

[Back](#) [Print](#)

Federation Annual Report

For FY 2012

(July 2011 Through June 2012)

Federation: Tamarack
Coordinator's Library: Missoula Public Library

Coordinator: Honore Bray

Signature: _____ Date: _____

Chairperson, Board of Trustees,
Coordinator's Library: Neal Leathers

Signature: _____ Date: _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$41,145.00

Total CST Expended: \$41,145.00

EXPENDITURES BY PROGRAM

Program #: Name		Total Expended by Program
Program 1:	TWO MEMBERSHIP MEETINGS	\$8,009.00
Program 2:	TRAINING AND PROFESSIONAL DEVELOPMENT	\$9,585.66
Program 3:	TECHNOLOGY	\$12,810.00
Program 4:	EXPANDING AND SHARING COLLECTIONS	\$10,740.34
Program 5:	PLANNING FOR BUILDING IMPROVEMENT	No member expenses for this program
Total		\$41,145.00

EXPENDITURES BY LIBRARY

Library	Status	Total Awarded	Award Expenses	Local Expenses
Bitterroot Public Library	Active	\$2,548.50	\$2,548.50	\$0.00
Darby Community Public Library	Active	\$2,549.00	\$2,549.00	\$252.03
Flathead County Library System	Active	\$2,549.00	\$2,549.00	\$17,759.00

Lincoln County Public Libraries	Active	\$2,549.00	\$2,549.00	\$2,160.79
Mineral County Public Library	Active	\$2,549.00	\$2,549.00	\$0.00
Missoula Public Library	Active	\$10,558.00	\$10,558.00	\$3,850.00
North Lake County Public Library	Active	\$2,549.00	\$2,549.00	\$0.00
North Valley Public Library	Active	\$2,549.00	\$2,549.00	\$735.00
Plains District Library	Active	\$2,549.00	\$2,549.00	\$2,549.00
Preston Hot Springs Town-County Library	Active	\$2,549.00	\$2,549.00	\$165.05
Ronan City Library	Active	\$2,548.50	\$2,548.50	\$15.72
St Ignatius School-Community Library	Active	\$2,549.00	\$2,549.00	\$92.98
Thompson Falls Public Library	Active	\$2,549.00	\$2,549.00	\$0.00
Total		\$41,145.00	\$41,145.00	\$27,579.57

BENEFIT/OUTCOME SUMMARY BY PROGRAM

Program 1: TWO MEMBERSHIP MEETINGS

Narrative

Two membership meetings will be held in FY 2011.

The fall meeting will be via conference call. CE will not be available during the fall meeting. All Public Libraries must send a representative to both meetings to qualify as an active member. If a Public Library is not represented due to an emergency the executive committee will determine if the library will have active or inactive status.

It is beneficial that the Montana State Library staff and State Commissioners participate in the meetings.

The spring meeting will be conducted over two days. Business of the Federation will be conducted and a full day of training for Trustees and Librarians will take place.

Expenses will be covered for a Public Library Trustee and a Librarian from each of the active Public Libraries. Expenses for one member of a School or Special Library will be covered. Mileage to the meeting is at the expense of each library.

The coordinator will:

- Arrange meetings
- Create and distribute appropriate notices and documents for the meetings
- Attend at least 3 State Library Commissioners meetings
- The Federation Coordinator Library will receive \$1000 to help defray the costs for travel and other Federation Expenses.

Included in each years business:

- Conduct the business of the federation, including election of officers, in accordance with its by-laws
- Create the POS for the following year in a timely manner with membership participation.
- Allow networking among colleagues by sharing "joys and concerns" of each library attending
- Provide an opportunity for continuing education during the spring meeting.

Any remaining funds will be used to purchase extra titles in MyMTLib2Go

Benefit/Outcome

To educate the Satte Library Commission about the Tamarack Federations Plan of Service for 2012

To educate the Satte Library Commission On the final spending from the Tamarack Federations Plan of Service for 2011

Prepare a POS for 2013 so Federation members can receive the funding for their libraries.

Provide training for the Trustees and Directors of member Libraries so all Tamarack Federation Libraries have tools to provide great service in their communities.

Provide knowledge to staff that will help them plan and develop strategies to work with many user types. MPL staff will continue to provide mentoring to other Federation Libraries so they can develop their own strategies.

Federation member libraries will have access to more ebook content for their users enjoyment.

Federation trustees are prepared to run meetings in the Federation Communities using proper procedures and follow the open meeting law.

Program 2: TRAINING AND PROFESSIONAL DEVELOPMENT

Narrative

Library staff will attend training and/or professional opportunities at local, state and national levels. Includes but is not limited to workshops, on-line courses, conferences and academic classes. Registration, mileage, lodging, meals and materials may be included in the costs.

Benefit/Outcome

Better data management and improved collections in order to be a valuable library in the montana library system.

Program 3: TECHNOLOGY

Narrative

Libraries need to meet the minimal technology requirements to be able to participate in a shared catalog, interlibrary loan, etc. Each library will determine how to best address their technology needs.

Purchases may include, but are not limited to:

- Computer hardware, software and upgrades, firewall security
- Printers, scanners
- Membership costs for OCLC, Montana Shared Catalog, Virtual Reference
- Database costs
- Outreach and public relations costs promoting access to collections and library services (Example of costs outside the scope of this program include, but are not limited to: e-books, furniture, barcodes and other supplies)

Benefit/Outcome

Helps patrons to better access all the materials they need.

Allows patrons to have access to more audiobooks and ebooks, and to download them to their mobile devices.

Allows MSC libraries to better do copy cataloging and find bibliographic information.

This software makes it beneficial to the patron for easier web browsing and easier for the staff to take care of the computers. Thus making more time for the staff to help other patrons in the library instead of concentrating on the computers

This allows patrons to search records for genealogy information. This also helps other libraries that can not afford to purchase this database.

patron printing

patron printing

Digital cataloging to allow patron access to catalog and library staff access to data
These computers will help our patrons with having up to date computers as well as travelers through the state with having good computer service during their travels. It is very necessary for us to have these computers for our patrons as our unemployment is at 17.3%. Every day we hear from our patrons on how they can not afford to have internet service in their homes or have the finances to purchase a computer at all.

The OCLC enrollment allows our library to remain part of a team of libraries across the state using the same resources to serve our communities including getting books from other libraries across the state and beyond for patrons.

allows scanning at 2nd staff terminal

backup

undescrivable!

Connect our library with other libraries in the federation in order to share and improve resources.

This will benefit all patrons in our area to be able to print very good quality documents here at the library. It also helps are patrons who are job seeking to be able to print professional looking resumes and walk out the door ready for that interview.

Our microfilm reader/printer is broken and has been out of commission for almost a year. We explored the costs associated with purchasing an attachment for a PC in order to be able to view the microfilm. Instead, we've chosen to start the long process of digitizing the local newspapers, (The Flathead Courier 1910-1993 and The Lake County Leader (1994 to the present) in order to add the content to the Montana Memory Project. Polson is the county seat for Lake County. Making the newspapers available in digital format is state-of-the-art technology that will benefit all interested users. Tamarack monies have enabled us to begin this important project!

Microfilm is easily damaged and is now considered obsolete technology. Making the local newspapers available digitally creates a more permanent state-of-the-art legacy that will be available to a much wider audience.

Former owner and editor of the local newspaper owns a phenomenal collection of local historical photos. He is commonly known as Polson's "walking historian." Now nearing the end of his life, he is has given permission for our library to help him in preserving his archives in digital format. The scanner will enables us to assist with the project by visiting him at his residence. This is a "once in a lifetime" opportunity that Tamarack monies have begun to make possible.

Former owner and editor of the local newspaper owns a phenomenal collection of local historical photos. He is commonly known as Polson's "walking historian." Now nearing the end of his life, he is has given permission for our library to help him in preserving his archives in digital format. The laptop will enables us to assist with the project by visiting him at his residence.

This system gives our patrons, patrons in libraries in the Tamarack Federation, patrons in libraries in the state of Montana, and patrons in other libraries throughout the United States access to all the collections and materials in all these various libraries. Being able to search through OCLC member libraries allows for ease of placing interlibrary loans, and so provides a scope of knowledge, information and entertainment that far exceeds any single library. In addition, being part of OCLC allows us to access full and accurate records so that our materials are cataloged quickly and accurately.

This database subscription provides resources for our patrons to use for genealogical research. Patrons can use the database at the library or from their home on their own

computer.

Patrons and staff have nice, clean copies.

Allow patrons to print out any items they need, especially resumes and such to help them get jobs.

The Server which assists in controlling Public Computers was in an unsafe location. The vertical wall mount allowed us to get it off the floor and more secure, thus assuring nothing would happen to it and cause it to break down.

Allows us to securely send items to other libraries for Inter Library Loans

Allows safe and secure transportation of laptops and projector for patrons using items for presentations and such.

Allowing us to install Koha, and ILS system that will allow anyone with internet access to see our collection and request loans.

Allow patrons to print out any items they need, especially resumes and such to help them get jobs.

Allow patrons to print out any items they need, especially resumes and such to help them get jobs. Also allows for scanning of documents and faxing. By offering this to the public, the library saves them time, money, and travel

Some of the cat 5 plugs were in disrepair and causing connection problems. New plugs fixed the problem and allows patrons computer and internet access.

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Only 2 of our 10 public computers have built in memory card readers. This device allows patrons to use their memory cards in the library.

We have a Wii in house to give people another option for entertainment. The children's favorite game is Mario Kart and our disc got broken. This replacement disc has proven to be very popular and gives the children something fun to occupy their time, as well as keeps them in a safe place. The Wii is in our Young Adult room, which, in turn, encourages the children to check out the great books in the YA collection.

Our technology books were extremely outdated. This allowed us to not only increase the collection, but offer great technology books, like Microsoft Office 2010, Mac OSX, using the internet, and other important technology resources to our patrons. These books are also available for ILL to other libraries.

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Interlibrary loan and other services

providing access to online catalog, and databases

Program 4: EXPANDING AND SHARING COLLECTIONS

Narrative

Libraries may purchase and share collection materials in accordance with the Tamarack Federation Collection Policy, including creating Book Club kits. To encourage and assist in sharing collections, libraries may choose to apply funds to courier and /or postage costs.

Benefit/Outcome

Our patrons are able to see materials available by using MSC and are able to benefit from greater sharing through the Partners program within MSC. This all allows the LCPL the have a larger collection then a normal budget would ever afford.

Program 5: PLANNING FOR BUILDING IMPROVEMENT

Narrative

Libraries may use funds to support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include, but are not limited to:

- Consultant fees and travel
- Design models
- Wireless feasibility studies
- Cost analysis reviews for adding a courier access area

Benefit/Outcome