

NETWORK ADVISORY COUNCIL (NAC)
Thursday, November 3, 2011
Montana State Library, Helena MT

ATTENDEES:

Council Members: Brett Allen, Gale Bacon, Colet Bartow, Beth Chestnut, Renee Goss, Debbi Kramer, Molly Kruckenberg, Sarah McHugh, Elisa McLaughlin, Kathy Mora, Bruce Newell, Lee Phillips, Richard Quillin, Brian Rossmann and Ann Rutherford . Barry Brown and Joan Hantz were excused.

MSL Staff: Ken Adams, Donci Bardash, Tracy Cook, Jo Flick and Marlys Stark.

Guests: Sandra Barrows, Liz Babbitt, Honore Bray and Anita Scheetz.

Chairman McHugh called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES:

A motion was made by Member Bartow and seconded by Member Newell to approve the minutes from the May 17, 2011 meeting as presented and the motion passed.

STATEWIDE DATABASES AND DISCOVERY SYSTEM UPDATE:

The EBSCO Suite is live, the Automotive Repair Reference Center interface has been updated, the Career Library database was not renewed and the Library Directory pages are being updated with current access information for each library. Colet and Cheri from OPI have been working on updating school librarians with the new directory passwords. Tutor.com has been well received. The tour Jo took with the EBSCO trainer was very helpful as have been the webinars. Some reactions have been negative but most were very good. The reports show a statistical drop. Individual library usage does not currently show in the Tutor.com reports, which are based on towns, but this can be changed if libraries would like this information. Sarah and Mike have been working on the EBSCO discovery system with EBSCO support since July. Shared Catalog added items have been updated nightly, deletions weekly, with the entire catalog being copied weekly. All MSC sites are now created and non-MSC sites are now beginning to be worked on. Each library will have their own EDS instance and can give it a unique name or use the statewide name.

Procurement wanted more detail after the statewide databases RFP evaluation concluded. There was one vendor challenge but the notes from the process supported the NAC decisions. Although the process worked well, it is questionable whether we would want to combine all needs into a single RFP again. Adjustments for the future would be to try to work with procurement earlier and in more detail and perhaps to have subcommittees next time to report to the main committee.

There was a small amount of database money remaining which will be used to add the additional tutor.com Career Resources product.

FY10 LSTA FINAL BUDGET ALLOCATIONS UPDATE:

Final amounts had to be expended by September 30, 2011. \$20,000 was put toward startup costs for new FY12 MSC libraries which will reduce the amount of FY12 LSTA required for those costs. \$16,885 was put toward the FY12 renewal for the public libraries Heritage Quest subscription. The libraries contributed \$16,100 for that. The cost of the FY12 subscription is \$32,985. A consideration for the future is to do training up front for Heritage Quest. There could be ways for libraries to contribute that may not be financial.

Tamarack Federation is looking to pool money to make group purchases such as ancestry.com. They received a very reasonable bid and it works well with Heritage Quest. Individual subscriptions are better but more expensive.

FY11 LSTA BUDGET RECOMMENDATIONS UPDATE:

The updated figures leave \$53,970 to be expended. This includes money budgeted for the OCLC group services contract gap and unused funds for new MSC libraries. One change noted is that the FY12 Fall Workshop funding will be repurposed for the LSTA 5 Year Program Evaluation required by IMLS. This will put the funding for the FY12 Fall Workshop in line with LSTA funding cycles.

One suggested item is increasing support for MMP to have more FTE and possibly some funding for individuals to digitize their own materials.

A motion was made by Member Newell to invite the MMP Executive Committee to make a recommendation to the MSL Commission on the development and growth of local digital projects. Member Bartow seconded the motion. The motion was amended to use all the remaining funds to move the MMP project forward.

The council discussed funding for the courier project, MontanaLibrary2Go, Lee Enterprises, MMP and additional training. Some members felt that putting all the money into the MMP project would not be responsive to the people the council represents. The three primary needs seemed to be MontanaLibrary2Go, the Summer Institute and MMP.

The motion on the table was amended to recommend \$10,000 be used for MontanaLibrary2Go, \$19,000 for the summer institute training and all remaining FY11 LSTA to growing and supporting the Montana Memory Project. The motion carried with Member Mora opposing.

Strategies for the integrated delivery system should be part of an upcoming NAC meeting.

MSL PROJECT UPDATES:

The Montana Shared Catalog has done between 12 and 15 cost estimates this year. Three libraries went live October 7. The work is much easier with a full staff.

The MSC RFI committee met November 2 and reviewed 12 responses. The RFP will now be written to be posted in early January with a March or April deadline. Recommendation should be ready for the MSC May membership meeting and will go to the MSL Commission in June.

At the MSC meeting, school libraries suggested that OPI should contribute towards the staff support needs of school libraries joining MSC.

BTOP has launched a 'Tame the Wild Wild web' social media campaign which should benefit all libraries. Radio and TV spots were done. Flash drives are available to hand out with several links already on the drives. The url is mtlibrary.next.org.

The Ready2Ready Rendezvous in October was very popular. 15 librarians were expected and 45 attended. There were a lot of good discussions and training. New posters and brochures for the program are on the way.

An EBSCO trainer joined Jo Flick to present in person training at 3 sites, focusing on the new statewide suite of databases. HomeworkMT is live. The Fall Workshop was great with attendance up 45 percent. Ideas for an MSL Statewide Library Resources training portal are being developed.

2012 MEETING DATES:

2012 meeting dates were determined as follows:

March 6, Tuesday: First discussions of FY12 LSTA

May 15, Tuesday: FY12 LSTA updates, database renewals, Montana Shared Catalog RFP recommendation

July 10-11, Tuesday-Wednesday: Retreat (agenda and location TBD): TENTATIVE: Final date to be determined at March meeting:

November 13, Tuesday: Final FY11 LSTA, updates on FY12 LSTA

OTHER:

The chair of the NAC is a two year term and the State Librarian has to designate that person.

ADJOURNMENT:

The chairman adjourned the meeting at 12:00 p.m.