for the Butte, Great Falls and Helena library patrons; an ILL form for MSC library patrons is currently in development.
- OCLC has set up the EZProxy interface for the member libraries of the Montana Shared Catalog as the initial launch of this statewide hosted service, and MSL is working to integrate this page with Discover It to provide a seamless search experience from within the MSC.
- Implementation was initiated to add the Dr. John Woodenlegs Memorial Library, Chief Dull Knife College, to MontanaLibrary2Go
- Assisted public libraries with filing for e-rate in order for them to receive discounts for phone, telecommunications, and/or Internet access

**Goal Three – Training-** *MSL provides libraries, agencies, its partners and Montanans with appropriate trainings and training resources so that they can make the best use of the resources offered.*

- Training (face-to-face and online) on using MMP software and tools was provided for new MMP projects
- MMP project and scanning presentations were offered as part of the Montana Preservation Alliance's Touchstone workshops
- MMP, MontanaLibrary2Go, MSC, Digital Literacy and Ready2Read training materials have been added to the MSL Learning Portal in preparation for the January 31 launch
- New MMP user guidelines were drafted for using the CONTENTdm Administration Project Client software.
- In person trainings were provided for several new MSC libraries
- MSC Staff provided online webinars on how to obtain public library statistics from Directors Station and on adding URLs to catalog records.
- Continued training of MSC staff in the configuration, implementation and use of the Enterprise/Portfolio discovery layer.

- An additional GoToTraining license was obtained for the MSC trainer.
- Initiated monthly "Website Chat with MT State Librarian Jennie Stapp" to apprise Montana librarians on timely issues and improve communications with the MSL. The January edition included MLA Government Affairs Chair, Judy Hart with a focused look at the library issues coming up in the 2013 legislative session.
- MSL is participating in the PLA Digital Literacy working group to establish competencies and coordinate interstate collaboration and is also participating in the CE Forum of State Libraries Network of Exchange group that seeks to share training expertise and resources
- Online webinars were delivered on HomeworkMT, turnkey marketing resources, reports from the Association of Small and Rural Libraries conference, MontanaLibrary2Go Content Reserve and DiscoverIt!
- The last two sessions of a three part trustee online training course were delivered. This course introduced board members to the job of the board and the role of the individual trustee.
- Assisted library directors with certification schedules
- Provided training for public library directors on Community Asset Mapping and Managing and Evaluating Training
- Began work on a self-paced online Robert's Rules of Order class

**Goal Four - Consultation and Leadership** - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- In partnership with the Montana Historical Society, planned, promoted and attended monthly MMP Executive Committee meetings and hosted an online election for new Committee members.
- Continued monitoring the SWIM Library Education Project which will end in June. From the original 2010 SWIM cohort, one more student completed her MLS degree in December and two students have been asked to repay their scholarships because they did not complete the SLME program. During this period, MSL reviewed and approved 9 jobs to meet the SWIM employment requirement; there are still 15 of the 2010 scholarship recipients who need to find qualifying positions to fulfill the terms of their agreements. A review of their status will be done in February to determine next steps. Agreements for small scholarships (\$3,400 each) were finalized for ten individuals from SWIM states who started classes at the University of North Texas in August.
- Developed a new way to honor libraries using the 'enhanced' and 'excellent' recommendations from Public Library Standards as an evaluation tool.
- Participated in the MSC Executive Committee and MSC Partners teleconferences.
- MontanaLibrary2Go's Executive Committee met via teleconference and in person to finalize a budget for FY2013; review drafted bylaws; and define the roles of the executive and selection committees.
- Began work for a planning meeting for a possible multi-county library district.

**Goal Five-Collaboration** - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Four MSC member librarians were selected to attend the annual Customers of SirsiDynix Users Group International (COSUGI) conference to be held in Salt Lake City, UT March 14-16. MSC Staff will also be in attendance.
- Provided LSTA funding to allow Bozeman Public Library to join the courier effort and to serve as the hub for BridgerNet libraries beginning February 1.
- Coordinated RDA training for catalogers participating in the Montana NACO funnel.
- SLR staff contributed time and expertise to the Montana Library Legislative Day.

**Goal Six — Sustainable Success** - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Montana's LSTA State Program Report for the 2011 grant award was completed and submitted to IMLS. The report included a 34-page narrative about LSTA-funded project activities, outputs and outcomes, and a financial statement reporting required state match and maintenance-of-effort amounts for this grant award.
- Made arrangements to attend ALA Midwinter to meet with publishers and vendors, as well as with e-content program coordinators at other library systems, to gather information and establish relationships in preparation for the LSTA-funded e-content expansion pilot. The objectives of the pilot include evaluating proprietary and open source options in comparison with the existing platform, with a special emphasis on providing local content.
- Attended online webinars and self-paced courses to improve skills in personnel management, ContentDM, customer service, and time management

Maps and Detail Reports of Statewide Library Resources activity for this report time period can be viewed at [http://msl.mt.gov/For\\_Librarians/Activity\\_Tracking/](http://msl.mt.gov/For_Librarians/Activity_Tracking/)  
SLR activity is organized by six general categories:

Continuing Education  
Federations  
Library Development  
Statewide Databases and Online Resources  
Statewide Downloadable E-Content  
Statewide Resource Sharing