

Federation Annual Report

For FY 2011

(July 2010 Through June 2011)

Coordinator's Library:

Fairfield/Teton Public Library

Coordinator:

Brett Allen

Signature: _____ Date: _____

Chairperson, Board of Trustees,
Coordinator's Library:

Lillian Alfson

Signature: _____ Date: _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

REVENUE/EXPENSE SUMMARY:

Total CST Revenue: \$28,485.00

Total CST Expended: \$28,527.26

EXPENDITURES BY PROGRAM:

PROGRAM #: NAME	Total Expended for Program
Program 1: Pathfinder meetings and workshops	\$2,828.89
Program 2: Resource Sharing	\$10,004.76
Program 3: Library/Librarian Enrichment	\$14,193.61
Program 4: Administrative Services	\$1,500.00
Total Expenditures - All Programs	\$28,527.26

EXPENDITURES BY LIBRARY:

LIBRARY	STATUS	Total Revenue	Total Expended
Belt Public Library	Active	\$1,792.33	\$1,792.33
Blaine County Library	Active	\$1,792.33	\$1,792.33
Choteau/Teton Public Library	Active	\$1,792.33	\$1,792.33
Chouteau County Library	Active	\$1,892.58	\$1,892.58
Conrad Public Library	Active	\$1,792.33	\$1,792.33
Dutton/Teton Public Library	Active	\$1,792.33	\$1,792.33
Fairfield/Teton Public Library	Active	\$3,292.13	\$3,292.13
Glacier County Library	Active	\$1,792.33	\$1,792.33
Great Falls Public Library	Active	\$1,792.33	\$1,792.33
Harlem Public Library	Active	\$1,792.33	\$1,792.33
Havre-Hill County Library	Active	\$1,792.33	\$1,792.33
Liberty County Library	Active	\$1,792.33	\$1,812.33
Toole County Library	Active	\$1,792.33	\$1,814.59
Valier Public Library	Active	\$1,792.33	\$1,792.33
Wedsworth Memorial Library	Active	\$1,792.33	\$1,792.33
TOTALS		\$28,485.00	\$28,527.26

BENEFIT/OUTCOME SUMMARY BY PROGRAM

Program 1: Pathfinder meetings and workshops

Narrative:

Those in attendance for the advisory board meetings are typically the public, member librarians and a representative from the library board of trustees with an average attendance of 30. Agendas are sent to all the public libraries and their board representative. Pathfinder business is conducted under the direction of the adopted bylaws and an elected trustee as chairperson. Library directors and board members are encouraged to car pool. Travel expense is reimbursed for one car to attend meetings at the current state rate of 44.5 cents per mile. The permanent host library (Choteau County Library-Fort Benton) is reimbursed \$400.00 for serving a lunch. These meetings create positive energy for networking among member libraries.

Ideally, there would be a training or CE opportunity at each of these meetings.

Benefit/Outcome:

Our Pathfinder meetings and workshops are a wonderful opportunity for our Federation librarians to rub shoulders, share successes and challenges and gain valuable training. Great ideas are shared and then implemented, to better serve patrons, better the libraries and to increase librarian skills and abilities.

Program 2: Resource Sharing

Narrative:

The 15 member libraries will be reimbursed to pay up to \$1000.00 for OCLC service through the Montana contract with OCLC.

Members can also use funds to support other resource sharing functions and/or projects.

Benefit/Outcome:

A first rate cataloging service with professional library level records is fundamental. ILL allows patrons the access to materials that are unavailable locally or even electronically.

Federation monies allow even our smallest libraries to have these types of necessary and critical services.

Program 3: Library/Librarian Enrichment

Narrative:

Continuing education will improve information delivery and library service to all Montana citizens. Strong continuing education opportunities will give all Montana libraries the common goals of MSL. It will encourage small rural library staff members to reach out, learn, change and plan. Librarians will be reminded to view the Montana Library Event calendar for upcoming training/CE opportunities. MSL staff will contact librarians in the federation alerting them to events and librarians are encouraged to watch wired-mt for postings about trainings. MSL will also advise them of potential new technologies for their libraries.

Benefit/Outcome:

Small libraries with limited and too often stagnant or decreasing budgets, don't have the resources for their librarians to avail themselves of training and educational opportunities.

This program is one of the most important and appreciated by all our librarians. It benefits the librarian of course, but better trained, informed and expert librarians bring so much to every patron and to their community.

The library world is ever changing and up to date, expert staff keep libraries a viable and essential part of that world and their communities.

Program 4: Administrative Services

Narrative:

\$1000 stipend to Fairfield Public Library to cover costs of administering Pathfinder Federation Coordinator responsibilities.

\$500 Administrative funding to cover postage, printing, and other costs incurred in direct support of Pathfinder Federation meetings and activities

Benefit/Outcome:

Simply without this money, no library, but one of our bigger libraries could serve as coordinator. Even then, it would be unfair for any coordinator to use his paid library time for Federation duties, or be expected to donate the hours needed to serve in this capacity.

Take away this money, and pivotal help from the State Library, and I personally would not be serving as the Pathfinder Federation Coordinator. Great Falls did it for many years, and then Bonnie Williamson, the Havre director, did it for 10 years and properly added monies to this program, during her tenure.

\$83 a month is a small but requisite stipend, and well earned.

Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Pathfinder

Name of Library:

Belt Public Library

Expense Detail:

Program 1 Federation Award: \$80.00

Date	Claimant	Tracking #	Description	Amount
10/7/2010	Gladys Rayhill		Librarian training	\$40.00
Librarian education				

5/19/2011	Gladys Rayhill		Librarian education	<u>\$40.00</u>

Total Expenses:				\$80.00
Total Remaining:				\$0.00

Benefit/Outcome

Program 2 Federation Award: \$303.33

Date	Claimant	Tracking #	Description	Amount
8/9/2010	OCLC		Automation	\$198.00
Automation				

4/18/2011	Follett		Library automation	<u>\$105.33</u>
Services to the public				

Total Expenses:				\$303.33
Total Remaining:				\$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,409.00

Date	Claimant	Tracking #	Description	Amount
7/28/2010	Gladys Rayhill		Tuition reimbursement	\$725.83
librarian education to meet certification requirement				

4/18/2011	Gladys Rayhill		MLA Reimbursement	\$518.17
Continued librarian education				

4/18/2011	MLA		MLA Registration	<u>\$165.00</u>
continued librarian education				

Total Expenses:				\$1,409.00

Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Blaine County Library

Expense Detail:

Program 1 Federation Award: \$225.00

Date	Claimant	Tracking #	Description	Amount
6/6/2011	Blaine County Library		Attended all Pathfinder Meetings	<u>\$192.00</u>
CE Credits Networking with other libraries.				

Total Expenses: \$192.00
Total Remaining: \$33.00

Benefit/Outcome

Program 2 Federation Award: \$547.33

Date	Claimant	Tracking #	Description	Amount
6/6/2011	Blaine County Library		OCLC Services and ILL Postage	<u>\$590.96</u>
Cataloging and Sharing with other Libraries.				

Total Expenses: \$590.96
Total Remaining: (\$43.63)

Benefit/Outcome

Program 3 Federation Award: \$1,020.00

Date	Claimant	Tracking #	Description	Amount
6/6/2011	Blaine County Library		MLA	<u>\$1,009.37</u>
C/E credits for two staff members and networking with other libraries.				

Total Expenses: \$1,009.37
Total Remaining: \$10.63

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Choteau/Teton Public Library

Expense Detail:

Program 1 Federation Award: \$200.00

Date	Claimant	Tracking #	Description	Amount
6/22/2011	Marsha Hinch		Pathfinder Federation meeting 10/19/11 -- 250 miles @ \$.445 per mile.	<u>\$111.25</u>

Total Expenses: \$111.25
Total Remaining: \$88.75

Benefit/Outcome

Program 2 Federation Award: \$547.33

Date	Claimant	Tracking #	Description	Amount
6/22/2011	Marsha Hinch		OCLC \$400; Postage ILL 147.33.	<u>\$547.33</u>

Total Expenses: \$547.33
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,045.00

Date	Claimant	Tracking #	Description	Amount
6/22/2011	Marsha Hinch		Offline Helena -- 250 mi @ \$.445 -- \$111.25; Offline motel -- 1 night @ \$79; MLA Billings -- 650 mi @ \$.445 -- \$289.25; Motel -- 79.00 per night @ 4 nights -- \$316.00; new public printer -- \$338.25.	<u>\$1,133.75</u>

Total Expenses: \$1,133.75
Total Remaining: (\$88.75)

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Chouteau County Library

Expense Detail:

Program 1 Federation Award: \$400.00

Date	Claimant	Tracking #	Description	Amount
10/7/2010	Chouteau County Friends of The Library		Friends of the Library provides lunch for all Pathfinder Fed meetings in Fort Benton	\$200.00

Librarians can eat lunch together and visit!

5/20/2011	Chouteau County Friends of the Library		Pathfinder Federation Spring Meeting at Chouteau County Library May 19th, 2011. Luncheon is provided by Chouteau County Library's Friends of the Library	<u>\$200.00</u>
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Allows Federation members to remain together for lunch and visit and share ideas.

Total Expenses: \$400.00
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$1,043.33

Date	Claimant	Tracking #	Description	Amount
8/10/2010	Chouteau County Library		Yearly cataloging services with OCLC	\$1,000.00

Sharing materials throughout the state with other libraries and patrons - properly cataloging our own materials

4/4/2011	Chouteau County Library		New cataloging circulation system add-ons	<u>\$43.33</u>
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Newer, faster - more features for patrons

Total Expenses: \$1,043.33
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$449.25

Date	Claimant	Tracking #	Description	Amount
9/24/2010	Jill Munson		Mileage to attend MLA Fall Workshops in Great Falls	\$35.00

Information sharing, new ideas and continuing education credits.

10/7/2010 Cynthia Lenington	Mileage for travel to branch library to instruct new branch librarian on ILL and magazine ordering.	\$38.00
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Training amongst librarians in the system.

4/7/2011 Debbie Wellman	Meals, mileage and attendance at the MLA Convention in Billings	<u>\$376.25</u>
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Education, networking with our libraries and librarians.

Total Expenses:	\$449.25
Total Remaining:	\$0.00

Benefit/Outcome

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Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Pathfinder

Name of Library:

Conrad Public Library

Expense Detail:

Program 1 Federation Award: \$250.00

Date	Claimant	Tracking #	Description	Amount
10/19/2011	Conrad Public Library		Mileage to and from Pathfinder meetings Training and info at meetings.	<u>\$216.14</u>

Total Expenses: \$216.14
Total Remaining: \$33.86

Benefit/Outcome

Program 2 Federation Award: \$1,043.33

Date	Claimant	Tracking #	Description	Amount
10/19/2011	Conrad Public Library		OCLC bill	\$607.00
10/19/2011	Postage		III Postage	<u>\$381.82</u>

Total Expenses: \$988.82
Total Remaining: \$54.51

Benefit/Outcome

Program 3 Federation Award: \$499.00

Date	Claimant	Tracking #	Description	Amount
10/19/2011			MLA EXPENSES Hotel/travel	<u>\$587.37</u>

Total Expenses: \$587.37
Total Remaining: (\$88.37)

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Dutton/Teton Public Library

Expense Detail:

Program 1 Federation Award: \$165.00

Date	Claimant	Tracking #	Description	Amount
6/24/2011	Dutton Public Library	9860-946	Pathfinder meeting to Fort Benton, on May 19, 2011	\$64.00

This helps to cover the mileage expenses to travel round trip from the Dutton Public Library to the Library in Fort Benton. This would have come from my own pocket for the travel. The pathfinders meeting, I always look forward to attending, for Librarian support and ideas as to what works for other Libraries. Also every little credit earned for the workshop put on at these meetings, is a big plus for recertification.

10/27/2011	Amazon.com		Purchased a Kindle Wi-Fi 6" E Ink Display and a charger.	\$88.99
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This will help the Librarian to learn how to show patrons how to download e-books through Montana Library2 Go or other ebook advantages.

10/27/2011	Jean Harman		Did not figure the mileage to Pathfinder meeting held on May 19,2011, correctly, so am adding the additional 12.01 to the mileage claim.	<u>\$12.01</u>
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Total Expenses: \$165.00
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$303.33

Date	Claimant	Tracking #	Description	Amount
6/27/2011	Dutton Public Library	9860-946	Interlibrary Loan Service	<u>\$303.33</u>

This service requires postage for mailing/returning books that are borrowed from the Library Communities in State, as well as out of State. This service, is such a benefit to our small community of 375 people. If this Library does not have a book, Interlibrary Loan supports this. I applaud all of the Library Communities for being so supportive in allowing us to check out their books. What a wonderful service, as this Library could not afford all of the requested books!

Total Expenses: \$303.33
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,324.00

Date	Claimant	Tracking #	Description	Amount
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6/27/2011 Dutton Public
Library

Our Libraries support Advisory Board voted to purchase a computer system at our last Board Meeting on June 15, 2011. I received the bid on June 22, 2011 and it will be installed hopefully, installer said by June 30, 2011! In addition, the advisory board gave the Librarian permission to get a bid on one main printer for the 5 public computers. The bid was \$549.00. This includes installation configuration to all five computers. There is also an online Computer expense that will come due 8-13-2011.

\$1,270.00

The computer system will be \$978.00 and will be an update for the oldest computer installed about 5 years ago. The Online Computer Support is a yearly service that helps the Librarian to download and barcode books on line. This is beneficial for interlibrary loan as well.

6/27/2011 Dutton Public 9860-946
Library

The Library Advisory Board met on June 15th and also voted to purchase one main printer for all 5 public computers.

\$54.00

The cost is much more than the \$54.00, but will help defray the installation/configuration of the printer for all five computers. The main printer will save space in each computer area, as well as be cost and time effective on purchasing and installing the main printer.

Total Expenses: \$1,324.00

Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Fairfield/Teton Public Library

Expense Detail:

Program 1 Federation Award: \$245.00

Date	Claimant	Tracking #	Description	Amount
9/6/2011			Travel expenses to and from bi-annual Federation meetings in Fort Benton.	<u>\$245.00</u>

Training and networking.

Total Expenses: \$245.00
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$303.38

Date	Claimant	Tracking #	Description	Amount
9/6/2011			OCLC; our cataloging service and ILL.	<u>\$303.38</u>

Up to date and professional cataloging for our small library. Ability to ILL for our patrons, which greatly expands our available materials.

Total Expenses: \$303.38
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,243.75

Date	Claimant	Tracking #	Description	Amount
9/6/2011			Librarian Enrichment...Attendance at MLA, Fall Workshop and other educational opportunities for staff.	<u>\$1,243.75</u>

A more knowledgeable and a better trained staff means patrons benefit by librarians that are better trained and capable.

Total Expenses: \$1,243.75
Total Remaining: \$0.00

Benefit/Outcome

Program 4 Federation Award: \$1,500.00

Date	Claimant	Tracking #	Description	Amount
9/6/2011			Pathfinder Coordinator stipend.	<u>\$1,500.00</u>

Allows the coordinator to carry out his/her duties without using personal library supplies or using library time, funds or just pro bono service to act as coordinator.

Total Expenses: \$1,500.00

Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Glacier County Library

Expense Detail:

Program 1 Federation Award: \$300.00

Date	Claimant Tracking #	Description	Amount
6/27/2011		Pathfinder meeting October 7, 2010 in Fort Benton. Networking with Pathfinder libraries for new ideas. Continuing education.	\$150.00

6/27/2011		Pathfinder meeting May 19, 2011 at Fort Benton library. Networking with Pathfinder libraries to find new ideas. Continuing education.	<u>\$150.00</u>

Total Expenses:			\$300.00
Total Remaining:			\$0.00

Benefit/Outcome

Program 2 Federation Award: \$1,043.33

Date	Claimant Tracking #	Description	Amount
6/27/2011		OCLC membership. Enables interlibrary loan and membership in Montana Shared Catalog.	\$821.00

6/27/2011		Statewide courier pilot participation. Enabled movement of items amongst all participating libraries.	<u>\$222.33</u>

Total Expenses:			\$1,043.33
Total Remaining:			\$0.00

Benefit/Outcome

Program 3 Federation Award: \$449.00

Date	Claimant Tracking #	Description	Amount
6/27/2011		Della Dubbe's attendance at the ASLD/PLD Retreat at Chico Hot Springs, October 17 & 18, 2010. Registration and travel expense. Networking with other libraries throughout the state. Continuing education credits to enable completion of Montana Certification Program for library directors.	<u>\$449.00</u>

Total Expenses:			\$449.00
Total Remaining:			\$0.00

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Great Falls Public Library

Expense Detail:

Program 1 Federation Award: \$50.00

Date	Claimant	Tracking #	Description	Amount
6/2/2011	Great Falls Public Library		Mileage for attendance by assistant director and board trustee to fall and spring Pathfinder meetings in Ft. Benton.	<u>\$50.00</u>

Network with peers to share ideas and current services/programs; training/continuing education opportunity.

Total Expenses: \$50.00
Total Remaining: \$0.00

Benefit/Outcome

Program 2 Federation Award: \$1,043.33

Date	Claimant	Tracking #	Description	Amount
6/2/2011	Great Falls Public Library		Offset costs of annual OCLC subscription	\$1,000.00

Building local database with downloading of MARC records; provide functionality for sharing library materials across federation, state and nation.

6/2/2011	Great Falls Public Library		Postage costs for interlibrary loan.	<u>\$43.33</u>
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Helps library provide resource sharing services for patrons and other libraries.

Total Expenses: \$1,043.33
Total Remaining: \$0.00

Benefit/Outcome

Program 3 Federation Award: \$699.00

Date	Claimant	Tracking #	Description	Amount
6/2/2011	Great Falls Public Library		Registration and travel expenses for MLA annual conference in Billings for 4 staff members.	<u>\$699.00</u>

Training/continuing education; networking with library peers; improved skills in public and internal library interactions and services.

Total Expenses: \$699.00
Total Remaining: \$0.00

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Name of Federation:

Pathfinder

Name of Library:

Harlem Public Library

Expense Detail:

Program 1 Federation Award: \$225.00

Date	Claimant	Tracking #	Description	Amount
5/13/2011	Chuck Wasser, Trustee		The money was used to pay mileage to trustee who drove librarian and himself to Pathfinder Federation meeting in Sept. 2010.	\$117.00

This was a required training for Pathfinder members. Both the trustee and librarian received vital information concerning the state library and programs. The new librarian was introduced to Pathfinder members as well as state librarian.

5/13/2011	Beverly Devaney/MLA		Mileage to pay assistant librarian and librarian to MLA Conference in Billings, April 2011.	<u>\$108.00</u>
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Both the librarian and assistant librarian attended workshops that gave vital information concerning patron privacy, finding free websites to assist with diminishing budgets, internet security, making the library patron friendly and developing internet policies. This information can then be used to meet the needs of the patron of our small library.

Total Expenses:	\$225.00
Total Remaining:	\$0.00

Benefit/Outcome

Program 2 Federation Award: \$547.33

Date	Claimant	Tracking #	Description	Amount
5/13/2011	OCLC		The OCLC Group Service Contract. Through this contract our library can access the cataloging database to use when entering new items. It is a benefit to assist the librarian in cataloging materials in an accurate manner.	\$400.00

5/13/2011			Postage to pay for ILL.	<u>\$147.33</u>
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Because we are a small and rural library our patrons benefit greatly from the ability to acquire books through interlibrary loan. We are also able to make some materials available to other libraries through this program.

Total Expenses:	\$547.33
Total Remaining:	\$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,020.00

Date	Claimant	Tracking #	Description	Amount
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5/13/2011 Colleen Brommer/MSC Mileage for librarian and assistant librarian to attend training on Montana Shared Catalog in Havre, October, 2010. \$40.00

This training introduced us to the new cataloging system and we were trained on circulation and cataloging. Without this training we would be lost in the new system.

5/13/2011 Beverly Devaney/MLA Mileage to attend second day of training for the librarian and assistant librarian in Havre on the Montana Shared Catalog. \$40.00

This training continued to give necessary information to implement the new cataloging system.

5/13/2011 Colleen Brommer/MLA Cost of motel to attend Montana Library Association conference in Billings, April 2011. \$329.56

Both the librarian and assistant librarian were able to attend the MLA conference and receive CE credits. The trainings and speakers shared valuable information that will be used to increase knowledge on better serving patrons and making the library more user friendly.

6/6/2011 CDW Government Computer monitor for director's computer. \$124.00

The computer monitor was necessary for the director to use the computer for all communications and record keeping.

6/6/2011 patron computer \$486.44

This computer will be used solely for patrons to search the Montana Shared Catalog. This will save the library employees time and allow patrons to do independent searching.

Total Expenses: \$1,020.00
Total Remaining: \$0.00

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Havre-Hill County Library

Expense Detail:

Program 1 Federation Award: \$300.00

Date	Claimant Tracking #	Description	Amount
6/18/2011		Shelma Seidel attended the spring Pathfinder Meetings. Seidel is a member of the Havre-Hill County Libray staff. The director and board members were unable to attend. Seidel needed technology training to count toward her certification and technology training was provided in the afternoon of the Pathfinder meeting.	<u>\$70.50</u>

Total Expenses: \$70.50
Total Remaining: \$229.50

Benefit/Outcome

Program 2 Federation Award: \$1,043.33

Date	Claimant Tracking #	Description	Amount
6/18/2011		this program was used to pay Havre-Hill County Library membership to OCLC. The total invoice was 1051.00	<u>\$1,051.00</u>

Total Expenses: \$1,051.00
Total Remaining: (\$7.67)

Benefit/Outcome

Program 3 Federation Award: \$449.00

Date	Claimant Tracking #	Description	Amount
6/18/2011		The Library Director and 2 staff members attended MLA in Billings. Participating in workshops and opening first session.	<u>\$670.83</u>

Total Expenses: \$670.83
Total Remaining: (\$221.83)

Benefit/Outcome

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Name of Federation:

Pathfinder

Name of Library:

Liberty County Library

Expense Detail:

Program 1 Federation Award: \$100.00

Date	Claimant	Tracking #	Description	Amount
10/19/2010	Liberty County Library		Travel to Ft. Benton on October 7, 2010. Pathfinder meeting.	\$60.00

5/19/2011	Liberty County Library		Travel to Ft. Benton for Pathfinder	<u>\$60.00</u>

			Total Expenses:	\$120.00
			Total Remaining:	(\$20.00)

Benefit/Outcome

Program 2 Federation Award: \$547.33

Date	Claimant	Tracking #	Description	Amount
10/19/2010	OCLC		OCLC - Share materials with other libraries. Benefits the libraries.	\$400.00

6/28/2011	Liberty County Library		Purchased scanner. A scanner can be used to share resources and will be a benefit to our patrons.	\$125.00

10/21/2011	Liberty County Library		Postage Sharing among libraries.	<u>\$22.33</u>

			Total Expenses:	\$547.33
			Total Remaining:	\$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,145.00

Date	Claimant	Tracking #	Description	Amount
10/19/2010	Liberty County Library		Training for staff for Montana Shared Catalog Card Catalog training for staff.	\$120.00

5/12/2011 Liberty County Staff training for two part time employees. \$510.00
Library

Training is very important for part-time as well as full-time employees.

5/12/2011 Liberty County Training for library director. CE credits were obtained \$515.00
Library during off-hours.

This was a benefit to the library, so that training could be done after hours.

Total Expenses: \$1,145.00
Total Remaining: \$0.00

Benefit/Outcome

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Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Pathfinder

Name of Library:

Toole County Library

Expense Detail:

Program 1 Federation Award: \$250.00

Date	Claimant	Tracking #	Description	Amount
10/7/2010	Carla McNamara		Mileage reimbursement	\$132.00
Networked with librarians and obtained training				

5/19/2011	Carla McNamara		Mileage reimbursement	<u>\$132.00</u>
Networked with other librarians and obtained training				

Total Expenses:				\$264.00
Total Remaining:				(\$14.00)

Benefit/Outcome

Program 2 Federation Award: \$547.33

Date	Claimant	Tracking #	Description	Amount
7/31/2010	OCLC		Purchased OLCL services	\$607.00
Able to share materials with other libraries and obtain materials for our patrons.				

7/1/2010	United Sates Postal Service		Postage to send inter-library loans to and from our library.	\$396.43
Allows patrons the ability to loan items not available at our library. It asls allows other libraries to loan books from our collection.				

3/21/2011	Les Childers		Paid mileage for technical support on computers. (64 miles round trip @ .585 per mile= \$37.44 per trip) Dates: March 21,22,23,24,25.	<u>\$187.20</u>
Ensured patrons access to Internet & Library computers.				

Total Expenses:				\$1,190.63
Total Remaining:				(\$643.30)

Benefit/Outcome

Program 3 Federation Award: \$995.00

Date	Claimant	Tracking #	Description	Amount
7/13/2010	Jack Sterling		Paid consultant fee for e-rate filing.	\$122.45

Ensures access to the Internet for our patrons which means access to the world's resources.

7/1/2010 Heidi Alford

Went to North Toole County Branch Library and discussed library purchases, procedures, and general library goals. 58 miles round trip to Sunburst @ .585 per mile = \$33.93 per trip. (7-14-10, 8-23-10, 9-27-10, 10-13-10, 3-10-11, 4-30-11, 5-28-11)

\$237.51

Communication between Head Librarian and Branch librarian encourages strong collection collaboration. Sharing of ideas and resources is useful for both libraries.

Total Expenses: \$359.96

Total Remaining: \$635.04

Benefit/Outcome

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Individual Library Report for FY 2011 Federation Annual Report

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Name of Federation:

Pathfinder

Name of Library:

Valier Public Library

Expense Detail:

Program 1 Federation Award: \$270.00

Date	Claimant	Tracking #	Description	Amount
10/7/2010	Cathy Brandvold		Attended Pathfinder meeting Networking and learning more about library services.	\$135.00

5/19/2011	Cathy Brandvold		Mileage for Pathfinder meeting Networking	<u>\$135.00</u>

Total Expenses:				\$270.00
Total Remaining:				\$0.00

Benefit/Outcome

Program 2 Federation Award: \$303.33

Date	Claimant	Tracking #	Description	Amount
1/30/2011	Follett		Catalog Patrons can check out books and find out what the library owns.	\$240.00

3/31/2011	VPL		Computer applied to purchase of new Dell computer for PAC	<u>\$63.33</u>

Total Expenses:				\$303.33
Total Remaining:				\$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,219.00

Date	Claimant	Tracking #	Description	Amount
11/6/2010	Cathy Brandvold		Attended trustee training in Missoula Trustees and director learned more about the job of the board.	\$224.00

11/6/2010	Debra Wellman		Attended trustee workshop in Missoula Trustee and director learned more about the job of the board.	\$224.00

2/14/2011	Cathy Brandvold		OFFLINE registration, hotels, and mileage Provide patrons with computer abilities	\$303.58

4/6/2011	Cathy Brandvold	Hotel and mileage to attend MLA in Billings	\$314.42
MLA Conference, better library service, patron help, promote libraries			

2/28/2011	MLA	Registration for MLA	<u>\$153.00</u>
MLA Conference, better library service, patron help, promote libraries			

Total Expenses:	\$1,219.00
Total Remaining:	\$0.00

Benefit/Outcome

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Individual Library Report for FY 2011 Federation Annual Report

PURPOSE OF THIS REPORT: To report how each library in the Federation used Federation funds within the programs established by the Federation Plan of Service (POS). These individual library reports will be attached to the Federation's Annual Report for submission to the Montana State Library Commission.

Name of Federation:

Pathfinder

Name of Library:

Wedsworth Memorial Library

Expense Detail:

Program 1 Federation Award: \$120.00

Date	Claimant	Tracking #	Description	Amount
10/8/2010	Jackie Strandell		Pathfinder meeting on October 7, 2010 in Fort Benton library networking with other libraries and learning about the state library laws	\$60.00

5/23/2011	Kim Mellott		Attended spring Pathfinder meeting on May 19, 2011 in Fort Benton Networking with other librarians and learned from a continuing education workshop to improve library services	<u>\$60.00</u>

			Total Expenses:	\$120.00
			Total Remaining:	\$0.00

Benefit/Outcome

Program 2 Federation Award: \$198.00

Date	Claimant	Tracking #	Description	Amount
8/8/2010	OCLC		Purchased OCLC cataloging and interlibrary loan software Helps the library to share its collection with other libraries and patrons	<u>\$198.00</u>

			Total Expenses:	\$198.00
			Total Remaining:	\$0.00

Benefit/Outcome

Program 3 Federation Award: \$1,474.33

Date	Claimant	Tracking #	Description	Amount
7/12/2010	MLA		MLA dues Allows trustees and librarian to be a part of MLA and take advantages of continuing education	\$110.00

7/12/2010	Follett Software		Purchased technical support for Follett software Keeps our automation system running smoothly which helps both librarian and patrons	\$295.00

7/12/2010	Network Express		Maintenance of computers Keeps computers running smoothly and also keeps the patrons happy	\$120.00

9/27/2010	Jackie Strandell	mileage for attending 2010 Fall Workshop in Great Falls, MT	\$46.28
Attended workshops that offered valuable information on how to improve our library services			

4/25/2011	Network Express	set up computers after installing Quest internet	\$190.00
having high speed internet makes a happy patron and enjoyable to work with			

5/17/2011	Staples	toner for printer connected to the computers	\$294.00
enables patrons to print both black and color copies as needed			

6/24/2011	Staples	keyboard and mouse for computer	\$49.99
replaced old keyboard that quit operating			

6/24/2011	Staples	wireless printer	\$243.73
will allow patrons with laptops to print			

10/21/2011		Purchased a Epson V Perfection Color Scannner	<u>\$125.33</u>
The library can scan photos, scan documents into editable text, etc. for patrons			

Total Expenses: \$1,474.33
Total Remaining: \$0.00

Benefit/Outcome

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