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TO: Jennie Stapp
State Librarian

TO: Montana State Library
Commission

FROM: Kris Schmitz 
Central Services Manager

FROM: Jennie Stapp
State Librarian

SUBJECT: FY 12 SECOND QUARTER FINANCIAL REPORT

DATE: January 18, 2012

Attached to this memo is the second quarter financial report for FY 2012, for your consideration.

PROGRAM 01 - OPERATIONS

Listed below is the summary of the changes reflected in the revised budget column.

The amount of \$4,335 was spent this quarter out of the Talking Book Library Trust account. \$2,358 was for the volunteer appreciation event and \$1,977 for the hard drive equipment associated with the NLS digital program. This amount was approved in your July 2011 & September 2009 meetings. The trust balance currently is at \$174,391.

\$133 general fund and \$967 LSTA authority was reduced because of the workers comp premium savings which was reverted back to the Governor's Office based on HB334.

LSTA GRANT FUNDING: - These appropriations were just set up as an estimate two years ago when the budget was submitted to the Governors Office. They are basically a place holder for LSTA funds. Through out the year I will be adjusting the appropriation between the LSTA years and moving the budget into projects as the year goes along.

*Closing out all LSTA 10 projects and establishing LSTA 11 projects. This will be the last financial report you will see the LSTA 10 projects broken out. All projects have now moved over to the LSTA 11 award.

NRIS – Contract funding established this quarter.

One contracts was received from a State Agency and was established using Administrative Appropriation Authority (AA).

An Interagency Agreement with Department of Administration, State Information Technology Services Division was entered into for the purpose of moving the Base Map Service Center (BMSC) program and funding to the Montana State Library. The BMSC administers the Montana Land Information Act (MLIA) and the grant programs associated with that funding. On page 8 of this report it details how the BMSC budget is tracked. Total authority which was added to the State Library budget is \$1,727,583.

One contract was amended using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) was established for FY 12. The amount is for \$30,000 and this contract is used to provide technical support to NRCS staff housed at MSL.

Please let me know if I can answer any questions.

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Program 01 - OPERATIONS

FISCAL YEAR: 12
REPORT PERIOD: 10/1-12/31/11
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	2,262,623	3,174,455	1,274,760	3,118,595	55,860	98%
OPERATIONS:						
Contracted Services	1,432,842	1,978,404	521,285	1,977,884	520	100%
*Periodical Elec Data	317,495	317,495	317,497	317,497	(2)	100%
*MTLIB2GO	136,200	136,200	47,835	136,200	0	100%
*Resource Sharing-OCLC	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	337,723	363,665	109,823	358,446	5,219	99%
Communications	77,356	92,981	29,796	92,956	25	100%
Travel	202,591	262,734	93,360	262,719	15	100%
Rent	343,649	344,099	141,177	344,099	0	100%
Repair and Maintenance	372,342	403,923	147,460	403,896	27	100%
*Resource Sharing-MSC	98,886	98,886	98,886	98,886	0	100%
Other Expenses	207,992	216,821	52,128	216,700	121	100%
TOTAL OPERATIONS	3,625,961	4,314,092	1,658,131	4,308,168	5,924	100%
EQUIPMENT:						
Library Books	7,935	7,935	12,251	12,251	(4,316)	154%
Equipment	0				0	0%
TOTAL EQUIPMENT	7,935	7,935	12,251	12,251	(4,316)	154%
SUB-TOTALS	\$5,896,519	\$7,496,482	\$2,945,142	\$7,439,014	\$57,468	99%
GRANTS:						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants-Area/Pop	102,830	102,830	102,830	102,830	0	100%
SWIM Scholarships	500,819	550,364	231,689	550,364	0	100%
LSTA - FY 10 Grants	121,930	57,813	16,885	57,813	0	100%
LSTA - FY 11 Grants	700,000	190,322		190,322	0	100%
LSTA - FY 12 Grants	195,000	195,000		195,000	0	100%
ARRA-BTOP Sub-Recipients	220,648	220,648	104,671	220,648	0	100%
BMSC-GALLATIN COUNTY GRANT		10,000		10,000	0	100%
BMSC-HERITAGE LAND GRANT		70,106	266	70,106	0	100%
BMSC-HERITAGE WETLANDS GRANT		109,994		109,994	0	100%
BMSC-LAKE COUNTY GRANT		15,000	12,061	15,000	0	100%
BMSC-BUTTE SILVER BOW GRANT		27,922	5,945	27,922	0	100%
BMSC-CARBON COUNTY GRANT		22,330		22,330	0	100%
BMSC-CHIPPAWA CREE TRIBE GRANT		86,762		86,762	0	100%
BMSC-Unused Grant/Transfer Authority		338,019		338,019	0	100%
TOTAL GRANTS	2,017,349	2,173,232	650,469	2,173,232	0	100%
TOTALS	\$7,913,867	\$9,669,714	\$3,595,611	\$9,612,246	\$57,468	99%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Program 01 - OPERATIONS

FISCAL YEAR: 12
REPORT PERIOD: 10/1-12/31/11
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
FUNDING:						
General Fund	2,652,257	2,652,124	1,253,801	2,594,656	57,468	98%
Coal Sev. Tax	509,800	509,800	497,673	509,800	0	100%
LSTA	378,026	377,059	43,505	377,059	0	100%
LSTA Grants	1,200,000	1,200,000	489,179	1,200,000	0	100%
State Agency Contracts	283,523	283,523	96,587	283,523	0	100%
Cont Ed and Cert	3,600	3,600	2,517	3,600	0	100%
IMLS - SWIM Grant (BA)	596,429	596,429	263,836	596,429	0	100%
IMLS - Conn2Coll Grant (BA)	9,434	9,434	3,900	9,434	0	100%
ARRA-BTOP Grant (BA)	1,221,947	1,221,947	302,456	1,221,947	0	100%
GATES-BTOP Match Grant (NB)	481,489	481,489	99,597	481,489	0	100%
Private - E-Content Library Share	136,200	136,200	47,835	136,200	0	100%
Ready2Read - Private -	45,000	45,000	16,017	45,000	0	100%
MLIA-Hydro-Stew		17,500	134	17,500	0	100%
AA-DNRC-WATER	7,500	7,500	3,557	7,500	0	100%
AA-AGRIC-GIS-FOOD	13,500	13,500	4,459	13,500	0	100%
BA-NRCS-FOREST	9,537	4,567	4,567	4,567	0	100%
BA-USGS-HYDRO	25,283	25,283	8,221	25,283	0	100%
BA-GEOMAPP	64,165	64,165	38,971	64,165	0	100%
BA-NRCS-FOREST 09/30/14		30,000	4,577	30,000	0	100%
Montana Shared Catalog	276,176	276,176	167,048	276,176	0	100%
Talking Book Trust Account		4,335	4,335	4,335	0	100%
AA-BMSC- GIS- CORE		441,437	91,156	441,437	0	100%
AA -BMSC - SPECIAL DISTRICTS		37,848	0	37,848	0	100%
AA-BMSC-CADASTRAL GRANT		94,550	36,777	94,550	0	100%
AA-BMSC-TRANSPORTATION GRANT		75,127	33,251	75,127	0	100%
AA-BMSC-STRUCTURES GRANT		55,629	33,041	55,629	0	100%
AA-BMSC-ADMIN BOUNDARIES GRANT		61,403	30,052	61,403	0	100%
AA-BMSC-GEOCONTROL GRANT		23,625	0	23,625	0	100%
AA-MLIA GRANTS (EXTERNAL)		680,133	18,272	680,133	0	100%
BA - BMSC BLM GRANT		97,831	288	97,831	0	100%
BA - BMSC DOC GRANT		142,500	0	142,500	0	100%
TOTALS	7,913,867	9,669,714	3,595,611	7,902,163	57,468	82%

MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY
FUNCTION: 12-LIBRARY & INFORMATION SERVICES

FISCAL YEAR: 12
REPORT PERIOD: 10/1-12/31/11
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	368,231	368,231	140,967	333,414	34,817	91%
OPERATIONS:						
Contracted Services	43,136	43,136	6,461	43,046	90	100%
Supplies and Materials	20,925	20,925	568	16,574	4,351	79%
Communications	8,598	8,598	1,573	8,573	25	100%
Travel	5,388	5,388	1,589	5,379	9	100%
Rent	161,504	161,504	65,904	161,504	0	100%
Repair and Maintenance	1,889	1,889	397	1,797	92	95%
Other Expenses	6,939	6,939	1,408	6,856	83	99%
TOTAL OPERATIONS	248,379	248,379	77,900	243,729	4,650	98%
EQUIPMENT:						
Library Books	7,935	7,935	12,251	12,251	(4,316)	154%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	7,935	7,935	12,251	12,251	(4,316)	154%
SUB-TOTALS	\$624,545	\$624,545	\$231,117	\$589,394	\$35,151	94%
Federation Grants (CST)						0%
State Aid Grants						0%
LSTA - FY 10 Grants						0%
LSTA - FY 11 Grants						0%
LSTA - FY 12 Grants						0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$624,545	\$624,545	\$231,117	\$589,394	\$35,151	94%
FUNDING:						
General Fund:	611,362	611,362	230,061	576,211	35,151	94%
Coal Sev. Tax:	13,183	13,183	1,056	13,183	0	100%
LSTA	0	0	0	0	0	0%
LSTA - GRANTS	0	0	0	0	0	0%
Talking Book Trust Acct	0	0	0	0	0	0%
TOTALS	624,545	624,545	231,117	589,394	35,151	94%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 12
REPORT PERIOD: 10/1-12/31/11
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	303,447	271,590	103,317	271,443	147	100%
OPERATIONS:						
Contracted Services	121,522	263,486	252,075	263,075	411	100%
*Periodical Elec Data	317,495	317,495	317,497	317,497	(2)	100%
*Resource Sharing - OCLC	98,886	98,886	98,886	98,886	0	100%
*MTLIB2GO	136,200	136,200	47,835	136,200	0	100%
Supplies and Materials	17,716	30,742	15,536	30,536	206	99%
Communications	9,439	19,466	7,115	19,466	0	100%
Travel	129,599	128,628	49,580	128,628	0	100%
Rent	65,555	65,955	28,084	65,955	0	100%
Repair and Maintenance	41,324	30,222	8,521	30,222	0	100%
*Resource Sharing - MSC	98,886	98,886	98,886	98,886	0	0%
Other Expenses	39,445	24,910	18,696	24,896	14	100%
TOTAL OPERATIONS	1,076,066	1,214,874	942,708	1,214,245	629	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,379,513	\$1,486,464	\$1,046,025	\$1,485,688	\$776	100%
GRANTS:						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants	102,830	102,830	102,830	102,830	0	100%
SWIM - Scholarships	500,819	550,364	231,689	550,364	0	100%
LSTA - FY 10 Grants	23,829	57,813	16,885	57,813	0	0%
LSTA - FY 11 Grants	700,000	190,322		190,322	0	100%
LSTA - FY 12 Grants	195,000	195,000		195,000	0	100%
				0		
TOTAL GRANTS	1,698,600	1,272,451	527,526	1,272,451	0	100%
TOTALS	\$3,078,113	\$2,758,915	\$1,573,551	\$2,758,139	\$776	100%
FUNDING:						
General Fund:	557,165	557,165	408,130	556,389	776	100%
Coal Sev. Tax:	496,617	496,617	496,617	496,617	0	100%
LSTA	131,768	130,801	34,176	130,801	0	100%
LSTA - GRANTS	1,101,899	783,670	300,526	783,670	0	100%
Cont ED & Cert	3,600	3,600	2,517	3,600	0	100%
IMLS-SWIM Grant	596,429	596,429	263,836	596,429	0	100%
IMLS-Conn2Coll Grant	9,434	9,434	3,900	9,434	0	100%
Private - E-Content Library Share	136,200	136,200	47,835	136,200	0	100%
Ready2Read private	45,000	45,000	16,017	45,000	0	100%
TOTALS	3,078,113	2,758,915	1,573,551	2,758,140	776	100%

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 12
 REPORT PERIOD: 10/1-12/31/11
 YEAR EXPENDED: 50%
 PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	261,511	261,511	124,176	268,739	(7,228)	103%
OPERATIONS:						
Contracted Services	10,270	10,420	2,101	10,401	19	100%
Supplies and Materials	8,974	11,652	3,377	11,652	0	100%
Communications	9,835	9,835	2,483	9,835	0	100%
Travel	5,000	5,209	853	5,203	6	100%
Rent	112,681	112,731	45,802	112,731	0	100%
Repair and Maintenance	7,858	8,077	8,181	8,181	(104)	101%
Other Expenses	876	1,904	1,305	1,905	(1)	100%
TOTAL OPERATIONS	155,494	159,829	64,103	159,909	(80)	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$417,005	\$421,340	\$188,279	\$428,648	(\$7,308)	102%
GRANTS:						
Federation Grants (CST)						0%
State Aid Grants						0%
LSTA - FY 10 Grants						0%
LSTA - FY 11 Grants						0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$417,005	\$421,340	\$188,279	\$428,648	(\$7,308)	102%
FUNDING:						
General Fund:	222,437	222,437	183,944	229,745	(7,308)	103%
Coal Sev. Tax:	0	0	0	0	0	0%
LSTA	194,568	194,568	0	194,568	0	100%
Talking Book Trust Acct.	0	4,335	4,335	4,335	0	100%
TOTALS	417,005	421,340	188,279	428,648	(7,308)	102%
Talking Book Trust Acct.						
Balance as of Oct 1, 2011	177,189					
Expenditures	(4,335)					
Donations from 10/1 - 12/31/11	1,415					
STIP Earnings (Avg. 0.297%)	122					
	<u>174,391</u>					

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 05- Administration

FISCAL YEAR: 12
 REPORT PERIOD: 10/1-12/31/11
 YEAR EXPENDED: 50%
 PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	322,352	322,352	143,830	314,342	8,010	98%
OPERATIONS:						
Contracted Services	62,470	62,470	28,930	62,470	0	100%
Supplies and Materials	24,393	24,393	4,731	23,731	662	97%
Communications	16,691	16,691	9,841	16,691	0	100%
Travel	20,911	20,911	6,806	20,911	0	100%
Rent	204	204	75	204	0	100%
Repair and Maintenance	34,292	34,292	8,553	34,253	39	100%
Other Expenses	50,854	50,854	13,829	50,829	25	100%
TOTAL OPERATIONS	209,815	209,815	72,763	209,089	726	100%
EQUIPMENT:						
Library Books	0	0		0	0	0%
Equipment	0	0		0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$532,167	\$532,167	\$216,593	\$523,431	\$8,736	98%
GRANTS:						
Federation Grants (CST)						0%
State Aid Grants						0%
LSTA - FY 10 Grants						0%
LSTA - FY 11 Grants						0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$532,167	\$532,167	\$216,593	\$523,431	\$8,736	98%
FUNDING:						
General Fund:	480,477	480,477	207,260	471,741	8,736	98%
Coal Sev. Tax:	0				0	0%
LSTA	51,690	51,690	9,333	51,690	0	100%
LSTA - Grants	0				0	0%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	0				0	0%
TOTALS	532,167	532,167	216,593	523,431	8,736	98%

**MONTANA STATE LIBRARY
NATURAL RESOURCE INFORMATION SYSTEM
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY
FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 12
REPORT PERIOD: 10/01-12/31/11
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance	% Expd.
PERSONAL SERVICES	567,258	601,000	147,658	257,410	343,590	43%
OPERATIONS:						
Contracted Services	475,204	475,562	106,347	107,439	368,123	23%
Supplies and Materials	73,115	73,320	563	712	72,608	1%
Communications	30,993	31,590	3,139	4,071	27,519	13%
Travel	16,493	23,081	2,355	9,764	13,317	42%
Rent	3,705	3,705	406	912	2,793	25%
Repair and Maintenance	5,679	7,382	0	2,281	5,101	31%
Other Expenses	11,878	11,083	397	2,890	8,193	26%
TOTAL OPERATIONS	617,067	625,723	113,207	128,069	497,654	20%
EQUIPMENT:						
Library Books						
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,184,324	\$1,226,722	\$260,865	\$385,479	\$841,243	31%
FUNDING:						
GENERAL Fund	780,816	780,683	123,145	224,406	556,277	29%
Fish Wildlife and Parks (FW&P)	69,342	69,342	34,671	34,671	34,671	50%
Dept. of Environmental Quality (DEQ)	88,928	88,928	0	0	88,928	0%
Mt. Depart. Of Transportation (DOT)	31,845	31,845	15,922	15,922	15,923	50%
Dept. of Natural Resources (DNRC)	49,155	49,155	24,577	24,577	24,578	50%
University	44,253	44,253	21,417	21,417	22,836	48%
MLIA-Hydro-Stew		17,500	134	134	17,366	1%
AA-DNRC-WATER	7,500	7,500	3,557	3,557	3,943	47%
AA-AGRIC-GIS-FOOD	13,500	13,500	4,459	4,459	9,041	33%
USGS-HYDRO - BA	25,283	25,283	470	8,221	17,062	33%
NRCS-FOREST-BA	9,537	4,567	1,100	4,567	0	100%
GEOMAPP-BA	64,165	64,165	26,836	38,971	25,194	61%
NRCS-FOREST-BA 09/30/14		30,000	4,577	4,577	25,423	15%
TOTALS	1,184,324	1,226,722	260,865	385,479	841,243	31%

MONTANA STATE LIBRARY
FINANCIAL REPORT

BASE MAP SERVICE CENTER

FISCAL YEAR: 12

REPORT PERIOD: 07/1-12/31/11

	Coordination Budget	MLIA Grants Budget	Federal Grants	Total BMSC Budget	Expenditures 12/31/2011	Balance	% Expd.
PERSONAL SERVICES	260,695	266,853	18,570	546,118	(218,730)	327,388	40%
OPERATIONS:							
Contracted Services	160,829	22,500	219,661	402,990	(454)	402,535	0%
Supplies and Materials	2,200	900		3,100	(505)	2,595	16%
Communications	2,000			2,000	(999)	1,001	50%
Travel	18,300	12,300	2,100	32,700	(2,316)	30,384	7%
Rent	0			0	0	0	0%
Repair and Maintenance	31,761	9,000		40,761	0	40,761	0%
Other Expenses	3,500	16,281		19,781	(1,560)	18,221	8%
TOTAL OPERATIONS	218,590	60,981	221,761	501,332	(5,834)	495,497	1%
EQUIPMENT:							
Library Books							
Equipment	0	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0	0%
SUB-TOTALS	\$479,285	\$327,834	\$240,331	\$1,047,450	(\$224,565)	\$822,885	320%
GRANTS:							
GALLATIN COUNTY GRANT		10,000		10,000		10,000	0%
HERITAGE LAND GRANT		70,106		70,106	(266)	69,840	0%
HERITAGE WETLANDS GRANT		109,994		109,994		109,994	0%
LAKE COUNTY GRANT		15,000		15,000	(12,061)	2,939	80%
BUTTE SILVER BOW GRANT		27,922		27,922	(5,945)	21,977	21%
CARBON COUNTY GRANT		22,330		22,330		22,330	0%
CHIPPAWA CREE TRIBE GRANT		86,762		86,762		86,762	0%
Unused Grant/Transfer Authority		338,019		338,019		338,019	0%
TOTAL GRANTS		680,133		680,133	(18,272)	661,861	3%
TOTALS	\$479,285	\$1,007,967	\$240,331	\$1,727,583	(\$242,837)	1,484,746	14%
FUNDING:							
AA-BMSC- GIS- CORE	441,437			441,437	(91,156)	350,281	21%
AA -BMSC - SPECIAL DISTRICTS	37,848			37,848	0	37,848	0%
AA-BMSC-CADASTRAL GRANT		94,550		94,550	(36,777)	57,773	39%
AA-BMSC-TRANSPORTATION GRANT		75,127		75,127	(33,251)	41,876	44%
AA-BMSC-STRUCTURES GRANT		55,629		55,629	(33,041)	22,588	59%
AA-BMSC-ADMIN BOUNDARIES GRANT		61,403		61,403	(30,052)	31,351	49%
AA-BMSC-GEOCONTROL GRANT		23,625		23,625	0	23,625	0%
AA-NRIS HYDRO STEW		17,500		17,500		17,500	0%
AA-MLIA GRANTS (EXTERNAL)		680,133		680,133	(18,272)	661,861	3%
BA - BMSC BLM GRANT			97,831	97,831	(288)	97,543	0%
BA - BMSC DOC GRANT			142,500	142,500	0	142,500	0%
						0	
TOTALS	479,285	1,007,967	240,331	1,727,583	(242,837)	1,484,746	14%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Montana Shared Catalog

FISCAL YEAR: 12
 REPORT PERIOD: 10/1-12/31/11
 YEAR EXPENDED: 50%
 PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES	75,376	75,376	19,959	34,589	40,787	46%
OPERATIONS:						
Contracted Services	19,000	19,000	1,366	1,396	17,604	7%
Supplies and Materials	1,200	1,200	179	694	506	58%
Communications	1,300	1,300	216	501	799	39%
Travel	20,000	20,000	7,299	9,392	10,608	47%
Rent	0	0	400	400	(400)	0%
Repair and Maintenance	156,300	156,300	0	119,527	36,773	76%
Other Expenses	3,000	3,000	208	549	2,451	18%
TOTAL OPERATIONS	200,800	200,800	9,667	132,458	68,342	66%
EQUIPMENT:						
Library Books	0				0	0%
Equipment	0		0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
TOTALS	\$276,176	\$276,176	\$29,627	\$167,048	\$109,128	60%

Montana Shared Catalog

Balance from 1st Qrt	227,077
Incoming new revenue	16,374
Expenditures this quarter	<u>(29,627)</u>
Cash Balance as of 12/31/11	213,824

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

**ARRA-BTOP GRANT
GATES-BTOP MATCH GRANT
GRANT RUNS - 07/01/10 - 06/30/13**

FISCAL YEAR: 12
REPORT PERIOD: 10/1-12/31/11
YEAR EXPENDED: 50%
PAYROLL EXPENDED: 48%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES	364,448	364,448	46,586	76,770	287,678	21%
OPERATIONS:						
Contracted Services	701,240	701,240	79,571	121,365	579,875	17%
Supplies and Materials	191,400	191,400	40,668	83,046	108,354	43%
Communications	500	500	1,310	1,471	(971)	0%
Travel	5,200	5,200	3,574	3,885	1,315	75%
Rent	0	0	0	0	0	0%
Repair and Maintenance	125,000	125,000	0	0	125,000	0%
Other Expenses	95,000	95,000	10,207	10,846	84,154	11%
TOTAL OPERATIONS	1,118,340	1,118,340	135,331	220,613	897,728	20%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
GRANTS:						
Sub-Recipients	220,648	220,648	17,616	104,671	115,977	0%
TOTAL GRANTS	220,648	220,648	17,616	104,671	115,977	0%
TOTALS	\$1,703,436	\$1,703,436	\$199,533	\$402,054	\$1,301,382	24%
FUNDING						
ARRA-BTOP - FEDERAL	1,221,947	1,221,947	150,086	302,456	919,491	25%
GATES-PRIVATE	481,489	481,489	49,447	99,597	381,892	21%
TOTALS	\$1,703,436	\$1,703,436	\$199,533	\$402,054	\$1,301,382	24%

MONTANA STATE LIBRARY FINANCIAL REPORT FY 12 OPERATIONAL BUDGET State Library Commission

	Budget General Fund	Expended To Date	Fiscal Year-End	Balance
Per Diem	3,323	1,250	2,500	823
TOTAL PERSONAL SERVICES	3,323	1,250	2,500	823
OPERATIONS:				
Contracted Services	0		0	0
Supplies and Materials	120	0	120	0
Communications	39	25	39	0
Travel	14,717	4,745	12,995	1,722
Rent	60		0	60
Repair and Maintenance	0		0	0
Other Expenses	327	0	327	0
TOTAL OPERATIONS	15,263	4,770	13,481	1,782
TOTAL BUDGET	\$18,586	\$6,020	\$15,981	\$2,605

Projections:

2 Regular Commission Meetings @ 2,500	5,000
MLA Conference	1,000
ALA Washington	1,000
Other travel Commission Business	2,500
	9,500

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 12
REPORT PERIOD: 07/01/2011 - 12/30/2011
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	54,257	54,519	54,519	54,519	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	5,503	5,522	5,522	5,522	0	100%
Communications	1,212	1,100	1,100	1,100	0	100%
Travel	3,547	5,073	5,073	5,073	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	655	655	655	655	0	100%
TOTAL OPERATIONS	10,918	12,350	12,350	12,350	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$65,175	\$66,868	\$66,868	\$66,868	\$0	100%
TOTALS	\$65,175	\$66,868	\$66,868	\$66,868	\$0	100%
FUNDING:						
LSTA:	65,175	66,868	66,868	66,868	0	100%
TOTALS	65,175	66,868	66,868	66,868	0	100%

LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 12
REPORT PERIOD: 07/01/2011 - 12/30/2011
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	70,944	71,238	71,238	71,238	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	1,151	1,056	1,056	1,056	0	100%
Travel	2,059	3,538	3,538	3,538	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	338	338	338	338	0	100%
TOTAL OPERATIONS	3,548	4,932	4,932	4,932	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$74,492	\$76,170	\$76,170	\$76,170	\$0	100%
TOTALS	\$74,492	\$76,170	\$76,170	\$76,170	\$0	100%
FUNDING:						
LSTA:	74,492	76,170	76,170	76,170	0	100%
TOTALS	74,492	76,170	76,170	76,170	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - GREAT FALLS
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 12
REPORT PERIOD: 07/01/2011 - 09/30/2011
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Final Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	64,599	64,652	64,652	64,652	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	214	254	254	254	0	0%
Communications	965	844	844	844	0	100%
Travel	4,025	4,539	4,539	4,539	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	518	518	518	518	0	100%
TOTAL OPERATIONS	5,722	6,154	6,154	6,154	0	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$70,321	\$70,806	\$70,806	\$70,806	\$0	100%
TOTALS	\$70,321	\$70,806	\$70,806	\$70,806	\$0	100%
FUNDING:						
LSTA:	\$70,321	70,806	70,806	70,806	0	100%
TOTALS	70,321	70,806	70,806	70,806	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 11 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber
GRANT RUNS - 10/01/10 - 09/30/12

FISCAL YEAR: 12
REPORT PERIOD: 10/01/2011 - 12/30/2011
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		45,692	12,410	45,020	672	99%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials		1,650	142	1,642	8	100%
Communications		550	188	559	(9)	102%
Travel		2,600	765	2,565	35	99%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		700	244	694	6	99%
TOTAL OPERATIONS	0	5,500	1,339	5,461	39	99%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$51,192	\$13,749	\$50,481	\$711	99%
TOTALS	\$0	\$51,192	\$13,749	\$50,481	\$711	99%
FUNDING:						
LSTA:	0	51,192	13,749	50,481	711	99%
TOTALS	0	51,192	13,749	50,481	711	99%

LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/10 - 09/30/12

FISCAL YEAR: 12
REPORT PERIOD: 10/01/2011 - 12/30/2011
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		53,486	14,631	52,913	573	99%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials		1,500		1,500	0	0%
Communications		700	221	737	(37)	105%
Travel		2,600	882	2,582	18	99%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		700	30	700	0	100%
TOTAL OPERATIONS	0	5,500	1,133	5,519	(19)	100%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$58,986	\$15,764	\$58,432	\$554	99%
TOTALS	\$0	\$58,986	\$15,764	\$58,432	\$554	99%
FUNDING:						
LSTA:	0	58,986	15,764	58,432	554	99%
TOTALS	0	58,986	15,764	58,432	554	99%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 11 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - GREAT FALLS
GRANT RUNS - 10/01/10 - 09/30/12

FISCAL YEAR: 12
REPORT PERIOD: 10/01/2011 - 09/30/2011
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Final Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		48,041	13,029	47,594	447	99%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials		1,700		1,700	0	0%
Communications		500	206	530	(30)	106%
Travel		2,600	610	2,510	90	97%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		700	120	620	80	89%
TOTAL OPERATIONS	0	5,500	936	5,360	140	97%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$53,541	\$13,965	\$52,954	\$587	99%
TOTALS	\$0	\$53,541	\$13,965	\$52,954	\$587	99%
FUNDING:						
LSTA:	\$0	53,541	13,965	52,954	587	99%
TOTALS	0	53,541	13,965	52,954	587	99%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 12
REPORT PERIOD: 07/01/11 - 12/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	86,517	86,783	86,783	86,783	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	666	759	759	759	0	100%
Travel	0	0	0	0	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	666	759	759	759	0	100%
EQUIPMENT:						
Equipment					0	
Automation					0	
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$87,183	\$87,541	\$87,541	\$87,541	\$0	100%
TOTALS	\$87,183	\$87,541	\$87,541	\$87,541	\$0	100%
FUNDING:						
LSTA:	\$87,183	\$87,541	\$87,541	\$87,541	\$0	100%
TOTALS	\$87,183	\$87,541	\$87,541	\$87,541	\$0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 11 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/10 - 09/30/12**

FISCAL YEAR: 12
REPORT PERIOD: 10/01/11 - 12/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		78,504	21,342	73,835	4,670	94%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications		650	210	650	0	100%
Travel		350		350	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		250		250	0	0%
TOTAL OPERATIONS	0	1,250	210	1,250	0	100%
EQUIPMENT:						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$0	\$79,754	\$21,551	\$75,084	\$4,670	94%
TOTALS	\$0	\$79,754	\$21,551	\$75,084	\$4,670	94%
FUNDING:						
LSTA:	\$0	\$79,754	\$21,551	\$75,084	\$4,670	94%
TOTALS	\$0	\$79,754	\$21,551	\$75,084	\$4,670	94%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 12
REPORT PERIOD: 07/01/11 - 12/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 100%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	23,164	23,594	23,594	23,594	0	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	100	280	280	280	0	0%
Communications	13	13	13	13	0	0%
Travel	874	932	932	932	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses	19	113	113	113	0	0%
TOTAL OPERATIONS	1,006	1,338	1,338	1,338	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$24,170	\$24,933	\$24,933	\$24,933	\$0	100%
TOTALS	\$24,170	\$24,933	\$24,933	\$24,933	\$0	100%
FUNDING:						
LSTA:	24,170	24,933	24,933	24,933	0	100%
TOTALS	24,170	24,933	24,933	24,933	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 11 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING
GRANT RUNS - 10/01/10 - 09/30/12**

FISCAL YEAR: 12
REPORT PERIOD: 10/01/11 - 12/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		19,362	5,805	19,665	(303)	102%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials		347	0	347	0	0%
Communications		500		500	0	0%
Travel		4,500	265	4,500	(0)	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		500	8	500	0	0%
TOTAL OPERATIONS	0	5,847	273	5,847	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$25,209	\$6,078	\$25,512	(\$303)	101%
TOTALS	\$0	\$25,209	\$6,078	\$25,512	(\$303)	101%
FUNDING:						
LSTA:	0	25,209	6,078	25,512	(303)	101%
TOTALS	0	25,209	6,078	25,512	(303)	101%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 12
REPORT PERIOD: 07/01/11 - 09/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	34,779	36,223	36,223	36,223	0	100%
OPERATIONS:						
Contracted Services	348	348	348	348	0	0%
Supplies and Materials	2,680	2,680	2,680	2,680	0	0%
Communications	318	355	355	355	0	100%
Travel	1,413	1,826	1,826	1,826	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	265	400	400	400	0	100%
TOTAL OPERATIONS	5,025	5,609	5,609	5,609	0	100%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$39,804	\$41,832	\$41,832	\$41,832	\$0	100%
TOTALS	\$39,804	\$41,832	\$41,832	\$41,832	\$0	100%
FUNDING:						
LSTA:	39,804	41,832	41,832	41,832	0	100%
TOTALS	39,804	41,832	41,832	41,832	0	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 11 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/10 - 09/30/12**

FISCAL YEAR: 12
REPORT PERIOD: 10/01/11 - 12/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES		36,998	10,977	39,927	(2,929)	108%
OPERATIONS:						
Contracted Services				0	0	0%
Supplies and Materials		347	273	347	(0)	0%
Communications		500	116	335	165	67%
Travel		4,500	736	4,436	64	100%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses		500		500	0	100%
TOTAL OPERATIONS	0	5,847	1,125	5,618	229	96%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$0	\$42,845	\$12,101	\$45,544	(\$2,699)	106%
TOTALS	\$0	\$42,845	\$12,101	\$45,544	(\$2,699)	106%
FUNDING:						
LSTA:	0	42,845	12,101	45,544	(2,699)	106%
TOTALS	0	42,845	12,101	45,544	(2,699)	106%

**MONTANA STATE LIBRARY
FY 12 OPERATIONAL BUDGET**

******For information purpose only**

MONTANA SHARED CATALOG

	MSC - PARTICIPATING LIBRARIES SHARE *Separate Financial Report Page 9	LSTA -Statewide Collaborative Services *Separate Financial Report Page 17	LSTA - HB2 MSC - Internal Shown in Function 20 Page 4	Resource Sharing - MSC General Fund (LL split) Function 20 Page 4	LSTA 11 New MSC Libraries Shown in Function 20 Page 4	TOTAL
Full Time Equivalent (FTE) Level	1.50	1.50	1.00			4.00
PERSONAL SERVICES	75,376	78,504	60,037			213,917
OPERATIONS						
Contracted Services	19,000	0	486		56,330	75,816
Supplies and Materials	1,200	0	278			1,478
Communications	1,300	650	915			2,865
Travel	20,000	350	422			20,772
Rent	0	0	0			0
Repair and Maintenance	156,300	0	0	98,886	0	255,186
Other Expenses	3,000	250	0			3,250
TOTAL OPERATIONS	200,800	1,250	2,101	98,886	56,330	359,367
EQUIPMENT						
Library Books	0	0	0	0		0
Equipment	0	0	0			0
TOTAL EQUIPMENT	0	0	0	0		0
TOTALS	276,176	79,754	62,138	98,886	56,330	573,284

Positions Involved:

Modified Positions

Paid out of MSC Contributing Funds

- 1.00 FTE - Shared Catalog Assistant
- .50 FTE - Shared Catalog Technical Assistant

Paid out of LSTA Grant Funds

- 1.00 FTE - Information Specialist
- .50 FTE - Shared Catalog Technical Assistant

HB 2 - LSTA Funds

****Current Level Position**

- 1.00 FTE Shared Catalog Administrator

MONTANA STATE LIBRARY
 FY 12 OPERATIONAL BUDGET
 ****For information purpose only

OCLC Funding

	OCLC - PARTICIPATING LIBRARIES SHARE Paid directly to OCLC Does NOT go through our Budget	LSTA -11 Funds Group Purchase & Gap Shown in Function 20 Page 4	Resource Sharing - OCLC General Fund (ILL split) Shown in Function 20 Page 4	Internal charge for OCLC group services Shown in Function 10 - Page 3	TOTAL
OPERATIONS					
Contracted Services	307,977	66,289	98,886	3,093	476,245
Supplies and Materials					0
Communications					0
Travel					0
Rent					0
Repair and Maintenance					0
Other Expenses					0
TOTAL OPERATIONS	307,977	66,289	98,886	3,093	476,245
TOTALS	307,977	66,289	98,886	3,093	476,245

MontanaLibrary2Go (E-Content)

	MTLIB2GO - PARTICIPATING LIBRARIES SHARE Shown in Function 20 Page 4	LSTA -11 Funds Shown in Function 20 Page 4	TOTAL
OPERATIONS			
Contracted Services	136,200	36,000	172,200
Supplies and Materials			0
Communications			0
Travel			0
Rent			0
Repair and Maintenance			0
Other Expenses			0
TOTAL OPERATIONS	136,200	36,000	172,200
TOTALS	136,200	36,000	172,200