

Memo

To: Montana State Library Commission
Jennie Stapp, State Librarian

From: Christie Briggs, Supervisor, Montana Talking Book Library (MTBL)
Sarah McHugh, Director, Statewide Library Resources

Date: January 25, 2013

Re: 2013 MTBL Digital Loan Policy Review

Please find the Montana Talking Book Library's attached "Digital Loan Policy". Proposed revisions are contained in the "Maximum Books Loaned" and "Loan Period" sections (Page 2). These revisions reflect current collection practices and increased benefits to MTBL patrons.

I respectfully request the Montana State Library Commission review these proposed policy revisions at the February, 2013, commission meeting, with anticipated approval at the April, 2013, commission meeting.