

MEMO

TO: Montana State Library Network Advisory Council

FROM : Cara Orban, Statewide Projects Librarian and Sarah McHugh, SLR Director

DATE: November 5, 2012

RE: Suggested list of projects/purchases for remaining LSTA FY 12 monies

These ongoing projects/services are included in the FY12 LSTA list:

OCLC Group Services:

- OCLC Gap: Beginning in May each year, Montana libraries begin enrolling in Montana OCLC Group Services under the established local cost formula. In October, OCLC determined the gap between that fiscal year's total cost for our statewide 15 simultaneous cataloging seats, cataloging, Interlibrary Loan, and the Group Catalog and what was collected by OCLC from the enrolled libraries, as of October 1. MSL will cover the amount of this gap.
- CONTENTdm is the software behind the Montana Memory Project, which provides access to digital collections and items relating to Montana's cultural heritage. Many Montana libraries, museums, archives, and cultural institutions have added and are in the process of adding materials to this collection. The Montana State Library (MSL) and the Montana Historical Society Research Center share equally the annual software, storage and hosting costs for this statewide digitization project.
- The Digital Archive provides a statewide long term preservation and access solution for master copies of digitized materials. Contributors to the Montana Memory Project are required to store a master copy of all digitized materials, using a preferred long term storage solution. The State Library, partnering with the Montana Historical Society Research Center, now holds a subscription to OCLC's Digital Archive and Montana libraries, museums, archives and cultural institutions are encouraged to send master copies of digital images to the Digital Archive for long term preservation.
- Additional assistance from FY12 LSTA towards Fy13 Group Services: \$30,000 was identified by the NAC to be contributed to the shared, statewide OCLC group services to reduce the overall costs to libraries. \$11,054 from final FY11 LSTA monies was put towards this amount, leaving \$18,946 coming from FY12 LSTA.

MSC New Libraries: The Montana Shared Catalog (MSC) is a library consortium that shares knowledge, skills, and resources among its membership as well as an Integrated Library System (ILS). Created in 2002 with the participation and financial commitment from 17 initial, multi-type libraries, the MSC now includes over 160 Montana libraries. LSTA is used to assist new libraries in joining the MSC with funding

amounts based on the number of bibliographic records, population served/FTE students, staff and faculty.

Statewide Training: Trustee training provides the opportunity for public library trustees to learn how to maximize their roles as local library leaders. Focused workshop sessions on topics specifically targeted to trustee interests ensure that these local library leaders are prepared to face the challenges associated with providing leadership and direction for a dynamic public library. Additionally, trustees are provided the opportunity to network with their colleagues across the state, to be informed about the new trustee certification program, and to learn about additional resources available to them. Three well-attended trainings were held in late October and early November, in Billings, Great Falls, and Missoula.

MontanaLibrary2Go: This project utilizes the OverDrive product to offer Montana library patrons a collection of downloadable E-content. MontanaLibrary2Go offers downloadable audio and e-book titles to patrons of participating libraries. Titles are available for download on MP3 players, iPods, Nooks, Sony Readers and other portable devices. 80 main and branch libraries currently participate in this project with new libraries added quarterly. The consortium members cover the cost of new content, which is selected monthly by a statewide selection team. MSL covers the cost of the annual hosting fee, assists a limited number of new libraries with the one-time OverDrive New Library Participation Fee and assists with the cost of obtaining enhanced MARC records from OCLC for new content.

Montana Memory Project : The .75 Technical Support is a temporary position, hired through a temp agency in Helena. The position assists the MMP Director to provide substantial, necessary MMP training and support to contributing and interested institutions. These support tasks now include assistance with using the Digital Archive and training in the use of two traveling scanner/laptop sets that are loaned to institutions needing this equipment to enter material in the Montana Memory Project. Training includes a train-the-trainer approach to gradually build a network of MMP mentor institutions around the state. The scanning projects funding provides financial assistance to selected contributing institutions in order to defray the cost of digitizing their approved collection, in preparation for adding the collection to the MMP.

Integrated Discovery System (Discover It!): In the first 12 months of this statewide project the EBSCO Discovery System's implementation was completed for all libraries statewide. The statewide EBSCO databases, the Montana Memory Project, the Montana Shared Catalog and WorldCat.org were the initial resources incorporated in EDS. In the second 12 month period, the focus is on expanding resources available within Discover It. Links to MontanaLibrary2Go and HeritageQuest have been added for participating libraries. EBSCO implementation is now completing the work of adding the catalogs of the Butte-Silver Bow Public Library, Great Falls Public Library, and the Lewis & Clark Library.

Literacy Projects: The Early Learning Statewide Initiative (Ready to Read) is in its third year of implementation. This popular program has provided training, programs and R2R trunks of early childhood materials to most of the public libraries in Montana. The proposed funding would be put toward the continuation of these efforts. The funding proposed for the Early Literacy Support Position continues the additional hours needed to manage the administrative tasks for the Early Learning Project.

Courier Pilot Two: The Courier Pilot Project funded through the Montana State Legislature in FY10 and FY11 ended June 30, 2011. Many libraries were interested in continuing the project and in mid-January, five libraries began moving materials using Critelli Couriers. In addition, Lewis and Clark Library and Missoula Public Library serve as hubs for secondary courier services already in place, bringing the total number of libraries in the extended system to 28. The LSTA12 amount covers expansion of the program by offering assistance to up to 10 libraries with courier delivery up to three times per week for six months and the purchase of ten crates to ship materials.

OCLC Hosted EZproxy: With the implementation of an Integrated Discovery System, centralized patron authentication into numerous databases becomes more important. EZproxy will enable libraries around the state to authenticate patrons outside their library's IP range into databases as needed. MSL has had a statewide EZproxy pilot over the past two years. OCLC has completed the implementation of the hosted instance and is working with MSL staff to expand authentication capabilities for Discover It.

Future Program Planning and Development: The Network Advisory Council is the group charged with being forward thinking visionaries for library programs, services and content in Montana. Their guidance is intended to shape pilots, projects, and new programs that will be tested and implemented across the state. As a representative body, MSL looks to this Council to help us to anticipate and understand the impacts new opportunities and demands will bring the broad interests within the Montana library community. To that end, MSL needs to ensure that this group has the appropriate resources that they need to monitor and participate in educational opportunities as they come available. Examples of these opportunities may include travel to national conferences and workshops, attendance in online educational opportunities, facilitation of statewide listening sessions, etc.