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TO: Jennie Stapp  
State Librarian JS  
TO: Montana State Library  
Commission  
FROM: Kris Schmitz  
Central Services Manager KMS  
FROM: Jennie Stapp  
State Librarian  
SUBJECT: FY 13 FIRST QUARTER FINANCIAL REPORT

DATE: October 4, 2012

Attached to this memo is the first quarter financial report for FY 2013, for your consideration.

### PROGRAM 01 - OPERATIONS

Listed below is the summary of the changes reflected in the revised budget column.

#### **New Funding added to HB 2 start-up budget:**

IMLS – SWIM Recruit Grant – Continued into FY 13	151,667
Cont. Ed and Cert – Continued into FY 13	714
E-Content – Private Libraries share collected	157,337
Montana Shared Catalog (Fees) – FY 13 budget	283,540
ARRA-BTOP Grant (Federal) Continued into FY 13	467,070
GATES-BTOP Grant (Private) Continued into FY 13	186,004
First Interstate Ready2Read(Private)- Cont. into FY 13	17,032
Talking Book Trust Account – Keystone/Volunteer	1,652

LSTA GRANT FUNDING: - These appropriations were just set up as an estimate two years ago when the budget was submitted to the Governors Office. They are basically a place holder for LSTA funds. Through out the year I will be adjusting the appropriation between the LSTA years and moving the budget into projects as the year goes along.

**LSTA 11 Grants: \$173,806\***(See attached projects - will close all projects on 2<sup>nd</sup> Quarter Financials).

**LSTA 12 Grants: \$290,046** (Will be moving into projects on 2<sup>nd</sup> Quarter Financials).

**LSTA 13 Grants: \$150,000** (Award not received yet)

## **NRIS – Contract funding established this quarter.**

Three contracts were received from a State Agency and was established using Administrative Appropriation Authority (AA).

Year two of the Interagency Agreement with Department of Administration, State Information Technology Services Division was established for FY 13. This agreement is for the purpose of moving the Base Map Service Center (BMSC) program and funding to the Montana State Library. The BMSC administers the Montana Land Information Act (MLIA) and the grant programs associated with that funding. On page 8 of this report it details how the BMSC budget is tracked. Total authority which was added to the State Library budget is \$1,271,439.

A contract amendment was received from Department of Natural Resources and Conservation (DNRC) to carry the balance of the contract into FY 13. The amount of carryover was \$3,135. The contract will be used to provide support for an update to the Water Rights Query System (WRQS) and runs until 06/30/13.

A contract amendment was received from Department of Agriculture to carry the balance into FY 13. The amount of carryover was \$6,765. The contract will be used to provide GIS support for the Montana Food System analysis system and runs until 08/31/12.

Three contracts were established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) balance was carried into FY 13. The amount of \$43,086 is the carry-over budget for FY 13. This contract is used to provide technical support to NRCS staff housed at MSL.

NRIS in cooperation with USGS will maintain, update, and improve the National Hydrography Dataset (NHD). The goal is to provide current, accurate, and consistent surface water geospatial data to meet the requirements of the National Spatial Data Infrastructure for hydrography. The carry over balance in the grant was for \$7,993.

NRIS received an agreement with USGS in the amount of \$10,000. The service that we will be providing for this agreement is the review and adjustment to the placement of the names of 24,000 physical features across the state of Montana. All of the changes will then be submitted to the USGS to correct their Geographic Names Information System (GNIS) database.

Please let me know if I can answer any questions.



# MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 13  
REPORT PERIOD: 07/1-09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	1,717,067	2,670,568	523,223	2,679,932	(9,364)	100%
<b>OPERATIONS:</b>						
Contracted Services	668,189	1,191,337	210,712	1,190,596	742	100%
*Periodical Elec Data	317,495	317,495	249,260	317,495	0	100%
*MTLIB2GO		157,337	27,909	157,337	0	100%
*Resource Sharing-OCLC	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	124,779	207,249	5,464	207,085	164	100%
Communications	77,583	87,102	18,435	86,576	526	99%
Travel	65,673	154,883	28,606	154,876	7	100%
Rent	345,536	345,536	57,693	345,536	0	100%
Repair and Maintenance	47,307	246,068	15,996	246,411	(343)	100%
*Resource Sharing-MSC	98,886	98,886	0	98,886	0	100%
Other Expenses	81,769	153,010	15,198	153,010	0	100%
TOTAL OPERATIONS	1,926,102	3,057,788	728,159	3,056,693	1,096	100%
<b>EQUIPMENT:</b>						
Library Books	7,935	7,935	306	7,935	0	100%
Equipment	0	2,002		2,002	0	100%
TOTAL EQUIPMENT	7,935	9,937	306	9,937	0	100%
<b>SUB-TOTALS</b>	<b>\$3,651,104</b>	<b>\$5,738,293</b>	<b>\$1,251,688</b>	<b>\$5,746,562</b>	<b>(\$8,269)</b>	<b>100%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	176,122	176,122	0	176,122	0	100%
State Aid Grants-Area/Pop	102,830	102,830	102,643	102,830	0	100%
SWIM Scholarships		146,667	4,152	146,667	0	100%
LSTA - FY 11 Grants		6,925	0	6,925	0	100%
LSTA - FY 12 Grants		195,000	0	195,000	0	100%
LSTA - FY 13 Grants	77,905	77,905	0	77,905	0	100%
ARRA-BTOP Sub-Recipients		142,458	20,980	142,458	0	100%
LEWIS & CLARK COUNTY GRANT		60,000	0	60,000	0	100%
GALLATIN COUNTY GRANT		10,000	0	10,000	0	100%
PARK COUNTY GRANT		20,000	0	20,000	0	100%
SWAN VALLEY SCHOOL DISTRICT GRANT		37,207	0	37,207	0	100%
LINCOLN COUNTY GRANT		16,150	0	16,150	0	100%
CITY OF COLUMBUS GRANT		31,369	0	31,369	0	100%
LAKE COUNTY GRANT		20,700	0	20,700	0	100%
MCCONE COUNTY GRANT		10,103	0	10,103	0	100%
STILLWATER COUNTY GRANT		26,813	2,082	26,813	0	100%
MISSOULA COUNTY GRANT		20,000	0	20,000	0	100%
Unused Grant/Transfer Authority		197,698	0	197,698	0	100%
TOTAL GRANTS	356,857	1,297,947	129,857	1,297,947	0	100%
<b>TOTALS</b>	<b>\$4,007,961</b>	<b>\$7,036,240</b>	<b>\$1,381,547</b>	<b>\$7,044,509</b>	<b>(\$8,269)</b>	<b>100%</b>

# MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 13  
REPORT PERIOD: 07/1-09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
<b>FUNDING:</b>						
General Fund	2,636,612	2,643,605	593,262	2,651,874	(8,269)	100%
Coal Sev. Tax	509,800	509,800	249,305	509,800	0	100%
LSTA	378,026	378,026	12,842	378,026	0	100%
LSTA Grants	200,000	613,852	191,459	613,852	0	100%
State Agency Contracts	283,523	283,523	0	283,523	0	100%
Cont Ed and Cert		714	56	714	0	100%
IMLS - SWIM Grant (BA)		151,667	10,795	151,667	0	100%
ARRA-BTOP Grant (BA)		467,070	87,553	467,070	0	100%
GATES-BTOP Match Grant (NB)		186,004	63,259	186,004	0	100%
Private - E-Content Library Share		157,337	27,909	157,337	0	100%
Ready2Read - Private		17,032	0	17,032	0	100%
Montana Shared Catalog		283,540	27,774	283,540	0	100%
Talking Book Trust Acct.		1,652	1,652	1,652	0	100%
AA-DNRC-WATER		3,135	0	3,135	0	0%
AA-AGRIC-GIS-FOOD		6,765	2,470	6,765	0	100%
BA-NRCS-FOREST		43,086	1,383	43,086	0	100%
BA-USGS-HYDRO		7,993	7,972	7,993	0	100%
BA-USGS-GNIS-BA		10,000	894	10,000	0	100%
AA-BMSC- GIS- CORE		1,122,798	102,962	1,122,798	0	100%
AA -BMSC - SPECIAL DISTRICTS		37,761	0	37,761	0	100%
BA - BMSC BLM GRANT		57,474	0	57,474	0	100%
BA - BMSC DOC GRANT		53,406	0	53,406	0	100%
<b>TOTALS</b>	<b>4,007,961</b>	<b>7,036,240</b>	<b>1,381,547</b>	<b>7,044,509</b>	<b>(8,269)</b>	<b>100%</b>



## MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY  
FUNCTION: 12-LIBRARY & INFORMATION SERVICES

FISCAL YEAR: 13  
REPORT PERIOD: 07/1-09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	369,495	369,495	74,794	385,230	(15,735)	104%
<b>OPERATIONS:</b>						
Contracted Services	43,136	43,136	6,445	42,945	191	100%
Supplies and Materials	20,925	20,925	276	20,925	0	100%
Communications	8,598	8,598	543	8,296	302	96%
Travel	5,388	5,388	106	5,388	0	100%
Rent	163,204	163,204	26,565	163,204	0	100%
Repair and Maintenance	1,889	1,889	397	1,889	0	100%
Other Expenses	6,939	6,939	563	6,939	0	100%
TOTAL OPERATIONS	250,079	250,079	34,895	249,586	493	100%
<b>EQUIPMENT:</b>						
Library Books	7,935	7,935	306	7,935	0	100%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	7,935	7,935	306	7,935	0	100%
<b>SUB-TOTALS</b>	<b>\$627,509</b>	<b>\$627,509</b>	<b>\$109,995</b>	<b>\$642,751</b>	<b>(\$15,242)</b>	<b>102%</b>
<b>Federation Grants (CST)</b>						
State Aid Grants					0	0%
LSTA - FY 11 Grants					0	0%
LSTA - FY 12 Grants					0	0%
LSTA - FY 13 Grants					0	0%
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$627,509</b>	<b>\$627,509</b>	<b>\$109,995</b>	<b>\$642,751</b>	<b>(\$15,242)</b>	<b>102%</b>
<b>FUNDING:</b>						
General Fund:	614,326	614,326	109,950	629,568	(15,242)	102%
Coal Sev. Tax:	13,183	13,183	45	13,183	0	100%
LSTA					0	0%
LSTA - GRANTS					0	0%
Misc. Revenue:					0	0%
Talking Book Trust Acct					0	0%
<b>TOTALS</b>	<b>627,509</b>	<b>627,509</b>	<b>109,995</b>	<b>642,751</b>	<b>(15,242)</b>	<b>102%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 13  
REPORT PERIOD: 07/1-09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	272,693	273,846	40,205	251,529	22,317	92%
<b>OPERATIONS:</b>						
Contracted Services	114,277	200,714	106,434	200,434	280	100%
*Periodical Elec Data	317,495	317,495	249,260	317,495	0	100%
*Resource Sharing - OCLC	98,886	98,886	98,886	98,886	0	100%
*MTLIB2GO	0	157,337	27,909	157,337	0	100%
Supplies and Materials	7,716	35,530	294	35,530	0	100%
Communications	12,229	10,878	654	10,654	224	98%
Travel	26,763	65,089	12,857	65,089	0	100%
Rent	64,994	64,994	12,278	64,994	0	100%
Repair and Maintenance	0	0	0	0	0	0%
*Resource Sharing - MSC	98,886	98,886	0	98,886	0	0%
Other Expenses	14,957	14,576	6,117	14,576	0	100%
<b>TOTAL OPERATIONS</b>	<b>756,202</b>	<b>1,064,384</b>	<b>514,688</b>	<b>1,063,880</b>	<b>504</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$1,028,895</b>	<b>\$1,338,230</b>	<b>\$554,893</b>	<b>\$1,315,409</b>	<b>\$22,821</b>	<b>98%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	176,122	176,122	0	176,122	0	100%
State Aid Grants	102,830	102,830	102,643	102,830	0	100%
SWIM - Scholarships	0	146,667	4,152	146,667	0	100%
LSTA - FY 11 Grants	0	6,925	0	6,925	0	100%
LSTA - FY 12 Grants	0	195,000	0	195,000	0	100%
LSTA - FY 13 Grants	77,905	77,905	0	77,905	0	100%
<b>TOTAL GRANTS</b>	<b>356,857</b>	<b>705,449</b>	<b>106,795</b>	<b>705,449</b>	<b>0</b>	<b>100%</b>
<b>TOTALS</b>	<b>\$1,385,752</b>	<b>\$2,043,679</b>	<b>\$661,688</b>	<b>\$2,020,858</b>	<b>\$22,821</b>	<b>99%</b>
<b>FUNDING:</b>						
General Fund:	556,965	559,144	246,085	536,323	22,821	96%
Coal Sev. Tax:	496,617	496,617	249,260	496,617	0	100%
LSTA	132,170	132,170	12,842	132,170	0	100%
LSTA - GRANTS	200,000	528,998	114,741	528,998	0	100%
Cont ED & Cert	0	714	56	714	0	100%
IMLS-SWIM Grant		151,667	10,795	151,667	0	100%
Private - E-Content Library Share		157,337	27,909	157,337	0	100%
Ready2Read private		17,032	0	17,032	0	100%
<b>TOTALS</b>	<b>1,385,752</b>	<b>2,043,679</b>	<b>661,688</b>	<b>2,020,858</b>	<b>22,821</b>	<b>99%</b>

## MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 04-Talking Book Library

FISCAL YEAR: 13  
REPORT PERIOD: 07/1-09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
<b>PERSONAL SERVICES</b>	261,357	261,357	47,305	272,024	(10,667)	104%
<b>OPERATIONS:</b>						
Contracted Services	10,270	11,770	1,500	11,500	270	98%
Supplies and Materials	8,974	8,974	662	8,812	162	98%
Communications	9,835	9,835	1,273	9,835	0	100%
Travel	5,000	5,000	106	5,000	0	100%
Rent	113,429	113,429	18,406	113,429	0	100%
Repair and Maintenance	7,858	7,858	8,201	8,201	(343)	104%
Other Expenses	876	1,028	152	1,028	0	100%
<b>TOTAL OPERATIONS</b>	<b>156,242</b>	<b>157,894</b>	<b>30,300</b>	<b>157,805</b>	<b>89</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0	0	0	0	0	100%
Equipment	0	0	0	0	0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100%</b>
<b>SUB-TOTALS</b>	<b>\$417,599</b>	<b>\$419,251</b>	<b>\$77,605</b>	<b>\$429,829</b>	<b>(\$10,578)</b>	<b>103%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0	0	0	0	0	0%
State Aid Grants	0	0	0	0	0	0%
LSTA - FY 11 Grants	0	0	0	0	0	0%
LSTA - FY 12 Grants	0	0	0	0	0	0%
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$417,599</b>	<b>\$419,251</b>	<b>\$77,605</b>	<b>\$429,829</b>	<b>(\$10,578)</b>	<b>103%</b>
<b>FUNDING:</b>						
General Fund:	223,127	223,127	75,953	233,705	(10,578)	105%
Coal Sev. Tax:	0	0	0	0	0	0%
LSTA	194,472	194,472	0	194,472	0	100%
Talking Book Trust Acct.		1,652	1,652	1,652	0	0%
<b>TOTALS</b>	<b>417,599</b>	<b>419,251</b>	<b>77,605</b>	<b>429,829</b>	<b>(10,578)</b>	<b>103%</b>

**Talking Book Trust Acct.**

Balance as of July 1, 2012	188,908
Expenditures	(1,652)
Donations from 7/1 - 9/30/12	220
STIP Earnings (Avg. .303%)	101
	<u>187,577</u>



## MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 05- Administration

FISCAL YEAR: 13  
REPORT PERIOD: 7/1-09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	322,107	322,107	62,441	327,386	(5,279)	102%
<b>OPERATIONS:</b>						
Contracted Services	41,108	45,922	11,111	45,922	0	100%
Supplies and Materials	24,435	24,435	463	24,433	2	100%
Communications	16,691	16,691	9,137	16,691	0	100%
Travel	20,911	20,911	1,424	20,904	7	100%
Rent	204	204	38	204	0	100%
Repair and Maintenance	34,292	34,292	3,665	34,292	0	100%
Other Expenses	53,033	53,033	229	53,033	0	100%
TOTAL OPERATIONS	190,674	195,488	26,067	195,479	9	100%
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0		0		0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$512,781</b>	<b>\$517,595</b>	<b>\$88,508</b>	<b>\$522,865</b>	<b>(\$5,270)</b>	<b>101%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0	0	0	0	0	0%
State Aid Grants	0	0	0	0	0	0%
LSTA - FY 10 Grants	0	0	0	0	0	0%
LSTA - FY 11 Grants	0	0	0	0	0	0%
TOTAL GRANTS	0	0	0	0	0	0%
<b>TOTALS</b>	<b>\$512,781</b>	<b>\$517,595</b>	<b>\$88,508</b>	<b>\$522,865</b>	<b>(\$5,270)</b>	<b>101%</b>
<b>FUNDING:</b>						
General Fund:	461,397	466,211	88,508	471,481	(5,270)	101%
Coal Sev. Tax:	0				0	0%
LSTA	51,384	51,384	0	51,384	0	100%
LSTA - Grants	0				0	0%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	0				0	0%
<b>TOTALS</b>	<b>512,781</b>	<b>517,595</b>	<b>88,508</b>	<b>522,865</b>	<b>(5,270)</b>	<b>101%</b>



**MONTANA STATE LIBRARY  
NATURAL RESOURCE INFORMATION SYSTEM  
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY  
FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 13  
REPORT PERIOD: 07/1-09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED 23%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance	% Expd.
PERSONAL SERVICES	491,415	539,311	79,756	79,756	459,555	15%
<b>OPERATIONS:</b>						
Contracted Services	459,398	459,398	178	178	459,220	0%
Supplies and Materials	62,729	70,163	576	576	69,587	1%
Communications	30,230	32,628	1,727	1,727	30,901	5%
Travel	7,611	9,606	1,162	1,162	8,444	12%
Rent	3,705	3,705	406	406	3,299	11%
Repair and Maintenance	3,268	8,223	0	0	8,223	0%
Other Expenses	5,964	12,265	1,680	1,680	10,585	14%
TOTAL OPERATIONS	572,905	595,988	5,729	5,729	590,259	1%
<b>EQUIPMENT:</b>						
Library Books						
Equipment	0	0		0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$1,064,320</b>	<b>\$1,135,299</b>	<b>\$85,485</b>	<b>\$85,485</b>	<b>\$1,049,814</b>	<b>8%</b>
<b>FUNDING:</b>						
GENERAL Fund	780,797	780,797	72,766	72,766	708,031	9%
Fish Wildlife and Parks (FW&P)	69,342	69,342		0	69,342	0%
Dept. of Environmental Quality (DEQ)	88,928	88,928		0	88,928	0%
Mt. Depart. Of Transportation (DOT)	31,845	31,845		0	31,845	0%
Dept. of Natural Resources (DNRC)	49,155	49,155		0	49,155	0%
University	44,253	44,253		0	44,253	0%
AA-DNRC-WATER		3,135		0	3,135	0%
AA-AGRIC-GIS-FOOD		6,765	2,470	2,470	4,295	37%
USGS-HYDRO - BA		7,993	7,972	7,972	21	100%
NRCS-FOREST-BA		43,086	1,383	1,383	41,703	3%
USGS-GNIS - BA		10,000	894	894	9,106	9%
<b>TOTALS</b>	<b>1,064,320</b>	<b>1,135,299</b>	<b>85,485</b>	<b>85,485</b>	<b>1,049,814</b>	<b>8%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**BASE MAP SERVICE CENTER**  
FISCAL YEAR: 13  
REPORT PERIOD: 07/1-06/30/13

	Coordination Budget	MSDI Budget	Federal Grants	Total BMSC Budget	Expenditures 9/30/2012	Balance	% Expd.
PERSONAL SERVICES	227,178	327,542	3	554,723,	(95,888)	458,835	17%
<b>OPERATIONS:</b>							
Contracted Services	60,000	36,631	109,307	205,938		205,938	0%
Supplies and Materials	14,715	12,204		26,919	(177)	26,742	1%
Communications	1,751	1,168		2,919	(1,186)	1,733	41%
Travel	8,500	6,033	1,570	16,103	(1,134)	14,969	7%
Rent				0		0	0%
Repair and Maintenance	7,077	2,250		9,327	(700)	8,627	8%
Other Expenses	2,775	2,695		5,470	(1,795)	3,675	33%
TOTAL OPERATIONS	94,818	60,981	110,877	266,676	(4,992)	261,684	2%
<b>EQUIPMENT:</b>							
Library Books							
Equipment	0	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$321,996</b>	<b>\$388,523</b>	<b>\$110,880</b>	<b>\$821,399</b>	<b>(\$100,880)</b>	<b>\$720,519</b>	<b>12%</b>
<b>GRANTS:</b>							
LEWIS & CLARK COUNTY GRANT		60,000		60,000		60,000	0%
GALLATIN COUNTY GRANT		10,000		10,000		10,000	0%
PARK COUNTY GRANT		20,000		20,000		20,000	0%
SWAN VALLEY SCHOOL DISTRICT GRANT		37,207		37,207		37,207	0%
LINCOLN COUNTY GRANT		16,150		16,150		16,150	0%
CITY OF COLUMBUS GRANT		31,369		31,369		31,369	0%
LAKE COUNTY GRANT		20,700		20,700		20,700	0%
MCCONE COUNTY GRANT		10,103		10,103		10,103	0%
STILLWATER COUNTY GRANT		26,813		26,813	(2,082)	24,731	8%
MISSOULA COUNTY GRANT		20,000		20,000		20,000	0%
Unused Grant/Transfer Authority		197,698		197,698		197,698	0%
TOTAL GRANTS		450,040		450,040	(2,082)	447,958	0%
<b>TOTALS</b>	<b>\$321,996</b>	<b>\$838,563</b>	<b>\$110,880</b>	<b>\$1,271,439</b>	<b>(\$102,962)</b>	<b>1,168,477</b>	<b>8%</b>
<b>FUNDING:</b>							
AA-BMSC- GIS- CORE	284,235	838,563		1,122,798	(102,962)	1,019,836	9%
AA-BMSC-Special Districts	37,761			37,761		37,761	0%
BA - BMSC BLM GRANT			57,474	57,474		57,474	0%
BA - BMSC ITSD BROADBAND GRANT			53,406	53,406		53,406	0%
						0	
<b>TOTALS</b>	<b>321,996</b>	<b>838,563</b>	<b>110,880</b>	<b>1,271,439</b>	<b>(102,962)</b>	<b>1,168,477</b>	<b>8%</b>



**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**Montana Shared Catalog**

**\*\*FUNDS PAID BY THE PARTICIPATING LIBRARIES**

FISCAL YEAR: 13  
 REPORT PERIOD: 07/1-09/30/12  
 YEAR EXPENDED: 25%  
 PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES	0	81,000	15,903	15,903	65,097	20%
<b>OPERATIONS:</b>						
Contracted Services	0	19,000	5,633	5,633	13,367	30%
Supplies and Materials	0	1,200	141	141	1,059	12%
Communications	0	3,040	209	209	2,831	7%
Travel	0	20,000	2,573	2,573	17,427	13%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	156,300	3,033	3,033	153,267	2%
Other Expenses	0	3,000	282	282	2,718	9%
TOTAL OPERATIONS	0	202,540	11,871	11,871	190,669	6%
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
<b>TOTALS</b>	<b>\$0</b>	<b>\$283,540</b>	<b>\$27,774</b>	<b>\$27,774</b>	<b>\$255,766</b>	<b>10%</b>

**Montana Shared Catalog**

Cash Balance into FY 13	146,617
Incoming new revenue FY 13	224,908
Expenditures	<u>(27,774)</u>
Cash Balance	343,751

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**ARRA-BTOP GRANT  
GATES-BTOP MATCH GRANT**  
GRANT RUNS - 07/01/10 - 06/30/13

FISCAL YEAR: 13  
REPORT PERIOD: 07/1- 09/30/12  
YEAR EXPENDED: 25%  
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES		187,702	34,410	34,410	153,292	18%
<b>OPERATIONS:</b>						
Contracted Services		204,669	79,407	79,407	125,262	39%
Supplies and Materials		19,103	2,833	2,833	16,270	15%
Communications		1,710	2,964	2,964	(1,254)	0%
Travel		11,143	6,121	6,121	5,022	55%
Rent		0	0	0	0	0%
Repair and Maintenance		28,179	0	0	28,179	0%
Other Expenses		56,108	4,095	4,095	52,013	7%
TOTAL OPERATIONS	0	320,913	95,421	95,421	225,492	30%
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0	2,002	0	0	2,002	0%
TOTAL EQUIPMENT	0	2,002	0	0	2,002	0%
<b>GRANTS:</b>						
Sub-Recipients		142,458	20,980	20,980	121,477	0%
TOTAL GRANTS	0	142,458	20,980	20,980	121,477	0%
<b>TOTALS</b>	<b>\$0</b>	<b>\$651,072</b>	<b>\$150,812</b>	<b>\$150,812</b>	<b>\$500,263</b>	<b>23%</b>
<b>FUNDING</b>						
ARRA-BTOP - FEDERAL		467,070	87,553	87,553	379,518	19%
GATES-PRIVATE		186,004	63,259	63,259	122,745	34%
TOTALS	\$0	\$653,074	\$150,812	\$150,812	\$502,263	23%



# MONTANA STATE LIBRARY FINANCIAL REPORT FY 13 OPERATIONAL BUDGET State Library Commission

	Budget General Fund	Expended To Date	Fiscal Year-End	Balance
Per Diem	3,323	175	3,323	0
<b>TOTAL PERSONAL SERVICES</b>	<b>3,323</b>	<b>175</b>	<b>3,323</b>	<b>0</b>
<b>OPERATIONS:</b>				
Contracted Services	0	0	0	0
Supplies and Materials	120	27	120	0
Communications	39	5	39	0
Travel	14,717	1,366	14,717	0
Rent	60		60	0
Repair and Maintenance	0		0	0
Other Expenses	327	178	327	0
<b>TOTAL OPERATIONS</b>	<b>15,263</b>	<b>1,575</b>	<b>15,263</b>	<b>0</b>
<b>TOTAL BUDGET</b>	<b>\$18,586</b>	<b>\$1,750</b>	<b>\$18,586</b>	<b>\$0</b>

Projections:

5 Regular Commission Meetings @ 2,500	12,500
MLA Conference	1,500
ALA Washington	1,300
Other travel Commission Business	1,500
	<b>16,800</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 11 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber  
GRANT RUNS - 10/01/10 - 09/30/12

FISCAL YEAR: 13  
REPORT PERIOD: 7/01/2012 - 09/30/2012  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		12,050	11,792	11,792	258	98%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications		280	179	179	101	64%
Travel		267	447	447	(180)	167%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		210	135	135	75	64%
TOTAL OPERATIONS	0	757	761	761	(4)	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$12,807	\$12,552	\$12,552	\$255	98%
TOTALS	\$0	\$12,807	\$12,552	\$12,552	\$255	98%
FUNDING:						
LSTA:	0	12,807	12,552	12,552	255	98%
TOTALS	0	12,807	12,552	12,552	255	98%

LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/10 - 09/30/12

FISCAL YEAR: 13  
REPORT PERIOD: 7/01/2012 - 09/30/2012  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		16,452	13,818	13,818	2,634	84%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications		216	195	195	21	90%
Travel		400	868	868	(468)	217%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		184	0	0	184	0%
TOTAL OPERATIONS	0	800	1,063	1,063	(263)	133%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$17,252	\$14,881	\$14,881	\$2,371	86%
TOTALS	\$0	\$17,252	\$14,881	\$14,881	\$2,371	86%
FUNDING:						
LSTA:	0	17,252	14,881	14,881	2,371	86%
TOTALS	0	17,252	14,881	14,881	2,371	86%



**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 11 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - GREAT FALLS  
GRANT RUNS - 10/01/10 - 09/30/12

FISCAL YEAR: 13  
REPORT PERIOD: 7/01/2012 - 09/30/2012  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Final Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
<b>PERSONAL SERVICES</b>		12,740	12,480	12,480	260	98%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials			42	42	(42)	0%
Communications		200	140	140	60	70%
Travel		400	573	573	(173)	143%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		197		0	197	0%
<b>TOTAL OPERATIONS</b>	0	797	755	755	42	95%
<b>EQUIPMENT:</b>						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
<b>TOTAL EQUIPMENT</b>	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	\$0	\$13,537	\$13,235	\$13,235	\$302	98%
<b>TOTALS</b>	\$0	\$13,537	\$13,235	\$13,235	\$302	98%
<b>FUNDING:</b>						
LSTA:	0	13,537	13,235	13,235	302	98%
<b>TOTALS</b>	0	13,537	13,235	13,235	302	98%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 11 GRANT AWARD**

**LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/10 - 09/30/12**

FISCAL YEAR: 13  
REPORT PERIOD: 07/01/12 - 09/30/12  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		23,908	18,911	18,911	4,997	79%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications		40	130	130	(90)	326%
Travel				0	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses				0	0	0%
TOTAL OPERATIONS	0	40	130	130	(90)	326%
<b>EQUIPMENT:</b>						
Equipment					0	
Automation					0	
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$0	\$23,948	\$19,042	\$19,042	\$4,906	80%
TOTALS	\$0	\$23,948	\$19,042	\$19,042	\$4,906	80%
<b>FUNDING:</b>						
LSTA:	\$0	\$23,948	\$19,042	\$19,042	\$4,906	80%
TOTALS	\$0	\$23,948	\$19,042	\$19,042	\$4,906	80%



**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 11 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING  
GRANT RUNS - 10/01/10 - 09/30/12**

FISCAL YEAR: 13  
REPORT PERIOD: 07/01/12 - 09/30/12  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		5,491	5,038	5,038	453	92%
<b>OPERATIONS:</b>						
Contracted Services		790	5	5	785	0%
Supplies and Materials				0	0	0%
Communications				0	0	0%
Travel				0	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses				0	0	0%
TOTAL OPERATIONS	0	790	5	5	785	1%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	<b>\$0</b>	<b>\$6,281</b>	<b>\$5,043</b>	<b>\$5,043</b>	<b>\$1,238</b>	<b>80%</b>
<b>TOTALS</b>	<b>\$0</b>	<b>\$6,281</b>	<b>\$5,043</b>	<b>\$5,043</b>	<b>\$1,238</b>	<b>80%</b>
<b>FUNDING:</b>						
LSTA:	0	6,281	5,043	5,043	1,238	80%
<b>TOTALS</b>	<b>0</b>	<b>6,281</b>	<b>5,043</b>	<b>5,043</b>	<b>1,238</b>	<b>80%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 11 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/10 - 09/30/12**

**FISCAL YEAR: 13  
REPORT PERIOD: 07/01/12 - 09/30/12  
YEAR EXPENDED: 100%  
PAYROLL EXPENDED: 95%**

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
<b>PERSONAL SERVICES</b>		10,386	10,482	10,482	(96)	101%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications		67	98	98	(31)	147%
Travel		576	1,235	1,235	(659)	100%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses			150	150	(150)	100%
<b>TOTAL OPERATIONS</b>	0	643	1,484	1,484	(841)	231%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
<b>TOTAL EQUIPMENT</b>	0	0	0	0	0	0%
<b>SUB-TOTALS</b>	\$0	\$11,029	\$11,965	\$11,965	(\$936)	108%
<b>TOTALS</b>	\$0	\$11,029	\$11,965	\$11,965	(\$936)	108%
<b>FUNDING:</b>						
LSTA:	0	11,029	11,965	11,965	(936)	108%
<b>TOTALS</b>	0	11,029	11,965	11,965	(936)	108%